

**June 18, 2013**

**FOR YOUR INFORMATION . . . .**

This section is to highlight projects and events that do not require Council action but are necessary to keep you informed. Commission/Committee minutes will be contained in this section when they are available.

City Administrators Report

This will be included in the first Council Packet of each month.

Planning Commission Agenda Packet

EDA Agenda Packet

Public Works Commission Agenda

Cable Commission Agenda Packet

Library Board Agenda Packet

MNDOT Interchange Notice

**CITY OF CANNON FALLS  
PLANNING COMMISSION MEETING AGENDA  
Monday, June 10, 2013  
6:30 p.m.**

1. **CALL TO ORDER.**
2. **ROLL CALL:** Pidd, Price, Longtin, Hemmah, Duden, Charnell and Sjoblom.
3. **APPROVAL OF AGENDA:**
  - A. Conflict of Interest Disclosure reminder.
4. **APPROVAL OF MINUTES:**
  - A. May 13, 2013.
5. **PUBLIC INPUT:**
  - A. Citizens may speak to issues not on the agenda. Before speaking, please give your name and address for the record. Please limit your comments to three minutes.
6. **PUBLIC HEARINGS:**
  - A. Conditional Use Permit (CUP) for Public Art Murals.
7. **DISCUSSION ITEMS:**
  - A. Resolution No. 2013 – 4. CUP for Public Art Murals.
  - B. Resolution No. 2013 – 5. Mayo Clinic Health System Final Plat.
  - C. Dynamic Display Signage.
8. **PLANNING COMMISSION MEMBER COMMENTS.**
9. **ADJOURN.**

Meeting Schedule

Next Regular City Council Meeting..... Tuesday, June 18, 2013.  
Next Regular P. C. Meeting..... Monday, July 8, 2013.

**Cannon Falls Planning Commission Meeting**  
**City Hall Council Chambers**  
**May 13, 2013**  
**6:30 p.m.**

The Cannon Falls Planning Commission met Monday, April 8, 2013, at 6:30 p.m. in the City Council Chambers. Present were Chair Daniel Pidd (arrived at 7 p.m.) and Commissioners David Price, Mark Longtin, Colleen Charnell, Bruce Hemmah and Jay Sjoblom. Also present were Dave Maroney, Director of Economic Development and Planning Director and Council Member Bill Duncan..

- Call to Order            Commissioner Longtin called the meeting to order at 6:30 p.m.
- Roll Call                Commissioners David Price, Mark Longtin, Bruce Hemmah, Curt Duden, Colleen Charnell and Jay Sjoblom were present for roll call. Chair Daniel Pidd arrived at 7 p.m.
- Approval of Agenda    By consensus the agenda was adopted.
- Approval of Minutes   Commissioner Charnell moved, seconded by Commissioner Price, and unanimously carried to approve the April 8, 2013 meeting minutes.
- Public Input            There was no public input.
- Public Hearings:  
Variance – 111  
Dakota Street            Dave Maroney, Director of Economic Development and Planning, reviewed the request and application to expand an existing garage on a 1.25 acre lot, which is larger than the typical city lot. The variances are for less than 15 foot setback (location of existing garage) and larger than maximum allowable area of 1500 square feet (1584 square feet total with proposed addition). Mr. Maroney noted that two neighboring property owners have documented they do not oppose the garage addition as proposed. He also explained a maintenance agreement was recommended. No opposition from neighboring property owners was expressed.
- The applicant, Kevin Robinson, provided comments concerning the size and angle of the proposed addition as well as the topography of the lot. Consensus was that the garage addition was suited to the lot size and topography and that practical difficulties supported approval of the variance request.
- Discussion Items:  
Resolution No. 2013  
– 3. Variance 111  
Dakota Street            Commissioner Price moved, seconded by Commissioner Hemmah and unanimously carried, to approve findings and Resolution No. 2013 – 3.
- Brewster's Sign        Dave Maroney, Director of Economic Development and Planning, reviewed the prior discussion on dynamic display signs. He noted that commission consensus was that dynamic display signs, which allow

changing messages and images, may be appropriate for schools, athletic fields, hospitals and along the Highway 52 corridor but not citywide. The downtown area had been discussed but there was no clear consensus on whether to allow dynamic display signs in the downtown historic overlay district. As the Zoning Ordinance is being rewritten, there is no allowance for dynamic display signs in the current draft other than for time/temperature/fuel price. Also at issue, the proposed sign does not face a public right of way, which is required under current Ordinance. Prior to making application for the sign, Dani Lind, Brewster's owner, wanted to gauge the likelihood of Commission approval of any required variance from the Ordinance.

Dani Lind reviewed his reasons for wanting a dynamic sign and how it would be used. The sign would change just twice a day, displaying daily menu specials and events. It would not flash or scroll. He prefers the south side of the building as the sign will be visible longer to motorists and pedestrians. The purpose of the sign, part of overall renovation of Brewster's, is to draw increased food business.

Projecting signs were discussed. They are allowed in the downtown historic district but are limited to 8 sq. ft in size, whereas the proposed sign is 15 sq. ft.

Commissioner concerns were brightness and glare, direction and intensity of the sign, as well as whether the City could establish and control requirements regarding message.

Consensus was that the proposed sign generally aligns with the Commission direction for dynamic signs. Mr. Maroney will consult the city attorney regarding the legality of the City setting message parameters. As a variance is required for the sign if it faces a privately owned property, Mr. Lind will discuss the sign with the owners of the adjacent property, First Farmers & Merchants, for their input.

#### Historical Society Mural

Steve Dabelow, President of the Cannon Falls Area Historical Society, presented the society's proposal to have historical photographs painted as murals on two buildings and asked whether the Commission might be likely to approve the project. He showed an existing mural in Hartland, as well as examples of proposed murals on buildings in Cannon Falls. The goal is to incorporate the murals into the walking tour, and help make Cannon Falls a tourist destination. Mr. Dabelow has applied for a grant with the Southeastern Minnesota Arts Council. If awarded, the society would like to paint two murals, one on John Althoff's warehouse building and the other on the Burkhardt Law Office building. Dennis Kalow, Historical Society Board, explained the project has been discussed with Hartland mural artist, Steve DeLaitsch. Details of the project were discussed, as well as the events related to the project.

