

**August 20, 2013**

**FOR YOUR INFORMATION . . . .**

This section is to highlight projects and events that do not require Council action but are necessary to keep you informed. Commission/Committee minutes will be contained in this section when they are available.

City Administrators Report

This will be included in the first Council Packet of each month.

Planning Commission Agenda Packet

EDA Agenda Packet

Public Works Commission Agenda

Cable Commission Agenda Packet

Library Board Agenda Packet

Hiawatha Valley Public Transit Packet

Property Taxes Article

LMC Regional Meetings Notice

Let me know if you would like to attend.



[www.ci.cannon-falls.mn.us](http://www.ci.cannon-falls.mn.us)

## **EDA MEETING AGENDA**

**Wednesday, August 14, 2013**

**7:30 a.m.**

- 1. CALL TO ORDER.**
- 2. ROLL CALL:** Wulf, Duncan, Banks, Flaten and Mattson.
- 3. EDA BUSINESS:**
  - A. Approval of Agenda.
  - B. Approval of Minutes – July 10, 2013.
  - C. Conflict of Interest Disclosure.
  - D. 8:00 a.m. Center for Local Foods Initiative – Pam Bishop.
  - E. ED Project Updates.  
Hospital Reuse Plan.  
Cannon/Third Street (Raw Bistro).  
Other Business.
- 4. ADJOURN.**

Posted: August 9, 2013.

918 River Road, Cannon Falls, MN \* 55009 \* 507-263-9300 \* Fax: 507-263-5843

The Cannon Falls Economic Development Authority (EDA) met on Wednesday, July 10, 2013 at 7:00 a.m. in City Hall. Present were Greg Wulf, Bill Duncan, Roxanne Flaten, Morris Mattson and Bob Banks. Also present was the Director of Economic Development and Planning Dave Maroney, Rosie Schluter and Dave Machacek (ArtOrg).

Call to  
Order/Approve  
Agenda/Approve  
Minutes/Conflict of  
Interest Disclosure.

The meeting was called to order at 7:00 a.m. by Greg Wulf. Motion by Flaten, second by Duncan to approve the agenda and the minutes from the 6/12/13 meeting. Approved 5-0-0. No conflict of interest was disclosed.

ArtOrg Update.

Dave Machacek was present to update the Authority on the progress made by ArtOrg since they acquired property in Cannon Falls. In addition to introducing ArtOrg to various groups and individuals throughout the community, a further evaluation of the building and site is also underway. Mr. Machacek reported that Garth Rockcastle (Architect) has visited the property and is excited about working with ArtOrg and Cannon Falls on the development. Thus far, ArtOrg has invested \$60 - \$70,000 over and above the \$150,000 loan provided by the Authority to complete the purchase and to begin planning for the improvements. The current development plan is to "phase" the project generally as follows: (1) stabilize the building and site (2) construct offices (3) construct the gallery (4) move studio equipment to the property and (5) improve the residential spaces. Other ideas being considered include the possibility of expanding the building to the east (Fourth Street façade); creating a new access from Fourth Street west to Veterans Lane and perhaps eliminating Veterans Lane west of the ArtOrg building; and creating outdoor areas for art exhibits and public gatherings. Following the presentation and discussion, the Economic Development Authority encouraged Mr. Machacek to continue to develop the plan and pursue implementation activities.

Cannon/Third  
Streets (Raw  
Bistro).

Mr. Maroney reported that the City Engineer had estimated a cost of \$50,800 to complete various infrastructure improvements next to the Raw Bistro facility. A general discussion occurred relating to how best to finance these improvements. The State of Minnesota does have a grant program that could be pursued to fund up to 50% of project costs. If the grant were received, the remaining 50% would be funded by and between the City (EDA +/-25%) and Raw Bistro. The consensus was to pursue the State funds and thereafter finalize a funding package that includes grant monies if awarded.

ED Project  
Updates.

Board of Equalization. Goodhue County reduced estimated market values for property owned by the Authority in the Industrial Park to about \$8,500 per acre.

Center for Local Foods Initiative. To help the Authority understand the process and considerations that accompany participation in the SMIF

Community Growth Initiative, Pam Bishop (SMIF) has offered to attend a meeting to discuss this matter more fully. The members agreed that a meeting should be scheduled if possible.

Other Business. None.

Adjourn.

Motion by Mattson, second by Flaten to adjourn. Approved 5-0-0.

**To: Economic Development Authority.**

**FROM: Dave Maroney, Director of Economic Development and Planning.**

**SUBJECT: August 14, 2013 Agenda.**

**DATE: August 9, 2013.**

**Item 3 (D) Center for Local Foods Initiative.** Pam Bishop (Southern Minnesota Initiative Foundation) will be in attendance to present grant opportunities (see enclosed *Entrepreneur* summary sheet) that are available through SMIF that we may wish to pursue relating to the development of “local foods” in Cannon Falls. The *Local Foods Goals/Objectives* page that is also enclosed represents the direction currently being pursued by SMIF for their 20-County service area.

