

TO: Mayor Robinson and City Council

FROM: Jeffrey L. McCormick, Chief of Police

SUBJECT: Disposal of excess property

DATE: September 26, 2013

BACKGROUND

The Police Department currently has an intern working with the department. One of the projects I plan to have him do is sort excess items to determine if they are junk without value or items that could be sold. I am asking for Council approval to dispose of any items that are determined not have any a value and are no longer being used by the Police Department. If items can be used by other City departments we would transfer an item to that department.

As part of this project, the intern will create a detailed list of items disposed of, which would be provided to City Hall. The intern will also create a list of items that have value and I will bring that before the Council at a later time for approval to sell excess property.

The types of property to be sorted include electronics from VHF radio equipment, dispatch equipment, obsolete computer equipment and miscellaneous office equipment, impounded bicycles and other found property.

Items that have no value would be disposed of as trash in the appropriate manner. Items that are of no value by may have a scrap metal value would be sold in that market and the funds turned over to the General Fund.

STAFF RECOMMENDATION

Approve to dispose of any items that are determined not have any a value and are no longer being used by the Police Department as noted above.

REQUESTED COUNCIL ACTION

Motion and approval to dispose of any items that are determined not have any a value and are no longer being used by the Police Department as noted above.