Dave Maroney stated murals are allowed by the Sign Ordinance but require a Conditional Use Permit.

Commissioners spoke in favor of the project.

Zoning Code Rewrite Dave Maroney reviewed the new performance standards which apply to all districts and properties in the City. He stated the new performance standards are more simply written and more easily interpreted regarding lighting, noise and vibration, smoke/particulate matter, odors, noxious matter, radiation, heat and humidity, and landscaping requirements. New requirements regarding fencing, off-street parking and loading, and industrial use in the C2 differ from the current code. Mr. Maroney noted there will always be nonconforming properties and that existing properties will be grandfathered in for their current use.

The Rural Residential (RD) District, the last district in the new zoning ordinance, was also discussed. Mr. Maroney explained this would replace the Rural Estate District and Urban Reserve District. The minimum development site for a single family home in the RD District is 10 acres and this District would apply to property subdivisions and annexations.

A zoning map has been developed showing the new classifications—Residential 1, Residential 2, Commercial 1, Commercial 2, Industrial, and Rural Residential Districts. Properties in the current Residential - Business District are still under consideration for reassignment to C2, R1, R2, and/or Industrial Districts. If properties do not fit into those districts, a separate district may be considered. Once completed, the map will be brought to the Commission for review.

The Commissioners will review the Ordinance language and discuss changes in more detail at future meetings. The process would then move forward with a public hearing and recommendation to City Council.

Planning  
Commission  
Member Comments

Commissioner Longtin asked for an update on Grandpa's Garage. Mr. Maroney reported speaking with the owner of the property regarding land use. Office use is ongoing and is legal on the property under the new Ordinance. The trucking operation does not fit the new Ordinance and options regarding that situation are being evaluated. City Staff have discussed notifying the owner that the use is inconsistent and is not allowed by the current Ordinance and perhaps allowing the owner a reasonable sunset date to cease that use or to request a rezoning or zoning amendment to make the change. All parties involved will continue conversation working towards a mutually acceptable solution. Mr. Maroney stated that a reasonable sunset date would be no later than completion of the hospital and/or opening of the interchange.

Adjourn

Commissioner Price moved, seconded by Commissioner Duden and unanimously carried, to adjourn the meeting at 8:05 p.m.

**TO: Planning Commission.**

**FROM: Dave Maroney, Director of Economic Development and Planning.**

**SUBJECT: June 10, 2013 Agenda.**

**DATE: June 7, 2013.**

**Item 6 (A). Public Hearing - CUP for Public Art Murals.** The Historical Society's ("Society") request for grant funds to finance costs incurred to paint two murals in downtown Cannon Falls has been approved! Consequently, the Society has made application for a Conditional Use Permit as required by the Sign Ordinance and a public hearing to consider the application has been scheduled for June 10<sup>th</sup>.

Section 152.355 (H) allows public art murals within the Historic Overlay District provided that certain conditions are satisfied. In my opinion, the Applicant has proposed signage that complies with these requirements and the property owners will agree to abide by the conditions relating to maintenance and future sale of their property.

Pages 4 and 5 of the Society's *Proposal – Arts and Cultural Heritage FY 2013 ACH Application* are provided as further background along with a sample rendering superimposed on the south wall of the building owned by John Althoff located just south of the Winery.

Following completion of the public hearing, the Planning Commission is asked to consider Resolution No. 2013-4.

**Item 7 (A). Resolution No. 2013-4 – CUP for Public Art Murals.** Staff recommends review and approval of Resolution No. 2013-4.

**Item 7 (B). Mayo Clinic Health System Final Plat and Resolution No. 2013 – 5.** The final plat for Mayo Clinic Health System Cannon Falls ("Plat") has been submitted - a copy of the Plat is provided for your review. The Plat consolidates several parcels of unplatted land (some of which have been annexed to Cannon Falls) into two parcels - Lot 1 Block 1 (development site of the new hospital) and Outlot A (purchased by MnDOT for the new interchange project). The Plat dedicates land for street right-of-way (C.S.A.H. 24 and 318<sup>th</sup> Street), for drainage and utilities and for slope easements (bluff area). Two easements for existing gas and electric utilities are also identified on the Plat. The Plat has been reviewed for compliance with Section 151.090 of the Subdivision Ordinance and found to comply.

Staff recommends review and approval of Resolution No. 2013-5.

**Item 7 (C). Dynamic Display Signage.** Since the last meeting Dani Lind, Dennis Kalow and I have each been searching for examples of a "projecting" dynamic display sign that might be compatible within a historic district. At this point I would say that our efforts have been largely unsuccessful, in my opinion. Prior to seeking your direction on Monday evening, I will provide you with additional information relating to the issue of "messaging" (input from the City Attorney) and relating to Brewster's proposal.

## PROPOSAL NARRATIVE

### 5. Artistic Merit and Quality of the Project or Programming

Summarize your mission statement and purpose, including your arts programming history:

The purpose of the Cannon Falls Area Historical Society is the preservation, study and sharing of our local heritage, informing young and old alike. Cannon Falls has a rich heritage of arts participation, both in schools and the society at large. Within the last year we have had a number of arts programs. At our last annual meeting we had the "Minnehaha Players" of the Living History Society of Minnesota put on their production. At our annual Deck the Falls open house we had a story teller share her original version of the Christmas story through eyes of the animals. One of our newest programs is the production of weekly "History Minutes" in collaboration with the local cable television channel and posting episodes on YouTube. We are also actively working in collaboration with musicians and actors for future programing. The funding for this mural will advance our mission by using public art to share our heritage and raise awareness of our local history.