**Item 3(E). ED Project Updates.**

**Hospital Reuse Plan.** Working with the City Attorney, a draft *Memorandum of Understanding* has been drafted. Bill, Roxanne and I are prepared to send the *MOU* to Mayo for their initial review and comments. The *MOU* proposes a conceptual plan for redevelopment of the Mayo-owned properties and a preliminary finance plan that includes replacement of infrastructure that is needed to accommodate new residential development. The primary role of the EDA as represented by the *MOU* is to **assist** Mayo with the development and implementation of a redevelopment plan.

**Cannon/Third Street (Raw Bistro).** The Department of Employment and Economic Development (DEED) did not approve the City’s request for grant assistance. DEED’s decision was unexpected and I am seeking a more detailed explanation from the decision-makers to understand how the application failed to satisfy the *Selection Criteria* (enclosed). The letter that Pat Greene prepared that was submitted with the request to DEED is also enclosed for your information.

**Other Business.** Reserved for topics that may be added prior to Item 3(A) - Approval of Agenda.

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Southern Minnesota Initiative Foundation  
**ENTREPRENEUR**

*More business success – more jobs*


Southern Minnesota Initiative Foundation (SMIF) supports local entrepreneurs in creating and growing strong businesses that provide quality jobs and have a positive local and regional economic impact.


**Financial Support:**

**Business Loans:** Up to \$200,000 per business enterprise is available to “fill the gap” between available and necessary financing in partnership with local lenders, economic development organizations, and government agencies.

**Small Enterprise Loans:** Up to \$35,000 is available to support small business owners or start-up entrepreneurs.

**Seed Fund:** Up to \$25,000 is available to support seed and start-up stage businesses that need capital, business expertise, and networking opportunities.

 **Incentive Grants:** Up to \$20,000 to support entrepreneurial projects that strengthen and grow the local business community.

 **Community Growth Initiative:** Facilitated asset-based community development approach that engages communities in developing and executing short term projects; includes a \$20,000 implementation grant.

**Business Expertise:**

**Technical Assistance:** Classroom training, mentorships, and individual consulting to loan clients.

**SCORE:** Volunteers provide business expertise to aspiring business owners.

**YES!:** High school students build youth entrepreneur efforts around energy conservation and efficiency.

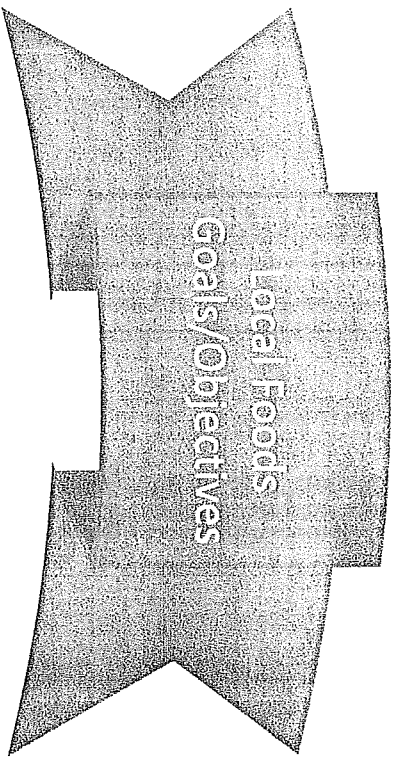
**Regional Connections:**

**Convenings:** Host small and large convenings to increase knowledge and develop relationships.

**Partnership for Regional Competitiveness:** 38-county initiative to create relationships to grow business.

*For more information contact Pam Bishop, business senior program officer,  
at 507-455-3215 or [pamb@smifoundation.org](mailto:pamb@smifoundation.org)*

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**A sustainable local and regional food system which encourages innovation resulting in at least 20 profitable businesses over the next 10 years.**



**Build access to education and business expertise**

**Boost entrepreneurial access to financial support**

**Increase and strengthen regional connections.**

research park development that would be used by an Innovative Business. Funds from this program can also be used for land acquisition and preparation, telecommunications, bridges, parking ramps, demolition, and hazard remediation for public infrastructure.

- **Innovative Business** is defined as a business that is engaged in, or is committed to engage in innovation in Minnesota in one of the following: using Proprietary Technology to add value to a product, process, or service in a high technology field; researching or developing a proprietary product, process or service in a high technology field; researching, developing, or producing a new proprietary technology for use in the fields of tourism, forestry, mining, transportation, or green manufacturing.
- **Proprietary Technology** is defined as the technical innovations that are unique and legally owned or licensed by a business and includes, without limitation, those innovations that are patented, patent pending, a subject of trade secrets, or copyrighted.

*Note: If your application does not meet one of the above criteria, but you still feel it is a viable grant program project, please contact DEED for clarification prior to submission of an application.*

### **INELIGIBLE PROJECTS**

Retail development and/or office space development, except as incidental to an eligible project.

**Retail** is defined as a business that is primarily engaged in selling goods or services directly to consumers at the site. Additionally, projects whose primary purpose for assistance are for working capital, refinancing of existing debt, casinos and sports facilities are ineligible for funds.

