

**TO:** Mayor Robinson and City Council

**FROM:** Jeffrey L. McCormick, Chief of Police

**SUBJECT:** Part-time Police Officer Hire

**DATE:** October 27, 2013

**BACKGROUND**

At the September 17<sup>th</sup> Council Meeting the City Council approved the hiring of two Part-time Police Officers. The process was completed and Shane Mikkelson was hired as one of the part-time officers. Officer Mikkelson has started the training process which we anticipate will be completed before the end of December. The background investigation is just getting started for the second position.

**STAFF RECOMMENDATION**

I am advising the Council of the hiring of Shane Mikkleson to fill one of the approved positions and am requesting a formal recognition of the Council of the hiring.

**REQUESTED COUNCIL ACTION**

Motion and approval of the hiring of Shane Mikkleson