Description of Project:

We are planning to paint two historic murals on the walls of two businesses in downtown Cannon Falls. The walls are ideal for their visibility to throughway traffic. One is located on Highway 20 and the other is located on State Highway 19. Both are at the entrances to our Historic Downtown District, as defined by the Department of the Interior. One wall is situated as the backdrop of a park that has been sponsored by the Cannon Falls Rotary for beatification. The other wall is fronting the community parking lot which is an activity center for the community on weekends. We are planning on painting representations of photos from our museum collection. The photos will be representative of life in the Cannon Falls community from an earlier time. Each mural will have a 36" by 48" brass sign describing the mural and its significance.

Quality arts experience:

A quality viewing experience will be ensured because our artist has an impressive resume of mural paintings throughout southern Minnesota. Individuals can view the murals whether by walking or driving or using the aid of any mobility device. The opportunity for extended viewing is also possible including events that could include picnics, classroom events and or family gatherings.

Improves access to quality arts experiences:

The murals will be highly visible and provide quality viewing experience for thousands of people each month. This is a busy town in the summer, not just with throughway traffic on Highway 20. The Cannon Valley Bike Trail, for instance, is used by 100,000 people each year.

Develops knowledge, skills and understanding of the arts:

Our capstone event will include a mural painting demonstration to share specific techniques involved. Presentations to local community programs are planned as the murals are painted. High school students will be allowed to participate as apprentices during the painting process.

## 6. Demand or Need for the Project or Programming

How was the need for your project determined?

Although it is recognized as a Historic Downtown District, Cannon Falls has no signage or largely visible representation of its heritage. A society member first proposed we do this project after seeing a mural painted in Heartland, MN. The need was first recognized by an individual but was soon apparent that there was a lot of support for the project. Business owners have volunteered the buildings as canvasses. City officials have been overly receptive, going so far as to suggest new possible sites and sharing how it can get past zoning ordinances.

Individuals that it will serve.

The community will develop a sense of pride that their community has these murals and that we cherish our past. Visitors to our community whether for business or pleasure will be impacted both visually and historically. Steve Delaitsch will be our primary artist.

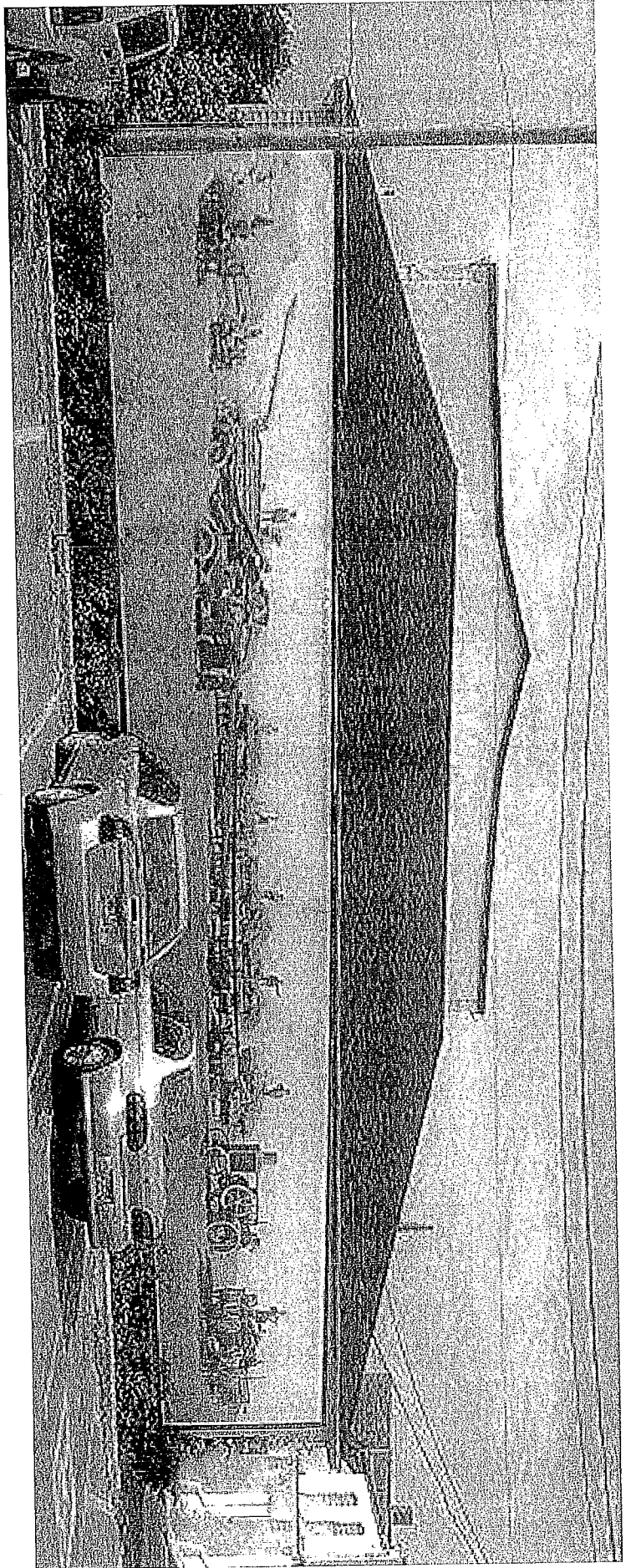
How does your project meet the needs of your community and the artists involved?

The project will help share our cultural heritage, and if successful, create opportunities for mural artwork in the future. Old ugly walls will become cherished art.

In what ways have members of the community shown their support for your organization's programs?

Owners have offered their buildings and money. A commercial painter has offered to volunteer all the prep work needed. City officials have given support both in ideas, encouragement and sight preparation. Local service organizations have volunteered time and money.





**PLANNING COMMISSION RESOLUTION NO. 2013 - 4**

**CONDITIONAL USE PERMIT FOR PUBLIC ART MURALS**

WHEREAS, the Cannon Falls Area Historical Society (Society) along with John Althoff (Property Owner) and James Burkhardt (Property Owner) have jointly made application for a Conditional Use Permit ("CUP") to allow two public art murals as regulated by the Sign Ordinance to exist on the north wall of the building located at 215 Fourth Street North (PID 52.100.1740) and on the south wall of the building located at 420 Main Street West (PID 52.100.4120); and

WHEREAS, the Planning Commission conducted a public hearing on June 10, 2013 to accept testimony relating to the application; and

WHEREAS, the Planning Commission finds that: (a) the proposed project is not expected to adversely impact the general welfare, public health or safety of the neighborhood; (b) the proposal is in harmony with the general purpose and intent of the Sign Ordinance, Section 152.355 (H); and (c) the murals will be designed and installed in to be consistent with the Comprehensive Plan and the Historic District Overlay standards and these signs will not alter the essential character of the locality.