### **SELECTION CRITERIA**

Greater Minnesota BDPI Grant Program and the Innovative BDPI Grant Program applications will be evaluated on the following criteria:

1. The project has well documented interest by businesses to justify the need for the infrastructure.
2. The project will have substantial economic benefit to the Local Governmental Unit in which the project will be located.
3. The project is not relocating substantially the same operation from another location in the state, unless DEED determines the project cannot be reasonably accommodated within the city or county in which the business is currently located, or the business would otherwise relocate to another state. Such evidence must be included in the Application.
4. The number of and salaries of full-time jobs created and/or retained.
5. The amount of tax base increase expected from the project and the businesses started in the development.
6. The amount of committed leverage to the public project.
7. The timeliness of project completion and businesses opening.

Additionally, the Innovative BDPI Grant Program shall prioritize projects that provide the highest return in public benefits for public costs incurred. "Public Benefits" include job creation, environmental benefits to the state and region, efficient use of existing infrastructure, provision of affordable housing, multiuse development that constitutes community rebuilding rather than single-use development, crime reduction, blight reduction, community stabilization, and property tax maintenance or improvement. In making this judgment, DEED shall give priority to eligible projects with the following **additional** criteria:

- Potential of the local government to attract viable innovative businesses
- Proximity to public transit if located in a metropolitan county<sup>2</sup>
- Multijurisdictional eligible projects that take into account the need for affordable housing, transportation, and environmental impact

### **DEED DISBURSEMENT REQUIREMENTS**

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<sup>2</sup> As defined in section 473.121, subdivision 4.





Dave Maroney  
Community Development Director  
City of Cannon Falls  
918 River Road  
Cannon Falls, MN 55009

July 12, 2013

Re: Cannon Falls Business Development Public Infrastructure Grant

Dear Mr. Maroney:

Raw Bistro a locally owned, pet food manufacturing company that currently employs 8 people and occupies 10,000 square feet in Cannon Falls. Since our beginning in 2010 with only 3 employees, our business has continued to grow.

Personal safety is our number one priority at Raw Bistro Pet Fare. Operations follow very strict safety guide lines. We anticipate building and/or expanding our production in the next 24 months and anticipate greater traffic flow into our business. The condition of the infrastructure surrounding our business is a great concern because of its current condition as well as a public safety risk.

As we continue to grow, we anticipate expanding our production by 2,000 – 4,000 square feet and hiring 8 - 10 additional employees at a starting wage of \$ \_\_\_\_\_ Raw Bistro's average salary is \$ \_\_\_\_\_

Raw Bistro owns a contiguous parcel of property to the West that would likely be used as corporate office space, while the existing offices would be turned into operations (i.e. packaging, shipping, etc.).

Sincerely,

Pat Greene  
CEO & Founder



305 CANNON STREET WEST  
CANNON FALLS, MN 55009  
507-263-5959

Cannon Falls Library Board  
Agenda  
Monday August 12, 2013  
6:00 pm  
at  
the Library.

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. July Minutes
  - b. Director's Report
  - c. June Financials
- 3) Board Business
  - a. Public Bulletin Board Policy
  - b. Art Policy Agreement
- 4) Adjournment

Monday September 9, 2013 at 6:00pm

July 8, 2013

## Cannon Falls Library Board Meeting Minutes

Present: Justin Padgett, Jason Ochocki, Mary Harkins, Carol Price, Nancy Tietz

Meeting was called to order at 6:00 p.m.

Carol Price made a motion to approve the Agenda; Mary Harkins seconded; motion passed.

Carol Price made a motion to approve the Consent Agenda; Mary Harkins seconded; motion passed.

The Board welcomed new member, Nancy Tietz. Nancy is from rural Cannon Falls, so she will be filling one of the two vacant spots for a Goodhue County member. The Board still needs an additional County and two additional City members for a full Library Board.

### BUSINESS

#### 2014 Preliminary Budget

Justin submitted, for Board review, the proposed 2014 budget. Actual personnel costs are decided by the City Council, so the recommendation of wages and benefits will go to the Council. Utility costs are extrapolated from what was paid in March, April, and May 2013, as 2014 will be the first winter in the new building and heating costs are an unknown. Building repair and services will hopefully be much less than the \$2,000 budgeted as the building and mechanics are new and under warranty. Programs and periodicals increased slightly because with more room, more programs could be offered and more magazines and newspapers may be purchased.

Total proposed budget increase for 2014 is 0.8%.

The Board understood that once the preliminary budget was approved, no increases to specific line items could be made.

Mary Harkins made a motion to approve; Carol Price seconded; motion passed.

#### Art Policy Submittal Agreement

Art submittal requirements were reviewed. The Board determined that some areas needed clarification and/or rewording. Justin will rework the Policy and have it at the next meeting.

#### Petition Policy

The Petition Policy was reviewed. Justin would prefer that staff not deal with petitions at the Library or, if the Library were a site for petitions, that the Policy is clearly worded so that staff will not need to be involved. Although there is a current policy, Justin knows of no one having used the Library as a site for a petition since he has been here. If having a site for petitions is a service the library provides, Justin feels that it needs to be advertised and before that, a new Petition Policy written.

Nancy Tietz made a motion to table the Petition Policy until next meeting; Mary Harkins seconded; motion passed.

