

October 1, 2013

FOR YOUR INFORMATION

This section is to highlight projects and events that do not require Council action but are necessary to keep you informed. Commission/Committee minutes will be contained in this section when they are available.

City Administrators Report

This will be included in the first Council Packet of each month.

Planning Commission Agenda Packet

EDA Agenda Packet

Public Works Commission Agenda

Cable Commission Agenda Packet

Library Board Agenda Packet

Pool Committee Agenda Packet

New Bond Rating Criteria Article

Under the new Municipal GO Rating Schedule our Bond Rating would remain the same.

Response to Leroy Email

To not risk any Open Meeting Law violations by replying to Leroy's email with a list of questions I will provide a response here for review. Any item that needs more discussion can be placed on a future Council agenda, just let me know.

ADMINISTRATORS REPORT

October 1, 2013

Following is a brief update on the main projects I have been working on:

South of School Project: Work has begun and should be completed before the end of the month.

Mulvihill Development: The former Tanner's Grove development site across from the school is looking at getting started with a phase one of six homes to be located off of 72nd Avenue. Staff is reviewing the initial plans now and the Planning Commission has approved the initial project scope. Staff will work with the developer over the winter to finalize the plans for final Council approvals. The developer will pay the same \$15,000 per lot assessment as the South of School project residents which will help lower the City's share of that projects costs.

Road Renaming: The City, County, and Township have met and decided on names for all the roads in the 52 interchange project area. Goodhue County is working on creating a map and I will share that with the Council when available.

Illegal Access to Driver's License Data Base: This continues to evolve as the numerous lawsuits around the state work their way through the courts. One case was recently thrown out and this could have direct impacts on all the other ones. I will keep the Council updated as this continues.

Hwy. 19 Project: The crosswalk at the Park n Ride lot will be bid this winter for construction in the spring. At this time contractors are too busy to even give us bids.

CSAH 24 Project: This project continues to move forward with road construction underway. A burn request for the project is on the regular agenda.

- New Hospital Update:** Construction is on schedule and going well. Dave continues working with Mayo and other interested parties on the reuse/future plans for the current hospital site.
- Economic Development:** Dave and the EDA continue doing a great job in growing our Commercial/Industrial base with more projects in the works at this time. As the interchange comes closer to completion I think we will continue to see more development proposals come forward.
- Sandstone Ridge:** I still have not gotten a final response from the County Attorney on the proposal to take over the forfeit lots. I hope to have an answer soon.
- City Finances:** Staff has begun the process of reviewing the final budget for final adoption. We will continue this process until adoption in December. As always we continue to invest City funds and gain whatever interest we can on our reserves.
- East Side I Project:** Construction is going well and is on schedule for completion in October.
- Highway 52 Project:** The project is moving forward very quickly and is on schedule. Monthly meetings continue being held to keep everyone involved up to date on the project status.
- Cooperation Efforts:** As always we continue to work with our neighboring Cities, the County, School District, and area businesses to see what can be developed for sharing of services. A new project is in the works that I hope will be the start of many more cooperation efforts among our area Cities. I hope to have more details soon.
- Brewster's Project:** As part of Brewster's improvement project the front sidewalk will be closed starting October 7th for roughly a month until the work is done. The neighbors have been notified and while it will be an inconvenience the end product will be an improvement to our downtown business district.

The above are brief descriptions of the main projects I have been working on. There have been numerous smaller projects and the everyday activities of City Hall that have been keeping me busy. Please let me know if you would like further information on any of the above projects or if you would like me working on anything else. I always appreciate input and direction from the City Council.





Public Works Commission Meeting Agenda

Tuesday, October 1, 2013

1:00 PM

Government Center

1. **CALL TO ORDER @ 1:00 PM**

2. **OLD BUSINESS**

3. **NEW BUSINESS**
 - A. Playground Grant (see attachments)
 - B. Raw Bistro –Cannon Street/ 3rd Street Project

4. **UPDATES**
 - A. Eastside Project
 - B. Pool Committee

5. **ADJOURNMENT**

Posted: September 25, 2013

Next Meeting: November 5, 2013



September 16, 2013

City of Cannon Falls
918 River Rd
Cannon Falls, MN 55009

Dear Tom,

We are pleased to inform you that GameTime has approved a grant in the amount of \$41,170.50 for your playground project, and the enrichment of your community.