NOW THEREFORE BE IT RESOLVED that based upon the aforementioned findings that the Cannon Falls Planning Commission hereby recommends to the Cannon Falls City Council that the application for the CUP be approved subject to compliance with all applicable requirements of the Sign Ordinance, including Section 152.355 (H).

**ADOPTED** by the Planning Commission this 10th day of June, 2013.

**CITY OF CANNON FALLS PLANNING COMMISSION**

\_\_\_\_\_  
Dan Pidd, Chairperson

ATTEST: \_\_\_\_\_

Aaron S. Reeves  
City Administrator

Motion By:  
Second By:

Pidd:  
Hemmah:  
Longtin:  
Price:  
Duden:  
Charnell:  
Sjoblom:



[www.ci.cannon-falls.mn.us](http://www.ci.cannon-falls.mn.us)

## **EDA MEETING AGENDA**

**Wednesday, June 12, 2013**

**7:00 a.m.**

- 1. CALL TO ORDER.**
- 2. ROLL CALL:** Wulf, Duncan, Banks, Flaten and Mattson.
- 3. EDA BUSINESS:**
  - A. Approval of Agenda.
  - B. Approval of Minutes – May 8, 2013.
  - C. Conflict of Interest Disclosure.
  - D. Center for Local Foods Initiative.
  - E. ED Project Updates.
    - Hospital Reuse Plan.
    - Cannon River Winery.
    - Olmsted Medical Clinic Access.
    - Other Business.
- 4. ADJOURN.**

Posted: June 7, 2013.

918 River Road, Cannon Falls, MN \* 55009 \* 507-263-9300 \* Fax: 507-263-5843

The Cannon Falls Economic Development Authority (EDA) met on Wednesday, May 8, 2013 at 7:00 a.m. in City Hall. Present were Greg Wulf, Bill Duncan, Roxanne Flaten, Morris Mattson and Bob Banks. Also present was the Director of Economic Development and Planning, Dave Maroney and Rosie Schluter.

Call to  
Order/Approve  
Agenda/Approve  
Minutes/Conflict of  
Interest Disclosure.

The meeting was called to order at 7:00 a.m. by Greg Wulf. Motion by Duncan, second by Flaten to approve the agenda and the minutes from the 4/10/13 meeting. Approved 5-0-0. No conflict of interest was disclosed.

Cannon River  
Winery.

The members were informed that an apparent agreement had been reached with the Maloney's for the Economic Development Authority to purchase property to allow a pedestrian connection to be constructed from the trailhead location to Mill Street. The purchase price reflects the amount that the Sellers paid to acquire the property at Sheriff Sale plus delinquencies through 2012, allocated on a square foot basis. Following discussion, motion by Duncan, second by Banks to authorize Attorney Burkhardt to prepare the Purchase Agreement providing for purchase of the property for \$56,000, earnest money of \$1,000 and with the Buyer paying all closing costs (estimated to be about \$2,000), except property taxes due in 2013. Motion approved 5-0-0.

ED Project  
Updates.

Olmsted Medical Clinic. Staff reported that quotes for the access and turn lane are due May 9<sup>th</sup> with Council consideration and approval scheduled for May 21<sup>st</sup>.

2013 Property Taxes. Mr. Maroney reported that taxes due for property owned by the Authority in 2013 of \$5,286 plus \$94 for the City-owned lift station will be paid on May 15<sup>th</sup>.

2013/2014 Property Valuations. As a result of conversations with the Goodhue County Assessor's Office, Mr. Maroney reported that valuations for taxes due in 2014 were being largely reduced throughout the Industrial Park. Staff will continue to monitor this matter as further adjustments may be merited.

Raw Bistro/Cannon Street. The members were provided an update relating to the business itself and status of ongoing discussions and plans for improving the street, traffic controls and drainage in this area.

Other Business. None.

Adjourn.

Motion by Banks, second by Flaten to adjourn. Approved 5-0-0.

**To: Economic Development Authority.**

**FROM: Dave Maroney, Director of Economic Development and Planning.**

**SUBJECT: June 12, 2013 Agenda.**

**DATE: June 7, 2013.**

**Item 3 (D). Center for Local Foods Initiative.** Last year the Southern Minnesota Initiative Foundation (“SMIF”) began efforts to research the economic aspects of local food systems and how they create economic growth within the 20 county SMIF region. Several Cannon Falls businesses participated in this research. For the past several months I have participated with SMIF on the drafting of a strategic plan to implement recommendations that evolved from their research relating to funding, technical assistance and regional partnerships – see *SMIF Study*. The strategic plan itself remains “in process”.

Given the significant presence of “food businesses” located in the Cannon Falls area, my decision to participate with SMIF was with the intention of “learning” more so than about “contributing”. However, the experience has resulted in both outcomes being achieved. SMIF is suggesting that Cannon Falls consider participating in the Community Growth Initiative packaged around “local foods” – see *Community Growth Initiative*.

Next Tuesday I will be meeting with SMIF staff to further discuss the Community Growth Initiative (“CGI”) program and how they envision that it might be used to benefit Cannon Falls. In my view, the CGI may be worthwhile provided that the EDA is able to assume a significant role in designing the scope of work. We will discuss this matter further on Wednesday morning.

The *Fifth Season Cooperative* page has been included as “food for thought”.

**Item 3 (E). ED Project Updates.**

**Hospital Reuse Plan.** Bill, Roxanne and I have begun working with staff of Mayo Clinic Health System Cannon Falls (“Mayo”) to prepare a land use plan and implementation program to facilitate redevelopment of the existing Hospital site and adjoining properties owned by Mayo. Our mutual goal is to have an executed agreement within the next 90-days that documents the proposed redevelopment plan, financing details and represents the responsibilities of each party.