#### Posting Policy

The Posting Policy appears quite wordy and somewhat out-of-date. The Board discussed what is and is not allowed to be posted at the Library. Currently, there is a bulletin board near the back doors that has both Library and non-Library announcements and flyers. Carol Price suggested that two bulletin boards, one for Library announcements, programs, etc. and one for

community events, be available. The vestibule at the front doors could also accommodate two similar boards. Justin will be rewriting the policy and will look into the purchase of additional bulletin boards.

#### Employee Hours

Justin requested that Angie's hours be increased from 18/wk to 23/wk due to overtime, vacation and holiday issues. After some clarification, Carol Price made a motion to increase the hours; Nancy Tietz seconded; motion approved.

At 7:18 p.m., Mary Harkins made a motion to adjourn, seconded by Carol Price; motion passed.

Respectfully submitted,

Mary Harkins

Cannon Falls Library  
Director's Report  
August 7, 2013

**Program Attendance:**

**Adults**

Movies: 17  
Book Club: 3

**Children**

Lunch Bunch: 42  
Movie Days: 79  
Programs: 368

**E-materials:**

2012 56 unique users checked out 191e-materials  
2013 71 unique users checked out 281e-materials

**Staff Accomplishments:**

Summer reading wrapped up and Cyndi our children's coordinator reports that we had a total of 420 children sign up with a majority of the children participating in all the activities throughout the duration of the program.

We have also begun working with Twin Rivers for a monthly movie showing at the library for the residents. Heidi is working closely with staff at Twin Rivers to make this program an ongoing addition to the services that we provide. In addition to the movie outing, the residents come on a separate day to browse and check out materials.

A new shelver was hired at minimum wage for up to 10 hours a week.

**Board Business:**

Our meeting this month will continue our discussions about the public postings policy. Attached you will see a revised copy of what was our Policy on Posting, Collecting, and Distributing Free Materials. Taking into consideration our discussion last month, I have revised and shortened the policy. The revised policy is titled Public Bulletin Board Policy. I think this policy will give us a solid foundation to continue our discussions.

The art agreement policy has been rewritten and will be presented at the board meeting for a final vote.



## **Cannon Falls Library Public Bulletin Board Policy**

*Mission Statement: The Cannon Falls Library promotes the communication of ideas, the enlightenment of our citizens and the enrichment of our personal lives.*

Recognizing our role as a community institution, the library will offer a bulletin board for general public information. The library will be a passive agent in the posting of these materials and cannot be held accountable for damages or loss of the materials.

Posting of notices does not imply endorsement by the library

### **The following materials will not be accepted:**

Political, Religious, and Social materials that advocate a specific opinion or point of view  
Notices and advertisements for for-profit entities (products, sales, openings, etc...)  
Giveaways  
Personals  
Meetings at private residences  
Petitions

### **Acceptable materials:**

Community events  
Non-profit fundraisers  
Government meetings  
Any event or meeting of general interest to the public and is held in a public place

All materials must be delivered to the circulation desk to be approved and placed by library staff. Materials not approved by staff will be immediately removed for failure to adhere to library policy.

Materials that are not specifically covered in this policy will be posted or withdrawn at the discretion of the library director.

In consultation with the director, library staff may remove or reject materials based on size and/or duration of posting. Materials will not be returned, and will be disposed of by library staff.

*Questions, concerns, or requests for reconsideration should be made to the library director, and will be presented to the library board at the next board meeting.*





Cannon Falls Library  
Art Agreement

Mission Statement:

The Cannon Falls Library promotes the communication of ideas, the enlightenment of our citizens and the enrichment of our personal lives.

Intent for Artwork:     Donate

Loan

                                 Please specify dates of the loan period \_\_\_\_\_

*Contact Information*

Name                      \_\_\_\_\_

Address                   \_\_\_\_\_

Phone                     \_\_\_\_\_

Email                      \_\_\_\_\_

My information **may** be shared with the public

My information **may not** be shared with the public

Photo or Description of Artwork(s) maybe be attached

I have read and understand the Cannon Falls Art Exhibition Policy, and as owner I accept all responsibilities for the public display of the artwork.

The Cannon Falls Library cannot be held liable for the damage or theft of loaned or donated artwork.

\_\_\_\_\_  
Signature (Loaner or Donator)                      Date

Library Board Approval:

\_\_\_\_\_  
Library Board President                      Date

**HIAWATHALAND PUBLIC TRANSIT ADVISORY COMMITTEE AGENDA**  
**Three Rivers Community Action, Inc.**  
**1414 North Star Drive, Zumbrota, Minnesota**  
**Thursday, August 8, 2013**  
**8:30 a.m. - 10:30 a.m.**

- 1) Call to Order
- 2) Introductions
- 3) Approval of the May 9, 2013 meeting minutes (attached)
- 4) Second Quarter Report
- 5) Transit Updates
  - A) Red Wing
  - B) Lake City
  - C) Wabasha
  - D) Plainview & PW Connection
  - E) Cannon Falls
  - F) Zumbrota
  - G) Faribault
  - H) Northfield
  - I) Winona
- 6) Volunteer Transit/HART Program
- 7) Other updates
  - JOYRIDE
  - Opening of Transfer station
  - Marketing
- 8) Future Meeting Dates  
November 14, 2013