The funds must be utilized right away to qualify. Projects must ship prior to December 31st, 2013, in accordance with the terms of the grant. Grant funds may only be applied to GameTime discrete structures and must be pre-paid for a full matching grant. The grant is subject to terms and conditions outlined in the 2013 Everybody Plays Grant Guidelines (viewable at www.gametime.com/parkgrant/).

GameTime standard policies and warranties apply. Freight and applicable sales tax are extra and not included. Grants are available on a first come first serve basis until the grant fund is depleted. Being awarded the grant does not assure that money is available because it is on a first come basis.

Please direct all questions and submit all grant orders through your local GameTime representative:

Minnesota/Wisconsin Playground
PO Box 27328
Golden Valley, MN 55427
763-546-7787
Fax 763-546-5050

Sincerely,

Dave Farson



Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | info@mnwiplay.com

QUOTE
#8578

09/17/2013

Everybody Plays Grant

City of Cannon Falls
 Attn: Tom Bergeson
 918 River Road
 Cannon Falls, MN 55009
 Phone: 507-263-4626
 Fax: 507-263-5843
 tbergeson@cannonfallsmn.gov

Ship To Zip: 55009

Quantity	Part #	Description	Unit Price	Amount
1	95010	GameTime - PSPlus Kiva	\$32,990.00	\$32,990.00
1	RDU	GameTime - PSPlus Track and Train	\$49,351.00	\$49,351.00
2	178749	GameTime - Owner's Kit	\$49.00	\$98.00
			SubTotal:	\$82,439.00
			Grant:	(\$41,170.50)
			Tax:	\$3,305.04
			Estimated Freight:	\$6,804.78
			Total Amount:	\$51,378.32

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Payment terms: payment in full, check submitted with order.

Freight charges: Prepaid & added

Acceptance of quotation:

Accepted By (printed): _____

P.O. No: _____

Signature: _____

Date: _____

Title: _____

Phone: _____

Facsimile: _____

Purchase Amount: **\$51,378.32**



Research

Initial List Of Unchanged Ratings Following Release Of Updated Local GO Criteria

16-Sep-2013

Listed below are obligors with GO ratings, issuer credit ratings, or debt dependent on the analysis of the GO pledge that Standard & Poor's Ratings Services has analytically determined will not change as a result of application of our updated [U.S. local governments GO criteria](#) released last week.

The list represents the first step in reviewing our portfolio of ratings affected by the updated criteria. On Sept. 5, 2013, we released a [comment](#) that discusses the approach we will take to review our portfolio and how we will communicate our rating actions. We will continue to follow that approach through the implementation period.

Municipality/County	State
Anchorage Municipality	AK
Alabaster	AL
Arab	AL
Athens	AL
Clanton	AL
Dadeville	AL
Dothan	AL
Etowah Cnty	AL
Evergreen	AL
Gardendale	AL
Glencoe	AL
Hartselle	AL
Houston Cnty	AL
Jackson	AL
Jacksonville	AL
Lee County	AL
Marengo County	AL
Mobile Cnty	AL
Moulton	AL
Pell City	AL
Prattville	AL
Rainsville	AL
Russell Cnty	AL
St. Clair County	AL
Troy	AL
Walker Cnty	AL
El Mirage	AZ
Flagstaff	AZ

Troy	MI
Watertown Charter Twp	MI
Wayne	MI
Andover	MN
Annandale	MN
Belgrade	MN
Bemidji	MN
Benton County	MN
Bloomington	MN
Blue Earth	MN
Brooklyn Ctr	MN
Cambridge	MN
Cannon Falls	MN
Carver Cnty	MN
Centerville	MN
Chaska	MN
City of Eagle Bend	MN
Clarkfield	MN
Dawson	MN
Detroit Lakes	MN
Duluth	MN
Eyota	MN
Forest Lake	MN
Granite Falls	MN
Hubbard Cnty	MN
Hutchinson	MN
Inver Grove Hgts	MN
Itasca County	MN
Janesville	MN
Kasson	MN
Le Sueur Cnty	MN
Lewiston	MN
Lincoln County	MN
Litchfield	MN
Little Falls	MN
Livonia Township	MN
Mantorville	MN
Mapleton	MN
Marshall	MN
Meeker Cnty	MN
Milaca	MN
Montevideo	MN
Moose Lake	MN
Mound	MN
Mower Cnty	MN
New Brighton	MN