**Cannon River Winery.** On May 31<sup>st</sup> the EDA purchased property from the Maloney’s to facilitate extension of the trail to Mill Street from the Trailhead location. This transaction closed consistent with the terms approved by the EDA last month. A copy of the survey is enclosed.

**Olmsted Medical Clinic Access.** In response to quotes that far exceeded the construction cost estimate provided by the City Engineer, Dr. Karl and the City Council agreed to the financing plan that is outlined by the accompanying memorandum. The construction schedule (also enclosed) provides for completion of the work on June 26<sup>th</sup> (the Clinic will open by July 22<sup>nd</sup>). MnDOT has not yet approved the permit.

**Other Business.** Reserved for topics that may be added prior to Item 3(A) - Approval of Agenda.

# SMIF Study

Local Foods Collective Impact – NEW NAME \_\_\_\_\_

**GOAL:** Develop a sustainable local and regional food system which encourages innovation resulting in at least 20 profitable businesses over the next 10 years.

During the next decade the southern Minnesota region will maximize our competitive strength to increase business success. Southern Minnesota Initiative Foundation and its partners will work to create economic prosperity and community vitality within its 20 county region. We recognize the vast number of entrepreneurs who are creating and growing businesses in the local foods arena. For this reason and as a result of a University of Minnesota Research Study by Jan Joannides, commissioned by the Southern Minnesota Initiative Foundation and the McKnight Foundation, our organization intends to roll out a strategy to effectively impact this industry by providing support in areas identified as barriers to growth of the food industry.

Our region has a rich heritage of invention, innovation and entrepreneurship in the private Agriculture and Food sectors, including family-owned local food manufacturers from Schell's Brewery in New Ulm to Lorentz Meats, Cannon Falls; from Bushel Boy, Owatonna to Mrs. Gerry's Kitchen, Albert Lea and from Davigo Foods, LeSeuer to Featherstone Farms, Rushford. Local foods (defined as food products coming from within 400 miles from their origin) is playing a significant factor in our southern Minnesota economy as stated in a 2011 Agricultural Utilization Research Institute (AURI) report published for the Minnesota State Legislature which cited \$55 billion in economic activity from the Minnesota Food and Farm sectors. This report concluded that emerging markets such as local food distribution, organics, urban agriculture and alternative farming techniques offer opportunities for small business ownership and employment.

## **The Opportunity:**

These pioneers of the local food movement, many who are still active, have been innovative, committed, persistent individuals. They built this sector on a strong set of values about farming, food and community, yet have struggled to find resources and networks to support start up and expansion phases of their companies.

To ensure the local foods producers have ample opportunity to create and grow thriving, sustainable and profitable businesses this region must address three key areas: access to funding, technical assistance and regional partnerships to support both the industry and individual needs of local food production. The Southern Minnesota Initiative Foundation and its partners believes the proposed strategy will have a profound effect in creating resources, solidifying partnerships and leveraging resources to deliver services while creating an increased awareness of the local food entrepreneurship and creativity driving this portion of our region's economy.

## **The Impact:**

Sales of locally produced foods comprise a small but growing part of U.S. agricultural sales. USDA, according to the CRS Report for Congress, dated January 20, 2012 estimates that farm-level value of local foods sales totaled about \$4.8 million in 2008, or about 1.6 percent of the U.S. market for agricultural products. An estimated total of 107,000 farms are engaged in local food systems, or about 5 percent of all U.S. farms.

## COMMUNITY GROWTH INITIATIVE

Leveraging community assets to create economic growth and prosperity

Southern Minnesota Initiative Foundation's (SMIF) Community Growth Initiative program supports asset-based community\* development efforts that lead to economic growth and prosperity. The process uses asset mapping as a tool for understanding community resources and engaging residents in developing a shared vision.

### Benefits

- Identifies and achieves goals within topic areas (see below)
- Maps existing community assets and resources within topic area
- Develops volunteers
- Teaches a sustainable, replicable asset-based model
- Increases residents involvement

### SMIF Investment

- \$20,000 project implementation grant
- Up to \$5,000 supporting grant (coordinator stipends, meeting expenses)
- Up to six months of technical assistance

### Eligibility Criteria

- Evidence of community readiness and commitment
- Support of local government(s)
- Tax exempt 501(c)(3) organization identified as fiscal agent
- Topic-focused
- Must be located within the 20-county region

### Community Growth Initiative Topic Areas

- Early Childhood Development
- Entrepreneur Development

### Terms

#### Community's Role

- Establish a core leadership team of 10-20 people
- Engage community participation
- Develop a shared community vision related to topic area
- Identify and execute short-term projects
- Secure match of \$20,000 (at least 25% must be cash)
- Create a sustainable, replicable asset-based model
- Measure and evaluate results

#### SMIF's Role

- Train core leadership team in:
  - Asset-Based Community Development (ABCD)
  - Team Building
  - Community Visioning.
  - Project Planning
  - Implementation
  - Sustainability
- Provide facilitators for community meetings
- Provide project implementation grant up to \$20,000
- Provide up to \$5,000 in supporting grant funds

*\*Community can refer to a geographical community, a neighborhood, a county, groups of organizations, or any combination.*

For more information or to obtain a Community Growth Initiative application, contact us at 507-455-3215.

## *Fifth Season Cooperative*

Fifth Season provides relational and physical infrastructure. Fifth Season leases office space, food storage space, a commercial refrigerator, freezer and, a loading dock from VEDA's Food Enterprise Center. This allows Fifth Season to operate as a food hub where farmers can drop off their product, the Coop can safely store and process it, and the distributor can pick it up from a single location. Fifth Season also provides trainings for farmers on food safety issues, as well as to institutions and consumers about the benefits of regional food systems (Fifth Season Website 2011).