**Administrative Office**

1414 North Star Drive  
Zumbrota, MN 55992  
Phone: 507-732-7391  
www.threeriverscap.org  
TTY: MN Relay Service:  
1-800-627-3529

**Faribault Office**

201 South Lyndale Avenue  
Faribault, MN 55021

**Plainview Office**

55049 241st Avenue  
Plainview MN 55964

**Wabasha Office**

611 Broadway Avenue  
Wabasha, MN 55981

Reasonable accommodations can be made by calling Donna Stamschror at 507-732-8561 or donna.stamschror@threeriverscap.org, at least 24 hours before the meeting.  
(ADA)

**HIAWATHALAND PUBLIC TRANSIT ADVISORY COMMITTEE  
MINUTES**

**Three Rivers Community Action, Inc.  
1414 North Star Drive, Zumbrota, Minnesota  
Thursday, May 9, 2013  
8:30 a.m. - 10:30 a.m.**

**Attending:**

Andru Peters, Lake City City Council  
Bill Goede, Plainview City Council  
Deb Roschen, Wabasha County commissioner  
Jim Bryant, Goodhue County Commissioner  
Neil Jensen, Zumbrota City Administrator

**Staff:** Amy Repinski, Alexandra O'Donnell, Cherol McManus, Jenny Nelson, Donna Stamschror

**Call to Order:** Meeting was called to order by Jim Bryant. Quorum was met.

**Introductions** were made.

**Approval of the February 14, 2012 meeting minutes**

Bill Goede made a motion to approve the February 14, 2013 minutes, Andru Peters seconded, motion unanimously approved

**First Quarter Report**

The TAC reviewed the transit financial information, passenger statistics, and service statics for the first quarter along with the report from one year ago. It is hard to compare with new transit system. After 2013 we will be able to compare a little better. We are already seeing an increase in Faribault. Operating costs are higher due to the additional system. The winter weather has been hard on us this year compared to last year. Many people have canceled rides due to snow.

At the August meeting, Amy will bring in fare comparison data for the board to review.

An additional report was distributed that showed ridership for each system from when each areas was established. The TAC committee reviewed the reports and the following comments were made:

- In Wabasha/Kellogg we used to transport children for two preschool sites and now there is only one.
- Ridership was affected in Red Wing when the fare increase occurred.
- Look at how we have grown from three to 40 some buses. Transit has evolved, it use to be more children, now it is utilized by all

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ages.

- We have been having good luck with the Zumbrota to Red Wing run. It leaves Zumbrota at 8:00 am and leaves Red Wing at 2:00 pm to return to Zumbrota. Most passengers go to Proact, many others go to medical appointments.

Amy will provide these reports each year at the May meeting.

### **Red Wing**

The Red Wing Republican Eagle printed a letter to the editor from a woman who was unhappy with our service. She and her father were the riders. Her father was on hospice and has since passed away. They wanted was to go into the mobile home park and we cannot safely do this. She said the driver was rude, but the tape shows that was not the case. Amy did talk to Kay at Red Wing City Hall to explain the situation and told her she can view the video if she would like.

There are three routes in Red Wing. The blue is downtown, green is Wal-Mart, clinic and Perlich areas, and the red is Proact and Burnside. All three meet at the transfer station. This is so much better than the previous meeting spot on Old West Main. The Red Wing transfer building is designed for multi use as it is also a park and ride. We are looking at constructing a similar type of transit station in Northfield hopefully in the future.

Amy sent a request to Treasure Island and has been unsuccessful at gaining their interest in starting a route that goes between the transfer station and T.I. We will continue to pursue the venture.

### **Lake City**

All is good.

### **Wabasha**

We are providing many medical rides for the county. We are trying to do more marketing in that area.

### **Plainview & PW Connection**

A child was left on a Hiawathaland Public Transit bus (not a Head Start child). The driver forgot to check the bus when he returned to the transit garage in Plainview. The driver was terminated for failing to follow policies and procedures. The child was to be dropped off at school. Amy took the child to school and talked to the teachers and administration. The father notified the press and Amy issued a statement. Two days later we received a visit from the state patrol as they have to investigate the situation. It will go to the county attorney's office, they may press charges against driver. We do have procedures in place, memos posted, and go over it at meetings including a meeting we just

had recently. We are looking to put child reminder system in the vehicles. These are not designed for transit vehicles, however, with the large number of small children we transport, we feel it is something that further increase our safety precautions.

### **Cannon Falls**

Things are going very well. They are getting a new bus. Jenny and Alex have been marketing in that area.

### **Zumbrota**

We do have routine riders in Zumbrota. The route to Red Wing is typically about  $\frac{3}{4}$  full. It might be good information to get out to the Zumbrota residents on the cable channel. We do go to Wanamingo and Mazeppa. We can provide MA rides for the clinic in Wanamingo. Mazeppa does not have a clinic.

### **Faribault**

We are hoping to set up a second route soon. Dial-A-Ride is booked up. We will be getting some bus shelters and benches in Faribault and Northfield.

### **Northfield**

What does Northfield do to get adult riders? Most of the students at St Olaf and Carleton are from all over the nation so they rely on transit to get around. The college does help subsidize the Northfield Express route. We have seen an amazing increase in ridership since we took over. College ends on June 8, 2013.