New Prague	MN
New York Mills City	MN
Nobles Cnty	MN
North Mankato	MN
North Saint Paul	MN
Norwood Young America	MN
Park Rapids	MN
Pelican Rapids	MN
Pipestone Cnty	MN
Plymouth	MN
Princeton	MN
Roseau Cnty	MN
Scott Cnty	MN
Shoreview	MN
Spring Valley City	MN
Springfield	MN
St James	MN
St. Anthony (Ramsey Cnty)	MN
St. Bonifacius	MN
St. Francis	MN
St. Louis Park	MN
Stearns Cnty	MN
Steele Cnty	MN
Stephen	MN
Stevens Cnty	MN
Wabasha Cnty	MN
Wadena	MN
Washington Cnty	MN
Wells	MN
White Bear Lake	MN
Windom	MN
Zumbrota	MN
Arnold	MO
Aurora	MO
Branson	MO
Carrollton Town	MO
Chillicothe	MO
Creve Coeur	MO
East Prairie	MO
Franklin County	MO
Frontenac	MO
Grandview	MO
Jefferson Cnty	MO
Joplin	MO
Kirkwood	MO
Liberty	MO

1. Wind turbine in industrial park--joint effort between St. Olaf, Carlton and local school.
 - Neither Northfield turbines are within City limits, both are located in Rice County. The St. Olaf turbine cost \$2.5 million and they received a \$1 million state grant to help pay part of the cost. They are having trouble getting any return on their investment right now because the wholesale electric market is so depressed. They have a 20 year power purchase agreement with Xcel that guarantees that Xcel will purchase their excess power for \$0.033/kwh but in today's market it would be tough to get even \$0.020/kwh. On top of this there are very few incentives left for wind development. The only feasible way to develop a wind project is if you have Federal tax burdens and can use the Federal tax incentives offered (we do not). Their tower has never matched the production amounts that were predicted but it still works for them because they use it for themselves and don't sell to Xcel unless they have extra. With all this it seems that a tower is not feasible at this time.
2. Buy land and old gas station (EDA) so we have railroad right of way for Industrial Park if ever needed--In the meantime lease the gas station to Kwik Trip or Mileage or someone...
 - We have contacted the owner of the site and they plan to have a development plan to the City soon for discussion. For now we should wait and see if the owner will develop the site. If this does not happen we can pursue acquiring it.
3. Add on to the police garage for personnel or prison transfer--a minimum garage.
 - The cost for a new police garage would be roughly \$500,000 for a 3,600 square foot addition. This would include garage stalls, secure interview area, storage, and additional squad room area. We will place this item in the CIP for future construction.
4. Black top the street by Dale Gibson to the top of the hill at least or both streets on project at least 100 feet. For 1st time we are getting rid of gravel --now we are leaving two streets gravel again.
 - Blacktopping just a portion of the road generally causes the gravel to wash out quicker and cause more problems. Until we are ready to put in full City streets with curb and gutter we would just be making a cosmetic fix. With the development to the east of this area looking at getting started we will look at both of these roads for full reconstruct in the future. As we develop the plans for this development MNDOT may dictate access points which may force the developer to improve these roads.
5. A marked bus drop off at overflow parking down by the bandshell. Side walk from curb so the bus doesn't have drop off in the drive opening.
 - Currently one bus goes into the Park 'n Ride lot and the other parks on the road. We assume the other doesn't park in the overflow lot because it is gravel. We will reach out to the bus drivers to get their opinion. We can't pave the overflow lot so it would be difficult to mark a designated bus drop off site.
6. Painted crossing from the bandshell west.
 - We will stripe this at the same time we stripe the Hwy. 19 crosswalk next spring.