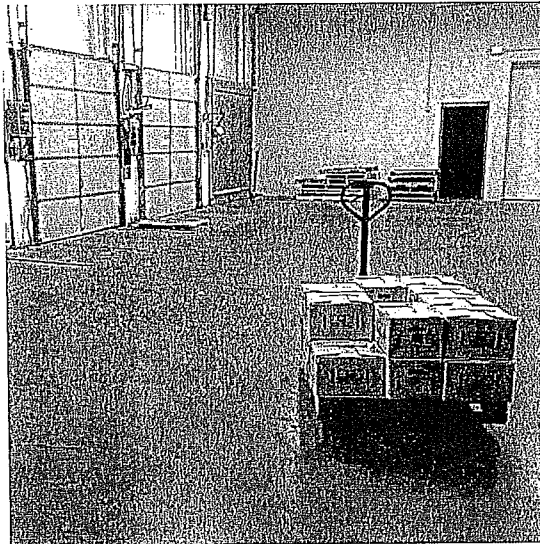


Figure 8: A Pallet of Carrots Awaiting Pickup at the Food Enterprise Center, January 2013.

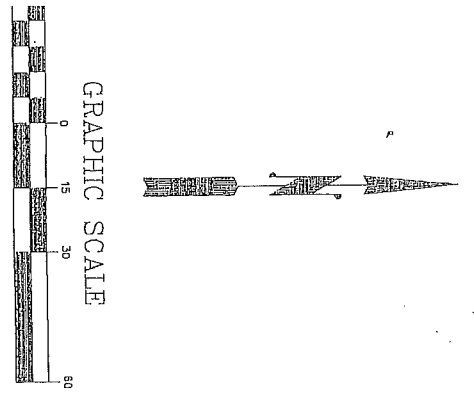
The Coop has three major funding streams, in addition to the initial two-year grant from the State of Wisconsin. Each of the members pays a one-time membership fee, which is \$250 for single producers and workers and \$750 for producer groups, processors and distributors. The Coop also receives donations from local foundations and businesses. All other funding comes from investors buying state-regulated Class B Series 1 stock in the company. The State of



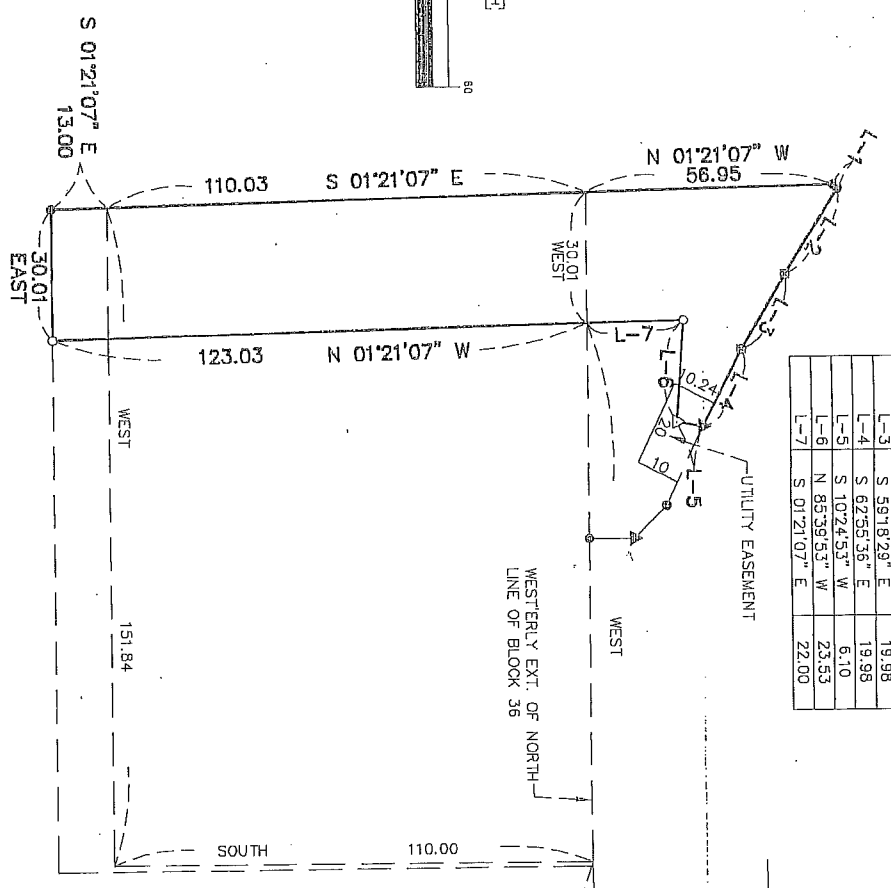
**SAMUELSON SURVEYING INC.**

1103 West Main Street  
 Cannon Falls, MN, 55009  
 V. Richard Samuelson  
 Registered Land Surveyor  
 SURVEYORS CERTIFICATE

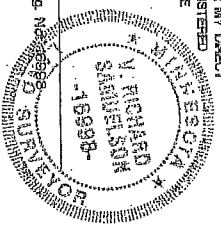
LINE	BEARING	LENGTH
L-1	N 42°46'24" E	1.23
L-2	S 57°48'51" E	23.15
L-3	S 59°18'29" E	19.98
L-4	S 62°55'36" E	19.98
L-5	S 102°24'53" W	6.10
L-6	N 85°59'53" W	23.53
L-7	S 01°21'07" E	22.00



- ( IN FEET )
- 1 inch = 30 ft.
- 1 DENOTES SET IRON PIPE WITH PLASTIC CAP MARKED RLS 16998
- 2 DENOTES FOUND IRON
- 3 DENOTES SET STAR DRILL HOLE
- 4 DENOTES SET MAG NAIL
- ▲ DENOTES FOUND P.K. NAIL



TOTAL AREA = 5,438 SQ. FT.