### **Winona**

We have submitted a bid proposal for providing Winona transit services for three years with an option for two additional years. Contact would begin July 1, 2013.

### **Volunteer Transit/HART Program**

We are out recruiting volunteer drivers. We are also recruiting riders for the SEMAAA (Southeastern Minnesota Area Agency on Aging) funds we received.

### **Other Updates**

#### **Joyride**

The Minnesota Department of Public Safety and the Minnesota Toward Zero Deaths program is going to implement a pilot project called JoyRide in Lake City which would provide transportation to a drinking population that would normally drive impaired. There are five total communities that will have JoyRide piloted. It would run from 6:00 pm to 2:00 am. They have contacted Amy about the possibility of utilizing public transit if this project moves forward. We would have to have full cost recovery if we do this.

**New Vehicles**

We are expecting four new vehicles this year. Northfield, Faribault, Red Wing and Cannon Falls will all have new vehicles. All will be equipped with cameras and child reminder systems.

**Opening of Transfer Station**

We are still short of money in order to complete the Red Wing Transfer facility. We cannot open it until we receive the funds for the security system and the furniture. The City of Red Wing is putting in a sidewalk this summer which was also part of this project. We will have a grand opening this summer.

**Future Meeting Dates**

August 8, 2013 in Zumbrota

November 14, 2013 in Northfield/Faribault area

**Adjournment**

Deb Roschen made a motion to adjourn the meeting, Neal Jensen seconded, motion unanimously approved.

# Three Rivers Community Action, Inc.

## HIAWATHALAND Public Transit Transit Advisory Committee Report 01/01/2013 - 06/30/2013

	Cannon Falls	Elgin/ Plainview	Faribault	Lake City	Northfield	Red Wing	Wabasha/ Kellogg	Zumbrota	<b>TOTAL</b>
<b>Financial Information</b>									
Operating Charges	44,001.52	39,601.37	92,403.19	39,601.37	198,422.60	167,413.66	44,001.52	39,601.37	665,046.60
Insurance	898.93	809.04	1,887.75	809.04	4,053.68	3,420.18	898.93	809.04	13,586.59
Bus Maintenance/Repairs	5,271.30	1,116.65	8,489.76	490.58	15,791.58	10,297.35	623.82	712.44	42,793.48
Tires	165.30	-	785.67	305.94	4,250.16	3,198.36	1,235.95	-	9,941.38
Gasoline	8,111.99	12,092.15	14,362.91	10,305.17	36,035.51	49,458.79	8,150.42	6,619.67	145,136.61
Leases	780.00	-	-	1,200.00	-	-	-	990.00	2,970.00
License Fees	57.00	285.00	171.00	68.00	388.00	521.00	68.00	85.00	1,643.00
Bus Supplies	17.75	15.97	37.28	15.97	80.10	67.57	17.75	15.97	268.36
Bus Shelter/Garage Repairs	150.53	20.27	47.30	20.27	101.58	1,333.39	22.53	20.27	1,716.14
Telephone/Dispatching	1,397.68	1,257.92	2,935.14	1,257.92	6,302.78	5,317.80	1,397.68	1,257.92	21,124.84
Utilities	164.54	148.08	385.33	148.08	1,835.05	5,548.94	164.54	148.08	8,542.64
<b>Total Operating Expenditures</b>	<b>61,016.54</b>	<b>55,346.45</b>	<b>121,505.33</b>	<b>54,222.34</b>	<b>267,261.04</b>	<b>246,577.04</b>	<b>56,581.14</b>	<b>50,259.76</b>	<b>912,769.64</b>
<b>Passenger Statistics</b>									
Total Number of Disabled Passengers	250	547	1,281	-	1,543	15,019	1,165	2,683	22,488
Total Number of Elderly Passengers	217	275	2,312	1,083	2,899	1,315	992	5	9,098
Total Number of Adult Passengers	1,406	269	2,838	730	28,904	22,382	894	457	57,880
Total Number of Student Passengers	3,313	1,374	204	328	3,034	4,720	343	856	14,172
Total Number of Children Passengers	508	2,340	2,612	5,579	2,089	6,544	371	5,309	25,352
<b>Total Number of Passengers</b>	<b>5,694</b>	<b>4,805</b>	<b>9,247</b>	<b>7,720</b>	<b>38,469</b>	<b>49,980</b>	<b>3,765</b>	<b>9,310</b>	<b>128,990</b>
<b>Service Statistics</b>									
Total Vehicle Hours (Bus/Van Service)	1,270.00	1,143.00	2,667.00	1,143.00	5,727.00	4,832.00	1,270.00	1,143.00	19,195.00
Total Vehicle Miles (Bus/Van Service)	13,176	20,308	31,740	11,651	88,775	93,009	15,410	15,678	289,747
Total Gallons of Gasoline	2,499.740	3,801.400	3,952.110	3,192.125	10,697.889	15,517.353	2,503.417	2,060.390	44,224.424
Average Vehicle Miles Per Gallon	5.3	5.3	8.0	3.6	8.3	6.0	6.2	7.6	6.6
Average Miles Per Passenger	2.3	4.2	3.4	1.5	2.3	1.9	4.1	1.7	2.2
Cost Per Passenger Trip	\$ 10.72	\$ 11.52	\$ 13.14	\$ 7.02	\$ 6.95	\$ 4.93	\$ 15.03	\$ 5.40	\$ 7.08
Cost Per Mile	\$ 4.63	\$ 2.73	\$ 3.83	\$ 4.65	\$ 3.01	\$ 2.65	\$ 3.67	\$ 3.21	\$ 3.15
Cost Per Hour	\$ 48.04	\$ 48.42	\$ 45.56	\$ 47.44	\$ 46.67	\$ 51.03	\$ 44.55	\$ 43.97	\$ 47.55

