

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**FROM: Aaron S. Reeves, City Administrator** *AR*

**SUBJECT: Burn Permit Request**

**DATE: October 1, 2013**

**BACKGROUND**

Griffin Construction Company has requested a burn permit related to the CSAH 24 extension project for the next two weeks. They will be removing all logs 10" in diameter and bigger so will only be burning tree tops and small trees. All burning will be completed each day by 5pm. Staff has reviewed the request and has no concerns.

**STAFF RECOMMENDATION**

Staff recommends approving the burn permit.

**REQUESTED COUNCIL ACTION**

I respectfully request a motion approving the burn permit.