HEREBY CERTIFY THAT THIS SURVEY PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE May 24, 2013

V. Richard Samuelson Minnesota Reg. No. 16998

**PROPOSED LEGAL DESCRIPTION  
 PART OF TORRENS DOCUMENT T-25691**

That part of Mill Block 3, in the Original Plat of Cannon Falls according to the recorded plat thereof, on file in the office of the County Recorder, Goodhue County, Minnesota, described as follows:  
 Commencing at the northwest corner of Block 36, in said Original Plat of Cannon Falls; thence on an assumed bearing of West, along the westerly extension of the north line of said Block 36, a distance of 120.00 feet; thence on a bearing of South, a distance of 110.00 feet; thence on a bearing of West, a distance of 151.84 feet to the point of beginning of the land to be described; thence South 1 degree 21 minutes 07 seconds East, a distance of 13.00 feet; thence on a bearing of East, a distance of 30.01 feet; thence North 1 degree 21 minutes 07 seconds West, a distance of 123.03 feet to said westerly extension of the north line of Block 36; thence on a bearing of West, along said westerly extension of the north line of Block 36, a distance of 30.01 feet; thence South 1 degree 21 minutes 07 seconds East, a distance of 110.03 feet to the point of beginning.

AND

That part of Mill Block 3, in the Original Plat of Cannon Falls, according to the recorded plat thereof, on file in the office of the County Recorder, Goodhue County, Minnesota, described as follows:  
 Commencing at the northwest corner of Block 36, in said Original Plat of Cannon Falls; thence on an assumed bearing of West, along the westerly extension of the north line of said Block 36, a distance of 244.42 feet to the point of beginning of the land to be described; thence continue on a bearing of West, along said westerly extension, a distance of 30.01 feet; thence North 1 degree 21 minutes 07 seconds West, a distance of 56.95 feet; thence North 42 degrees 46 minutes 24 seconds East, a distance of 1.23 feet; thence South 57 degrees 48 minutes 51 seconds East, a distance of 23.15 feet; thence South 59 degrees 18 minutes 29 seconds East, a distance of 19.98 feet; thence South 62 degrees 55 minutes 36 seconds East, a distance of 19.98 feet; thence South 102 degrees 24 minutes 53 seconds West, a distance of 6.10 feet; thence North 85 degrees 59 minutes 53 seconds West, a distance of 23.53 feet; thence South 1 degree 21 minutes 07 seconds East, a distance of 22.00 feet to the point of beginning.

Subject to easements of record.

**Dave Maroney**

To: Dave Maroney  
Subject: Clinic turn lane and access road project

Dave,

I spoke with the low bidder on the project, S.M. Hentges, and with Steve at Cannon Construction on Friday about the project. I also reviewed the plans to see if there were adjustments that could be made to reduce project costs while still providing the access the clinic, MnDOT and the City would like.

**Hentges low bid for the project was \$163,882.30.** This price includes the paved right turn lane on TH 20, a culvert with safety aprons under the access road in the east ditch of TH 20, a paved 36-foot wide street with curb & gutter from TH 20 to just past the clinic driveway. The plans also included two storm sewer inlets and pipe near the clinic driveway to capture street runoff. After reviewing the plans, the storm sewer near the clinic driveway can be removed and the street grade adjusted to direct the street runoff east, off of the end of the new street rather than being picked up by the storm sewer. This adjustment will make the street grade, if the street is extended east, steeper since the low point will now be east of the clinic driveway rather than west as is the current plan. Having the drainage run off the end of the new street will require some maintenance from time to time, but is a **cost savings of \$9,536.**

The cost to pave the street at Hentges unit price is \$35,079. The turn lane cost, including pavement, at Hentges prices is approximately **\$16,000.** This includes pavement marking and signing. There has been discussion to postpone paving the street until a later date to see if a cheaper paving cost could be obtained. Our estimate to pave the street was **\$23,000.** With the amount of paving taking place in the area this summer, I would think that if the paving was delayed and re-quoted with a longer time frame to complete the work, the cost would be closer to our estimate than to Hentges number. This would assume that the paving is still done yet this year.

A quick summary of the above:

Original bid price for the entire project:	\$163,882.30	
Storm sewer work that could be deleted:	- \$9,536.00	
Not paving the road at this time:	<u>-\$33,079.00</u>	
Revised current project cost** :	\$121,267.30	**builds paved turn lane and 36-foot gravel street with curb & gutter, still need to pave the street in the future.
Engineer's Estimate for street paving:	<u>+\$23,000.00</u>	
Estimated project total w/delayed street paving:	\$144,267.30	

**PUBLIC IMPROVEMENT CONSTRUCTION COST ESTIMATE OF \$ 144,267:**

- A. Molenarr Medical, LLC     **\$ 124,767 (previously \$95,000)**
- B. City of Cannon Falls     **\$ 19,500 (50% of street paving and 50% of turn lane)**
- C. Assessment Term may be extended from 10-years to 15-years if the assessment amount (not including SAC/WAC) to Molenarr Medical, LLC exceeds **\$124,767.**

Greg Anderson, PE  
Project Manager  
SEH - St. Paul  
3535 Vadnais Center Drive  
St. Paul, MN 55110



Cannon Falls Library Board  
Agenda  
Monday June 10, 2013  
6:00 pm  
at  
the Library.

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. May Minutes
  - b. Director's Report
  - c. April Financials
- 3) Board Business
  - a. Art Policy
  - b. Damaged case collection fees
- 4) Adjournment

Monday July 8, 2013 at 6:00pm

May 13, 2013

## Cannon Falls Library Board Meeting Minutes

Present: Justin Padgett, Jason Ochocki, Mary Harkins, Carol Price, Greg Kettle, Cathy Gallups  
Meeting was called to order at 6:00 p.m.

Greg Kettle made a motion to approve the Agenda; Cathy Gallups seconded; motion approved.  
Carol Price made a motion to approve the Consent Agenda; Greg Kettle seconded; motion approved.

### Flag and pole for the Library

The tall flag pole remains from the old library building. There is a good possibility that because of its height, the flag will not be easily noticed by those using the Library. Also, the flag must be put up and taken down daily and because the Library is not a Federal entity, it does not receive notice of days when it must be at half-staff. Library staff does not always know if or when a declaration is made to lower the flag. A motion was made to purchase a small flag and pole to be mounted on the outside of the building with a light for illumination at night.