# Three Rivers Community Action, Inc.

## HIAWATHALAND Public Transit Transit Advisory Committee Report 01/01/2012 - 06/30/2012

	<u>Cannon Falls</u>	<u>Elgin/ Plainview</u>	<u>Faribault</u>	<u>Lake City</u>	<u>Red Wing</u>	<u>Wabasha/ Kellogg</u>	<u>Zumbrota</u>	<u>TOTAL</u>
<b>Financial Information</b>								
Operating Charges	45,993.44	41,394.10	96,586.23	41,394.10	166,360.78	41,394.10	41,394.10	474,516.85
Insurance	641.07	576.97	1,346.25	576.97	2,318.80	576.97	576.97	6,614.00
Bus Maintenance/Repairs	3,442.36	13,092.87	5,958.52	4,340.51	26,069.03	550.88	2,775.94	56,230.11
Tires	-	761.61	24.99	118.50	4,784.59	20.00	377.11	6,086.80
Gasoline	8,514.01	12,406.29	13,715.04	10,355.80	45,025.60	9,242.11	6,586.81	105,845.66
Leases	780.00	-	-	2,300.00	-	-	990.00	4,070.00
License Fees	57.75	215.00	-	128.50	525.25	70.75	57.75	1,055.00
Bus Supplies	-	31.23	-	-	3,535.91	-	1,714.25	5,281.39
Bus Shelter/Garage Repairs	52.62	47.36	215.25	47.36	709.17	47.36	47.36	1,166.48
Telephone/Dispatching	1,240.38	1,116.35	2,604.80	1,116.35	4,486.53	1,116.35	1,116.35	12,797.11
Utilities	316.30	284.66	664.22	284.67	2,974.95	284.66	284.66	5,094.12
<b>Total Operating Expenditures</b>	<b><u>61,037.93</u></b>	<b><u>69,926.44</u></b>	<b><u>121,115.30</u></b>	<b><u>60,662.76</u></b>	<b><u>256,790.61</u></b>	<b><u>53,303.18</u></b>	<b><u>55,921.30</u></b>	<b><u>678,757.52</u></b>
<b>Passenger Statistics</b>								
Total Number of Disabled Passengers	423	439	3,171	35	21,145	1,438	2,782	29,433
Total Number of Elderly Passengers	406	140	2,177	1,949	2,482	805	161	8,120
Total Number of Adult Passengers	1,035	246	1,790	475	13,870	1,149	400	18,965
Total Number of Student Passengers	2,747	517	167	549	3,242	305	1,627	9,154
Total Number of Children Passengers	482	4,105	195	4,918	6,668	2,674	5,285	24,327
<b>Total Number of Passengers</b>	<b><u>5,093</u></b>	<b><u>5,447</u></b>	<b><u>7,500</u></b>	<b><u>7,926</u></b>	<b><u>47,407</u></b>	<b><u>6,371</u></b>	<b><u>10,255</u></b>	<b><u>89,999</u></b>
<b>Service Statistics</b>								
Total Vehicle Hours (Bus/Van Service)	1,290.00	1,161.00	2,709.00	1,161.00	4,666.00	1,161.00	1,161.00	13,309.00
Total Vehicle Miles (Bus/Van Service)	17,137	24,178	31,308	22,993	92,853	16,524	10,191	215,184
Total Gallons of Gasoline	2,630.841	3,803.103	3,796.930	3,203.351	13,551.204	2,850.035	2,047.663	31,883.127
Average Vehicle Miles Per Gallon	6.5	6.4	8.2	7.2	6.9	5.8	5.0	6.7
Average Miles Per Passenger	3.4	4.4	4.2	2.9	2.0	2.6	1.0	2.4
Cost Per Passenger Trip	\$ 11.98	\$ 12.84	\$ 16.15	\$ 7.65	\$ 5.42	\$ 8.37	\$ 5.45	\$ 7.54
Cost Per Mile	\$ 3.56	\$ 2.89	\$ 3.87	\$ 2.64	\$ 2.77	\$ 3.23	\$ 5.49	\$ 3.15
Cost Per Hour	\$ 47.32	\$ 60.23	\$ 44.71	\$ 52.25	\$ 55.03	\$ 45.91	\$ 48.17	\$ 51.00



# StarTribune

## Minnesotans need lower property taxes

Article by: Editorial Board

Star Tribune

August 5, 2013 - 6:42 PM

In Minnesota, we'd bet that property taxes rank second only to the weather in the volume and vehemence of complaints they generate. There's no sign of tiring of the topic, either. Several Minneapolis mayoral candidates tell us they've been surprised by how often they hear from voters that property taxes are painfully high, and must not go higher.