6. Minimum of 28 foot street by the old Lorentz Meats building with parking. A painted walk way from the bridge to County 17 blvd.
 - The street is currently only 26' wide and this will be maintained with the improvements. We will get a price to strip a 4' bike/pedestrian lane from the bridge to Co. 17 as part of the project.
7. Any update on the Heating, Cooling at city hall ----have to have 3 proposals and at least 3 bids.
 - Because of the type of system it is hard to find companies that deal with boiler conversions. We have two quotes now and if anyone knows of a company that can do this please let me know. We have to attempt to get three quotes but if we can't we can still do the project.
8. Move storm drain at Viking Ave from trail path to the other ditch---health problem from silt.
 - City and County staff do not feel that there is any health issue with this. It is storm drainage, no different than what is in the gutters or across peoples driveways. Aside from that the County does not have anything in their budget to move this.
9. Take care of Amesbury problem.
 - This is in the CIP to be done in 2014.
10. Ambulance needs a locator device system--same as the county, Zumbrota and Lake City.
 - The ambulance is currently testing two different systems and will pick one that fits their needs.
11. Ambulance needs on call vehicle to respond faster or giver director and on call person milage or \$150.00 a month for personal vehicle cost.
 - At this time staff can claim tax deductions for personal vehicle use or turn in mileage. Otherwise we could look at a vehicle for them but I'm not sure they would prefer that to having their own vehicle.
12. Take \$270,000 and give back to taxpayers as a tax rebate or next year we should have more tax base come on line. Till then take the \$270,000 and set aside till next year to lower reserve to 45%---of course if we have it at 50% we are overtaxing. Put \$270,000 in a separate account or EDA till next years budget for a reserve. Who know what is happening next with Mayo & overpass.
 - The Council has already decided to leave the General Fund Reserve at 50%.
13. Add to playground by Pine Crest or Ridgecrest.
 - The Pine Crest equipment seems to be in good condition. The PW Commission is reviewing a grant that will provide a 50% match to install playground equipment at Trollhaven Park near Ridgecrest.

14. Fix alley water problem with drainage at 316 Water Street by Jim Ekstrom property.
 - There is no easy fix to this problem. The garage was built too low and the water is going to flow towards it. We try and grade the alley to lessen this but we can't completely stop it. If we were to lower the whole alley it would create the same problem for other garages. The only real answer is to raise the garage.
15. Put safety bumpers in the Trail Head that never got put in.
 - It was determined when putting in the Trail Head that these were not needed. Someone would have to be going pretty fast to jump the curb and hit the building.
16. Better signage at the overflow parking to draw bikers. Give discount for trail passes at overflow lot.
 - We will look at more signage next year once we determine the permanent location of the Farmer's Market. We will discuss discount passes with the CVTB but that would be their decision.
17. Trail from overflow parking under highway 19 bridge to trail head.
 - We continue to work on grants for this.
18. All council members get \$500.00 raise per month....HA HA
 - This can be done this year since it is not an election year. I will put this on a future agenda for discussion. If approved it would go into effect in 2015.
19. Original budget 51% then 57% then 61% now 78%--nice problem but where the hell is this money from? We are over taxing or something...
 - We are not overtaxing. We tend to be conservative in our budgeting which often leads to small fund balance increases at the end of the year. Our goal is to always breakeven but if we are going to be off it should be towards the positive. Over the last few years we have had some large, unexpected revenue come in from the MNDOT land sale, past tower lease payments, and a larger than expected positive budget variance in 2012. Because of these unexpected revenues the Council decided to pay for a number of projects/items that would have had to come from levy dollars in the future.
20. Pay off sewer and water increase of 6 or 7% for 2 years so we don't have to raise that fee. If our tax base goes up next year do the same thing for 2 more years. Maybe people will use or sprinkle lawns more..
 - We will look at this option when we recommend 2014 rates.
21. Do more for the Historical Society---buy the home alongside the Historical Society . Can expand and use the house--I know they need more room.
 - We have been working with the Historical Society on building upgrades and will continue to assist them any way we can. As always funding remains the big issue.

If we are going to spend money and try to come up with the right thing to do, this is something to think about....

- I think the Council and staff has done this. We prepared a list of items that would provide the biggest return on investment in either financial savings or public safety needs. This was reviewed and approved by the Council.