Greg Kettle made the motion; Carol Price seconded; motion approved.

### Art Displays

Justin submitted an art exhibition policy for Board review. One question under discussion concerns what happens when artwork, that has been donated for permanent display, is no longer relevant to the library. Justin will check with the City Administrator to confirm that such a donation becomes the property of the Library and can be sold. The donor will have the opportunity at the time of donation to request the work be returned at the end of its usefulness. Justin will also check with the Museum to as to its policy.

Detailed submission guidelines still need to be addressed.

### City Agreement for Library Services

A copy of the SELCO-City of Cannon Falls-Goodhue County Service Memorandum was emailed to the Board. All parties seem to be in agreement of the details.

Mary Harkins made a motion for Jason to sign the memo; Cathy Gallups seconded; motion approved.

### SELCO Report

Carol submitted notes on the SELCO Quarterly Board meeting. The author visits and music programs appeared to be the most popular and best received.

SELCO is still working out issues concerning distribution of the Legacy funding.

Justin mentioned that of the poems chosen for publication in the Poetic Strokes poetry booklet, ~16/18 were from Cannon Falls poets.

At 6:55 p.m., Cathy Gallups made a motion to adjourn, seconded by Greg Kettle; motion approved.

Respectfully submitted,

Mary Harkins

Cannon Falls Library  
Director's Report

June 6,2013

Programs:

Movies	22
Music Group	89
Book Club	25

E-Material Circulation:

May 2013 229 checkouts by 61 unique patrons

May 2012 141 checkout by 44 unique users

Director's Report:

During the month of May staff continued planning and preparing the library for our first summer reading program in the new building. The building looks great, and the children are already enjoying a summer packed with reading.

The art policy is in your packet to review, and should be ready for approval on Monday. I added a few clauses that should clear up any confusion about donated materials. Once the policy is approved I will then create an agreement that the donator or lessor will sign so that we have documentation for each piece of art that we will display.

Included in your packet is our current policy for fines and fees associated with cd-book and dvd cases. We currently charge a damaged fine for damaged cases and a fee for lost cases. However, when staff puts this to practice more often than not for a damaged case we typically have to replace the entire case thus the costs associated with a damaged case is the same as a lost case. The library staff suggests that we charge the same for both damaged and lost cd-book or dvd cases.

At the board meeting we will discuss and hopefully approve a condensed and streamlined cd-book and dvd fee policy based on the actual costs to the library.

## Cannon Falls Art Exhibition Policy

Cannon Falls Library promotes the communication of ideas, the enlightenment of our citizens and the enrichment of our personal lives.

### **I. Purpose**

The Art Exhibition policy establishes the criteria for exhibiting art at the Cannon Falls Library.

### **II. Policy**

Artwork for display in the Cannon Falls Library will be exhibited by the Library in accordance with the mission, goals and objectives of the Library.

Selection, retention, and placement are based on the following:

- The Cannon Falls Library Art Exhibition Program will represent a broad spectrum of artistic expression, with an emphasis on local artists.
- Artwork must have artistic merit, meet acceptable artistic standards and be appropriate for the Library setting.
- Artwork must be original work, hand-signed or authenticated by the artist, or a reproduction with recognized collection merit.
- The Library Board retains the right to accept donations of art work for permanent display.
- Donated Art work will become the sole possession of the Cannon Falls Library.
- The Cannon Falls Library will retain all rights to display, decommission, or if deemed appropriate sell any donated artworks.
- The Library Board will determine the location of all artwork.
- Loaned artwork will displayed and returned based on a written agreement between the artist and the library board.

### **III. Agreement**

- The library will not act as intermediary in the sale of artworks, but will provide names and addresses of the artists on request. Interested parties must contact the artist directly.
- The exhibitor agrees to indemnify and hold harmless, the City of Cannon Falls, the Library, its employees, and the Board of Trustees against any theft, damage, or liability as a result of the use of the exhibit space.
- Library sponsored or cosponsored exhibits take precedence over other exhibits at all times and the library reserves the right to, without notice, cancel the use of the display areas by outside exhibitors if the Library Director or Library Board of Trustees determines that the display space is needed for library purposes.



*\*The views expressed in the artwork at Cannon Falls Library facilities are those of the artists and not necessarily those of the Library, its staff or supporting organizations.\**

**From:** [KammueLLer, Kristin \(DOT\)](#)  
**To:** [#DOT\\_NEWSRELEASE](#); [#DOT\\_D6 News Release.DOT](#)  
**Cc:** [Schauer, Paul \(DOT\)](#); [Aaron Reeves](#); [#DPS \\*Patrol RRC RCO](#); [#DPS \\*Patrol RRC Supervisors](#); [Matt Schmit](#); [rep.tim.kelly@house.mn](#); [lynda.boudreau@mail.house.gov](#)  
**Subject:** Construction activities begin on Cannon Falls interchange June 10  
**Date:** Friday, June 07, 2013 8:54:35 AM

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The following was sent to media in Goodhue and Olmsted counties, State Patrol and the Goodhue County engineer.

## **Construction activities begin on Cannon Falls interchange June 10**

ROCHESTER, Minn. – Crews will begin clearing trees and rough grading the new east frontage road Monday, June 10, as part of the Cannon Fall interchange project, according to the Minnesota Department of Transportation.

Motorists will not be affected by the construction activities at this time.

Once the rough grading of the new east frontage road is complete, Xcel Energy will relocate the power lines to the new roadway.

S.M. Hentges and Sons, Inc. is the prime contractor for the \$14.3 million, multi-year project, scheduled to be completed in 2014.

For more information about the Cannon Falls Interchange project, visit [www.mndot.gov/d6/projects/hwy52cannonfalls](http://www.mndot.gov/d6/projects/hwy52cannonfalls).

For Minnesota statewide travel information, visit [www.511mn.org](http://www.511mn.org), call 5-1-1 or log on to [www.mndot.gov](http://www.mndot.gov).

# # #

Kristin KammueLLer  
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