We suspect that Minneapolitans aren't alone this year in saying "enough's enough." The sentiment is well justified, numbers released last week indicate. The state [Revenue Department reported](#) that Minnesota property owners and renters have endured 11 straight years of property tax increases.

From 2003 through this year, the total increase, net of refunds for those with low incomes, comes to \$3.6 billion — an 86 percent climb. Annual statewide bumps ranged from \$92 million in 2011 to \$507 million in 2006.

That long uphill run is about to end, the same Dayton administration analysis said. It projected that in 2014, property taxes after credits will drop \$121 million in aggregate from their 2013 level. The reasons:

- State aid to cities, counties and townships rose this year, by \$80 million, \$40 million and \$10 million, respectively. That only goes partway toward replacing funds that were cut in the last decade. For cities, for example, it brings Local Government Aid back to \$507 million next year. That's the first significant LGA boost since 2005, but it's still \$57 million less than cities received in 2002.
- Local governments were made exempt from the sales tax, shaving 6.5 percent off the price of goods and taxable services those governments purchased. That's expected to save them \$172 million next year.
- Two refund programs for lower-income renters and homeowners are also growing. The old property tax refund got a new name — the homestead credit refund — and a new lease on life with a 27 percent increase in average refunds and more homeowners eligible. The renters' credit will provide refund checks 25 percent larger to 30,000 more tenants than received them last year, the administration projects. (To find out whether you qualify, visit the [Revenue Department's website](#).)

The refund increases are particularly worth cheering. They will help keep low-income people in their homes and spark local economies by giving refund recipients more to spend. To the extent those programs help stabilize marginal neighborhoods, they reduce other public costs of poverty.

- The Legislature imposed a 3 percent limit on the size of local levy increases in 2014, putting a ceiling on local officials' appetites for more spending.

The administration's \$121 million projected cut for 2014 strikes us as low. It does not factor in new state spending on E-12 education, which includes a state takeover of a portion of school levies in some districts in which voters have opted to tax themselves for school operations.



Gov. Dayton welcomed the announced drop in property taxes last month.

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### A second opinion

A state [House Research analysis](#) compared likely 2014 property taxes with what those taxes would have been if the 2013 Legislature had not acted to change their trajectory with both the tax and K-12 education bills. The statewide reduction it projects: \$181 million, or 2.1 percent less than taxes would have been without the change.

DFL Gov. Mark Dayton's Republican critics were quick to note that the projected rollback is a modest benefit from a tax increase on smokers and high-income earners of more than \$1 billion per year. This newspaper would have preferred a different array of new taxes. We agree that property tax relief alone does not justify a tax increase that large. But the weakened condition of other public sector services did.

That includes the responsibilities Minnesota consigns to its local governments and finances with a mix of local property taxes and state aid. When that aid was cut in the last decade, city and county officials didn't just raise property taxes in response: They also squeezed police, fire and infrastructure budgets to a degree that cannot continue indefinitely without putting public safety and economic vitality at risk.

By the Dayton administration's estimate, beefing up those budget lines will consume half of the new money the Legislature is sending local governments. The other half will reduce property tax burdens, they project. Yet nothing in state law compels local officials to make it so. Local circumstances vary widely, and in some cases could warrant flat or even increasing levies next year.

Nonetheless, as city and county officials move into the 2014 budget-setting season in coming weeks, they would do well to use the administration's projection as a guideline. In most cities and counties, about half of the new money from the state ought to lead to lower property taxes. Citizens would do well to monitor local decisionmaking with that standard in mind, and seek explanations for major deviations.

Local government programs may be hurting, but property taxpayers around the state are too. They pay an unforgiving tax that comes due regardless of whether incomes rise or fall. Property owners and renters shared the pain of the last decade as a "no new taxes" regimen at the Statehouse and a nasty recession combined to squeeze local governments. As that pressure eases, property taxpayers deserve to share the benefit as well.

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**From:** [League of Minnesota Cities](#)  
**To:** [Aaron Reeves](#)  
**Subject:** Registration Now Open: 2013 Regional Meetings  
**Date:** Wednesday, August 07, 2013 10:44:20 AM

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Details and agenda now available!

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## 2013 LMC Regional Meetings



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### Just Announced! This Year's Dates and Agenda

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For more than 80 years, League of Minnesota Cities staff has been hitting the road to bring **the latest news and information** right to your community—and this year is no exception.

Find out the top five things you still need to know about health care reform, learn how cities fared in the legislature this year (and what's in store for next session), and discuss some potential conflicts of interest in municipal business—plus more!

***Attend the meeting closest to you:***

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Oct. 9—Wadena  
Oct. 17—Glencoe  
Oct. 23—Hibbing  
Oct. 24—Sartell  
Oct. 29—Zumbrota  
Oct. 30—Marshall  
Oct. 31—Morris

**Register today!**

**[www.lmc.org/13RM1](http://www.lmc.org/13RM1)**

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