

The Cannon Falls City Council met in a regular session on Tuesday, November 5, 2013, at 6:30 p.m. in the Council Chambers. Present were Mayor Robby Robinson and Council Members Bill Duncan, Jay Sjoblom, Morris Mattson, Rodney Holst, LeRoy McCusker, and Merlyce Johnson. Also present were Aaron Reeves, City Administrator; Lanell Endres, Assistant City Administrator; Brenda Voshalike, Ambulance Director; and Jeffrey McCormick, Police Chief.

- Call to Order Mayor Robinson called the City Council Meeting to order at 6:30 p.m.
- Pledge of Allegiance Mayor Robinson led the recitation of the Pledge of Allegiance.
- Approval of Agenda Council Member Johnson moved, seconded by Council Member Duncan to approve the agenda as presented. All members present voted aye. The motion was declared passed.
- Public Input There was no public input.
- Public Hearing & Resolution 2042, Certifying Unpaid Utility Charges to be Collected with Taxes Mayor Robinson explained the process for approval of assessment of delinquent utility charges. Mayor Robinson opened the public hearing to allow input regarding the proposed assessments. There being no one present that wished to speak regarding the proposed assessments, the public hearing was duly closed. Council Member Johnson, seconded by Council Member Duncan to approve Resolution 2042. All members present voted aye. The motion was declared passed.
- Public Hearing & Resolution 2043, Adopting Assessments for Property Clean-Up City Administrator Reeves described five properties that required clean-up by the City. He stated the approval of Resolution 2043 would result in clean-up costs being assessed to the individual property owners. Mayor Robinson opened the public hearing to allow input regarding the proposed assessments. There being no one present that wished to speak regarding the proposed assessments, the hearing was duly closed. Council Member Johnson, seconded by Council Member Duncan to approve Resolution 2043. All members present voted aye. The motion was declared passed.
- Consent Agenda
- A. Just and Correct Claims – Accounting Period Ending November 1, 2013
 - B. Meeting Minutes for October 15, 2013, City Council Meeting
 - C. Resolution 2044, Providing Notice of Intent for Annexation of Land
 - D. Part-time Police Officer Hire
 - E. Fire Department Use of Intoxicants Policy
 - F. Peace Pole Placement
 - G. Budget Work Session
 - H. ~~Resolution 2045, Authorizing 2014 City License Renewals~~

Council Member Johnson moved, seconded by Council Member Duncan to approve the Consent Agenda as submitted, minus Item H, Resolution 2045, Authorizing 2014 City License Renewals. All members present voted aye. The motion was declared passed.

2014 Farmer's Market
Location

City Administrator Reeves reviewed the issue regarding the location of the Farmer's Market. He stated that earlier in the year it had been decided to relocate the market to the overflow parking lot, with a plan to review this at the end of the season. The market was subsequently moved back to its original location temporarily due to the State parking their construction equipment in the overflow lot area during the Highway 19 project. Feedback had been received from vendors and Mr. Reeves stated that he was working with them to develop a registration process in order to obtain contact information for communications purposes and also designation of market vendor representatives to help organize and manage the market. He also stated that there would not be any fees for the 2014 season. The City would then determine whether costs for administering the market were incurred by the City and if a fee should be charged.

Mayor Robinson indicated that he had received comments in favor of returning the market to the original downtown parking lot location. Council Member Duncan stated that the barricades were helpful for safety reasons. He spoke in favor of vendor registration and establishing a market vendor committee. Under these conditions, he indicated that he would not be opposed to moving the market back to the original location. Other council members echoed this opinion. Mayor Robinson then opened up the discussion for public input.

Byrl Johnson indicated that vendors, merchants, and the senior citizen population would be pleased by a decision to move the market back to the downtown parking lot location.

Mary Haugen stated that she was a vendor at the market for one week. She stated that she loved the atmosphere of the market and indicated that it was a huge asset for the community. She indicated that she would like to volunteer to be part of the market committee.

Steve Josephson stated that he spoke to a vast number of customers this past season, with almost all of them expressing the desire for the market to remain in the downtown parking lot, primarily for safety reasons. He also reported a more congenial and festive atmosphere.

Council Member Duncan moved, seconded by Council Member Johnson, to approve plans to move the Farmer's Market back to its

original location for the 2014 season, along with requiring vendor registration and a market management committee to be established. Council Member McCusker discussed safety issues related to the market, describing suggestions for traffic flow patterns with positioning of market vendors in the central area of the lot. He also emphasized flexibility and communication between the vendors and the City. Following discussion, all members present voted aye. The motion was declared passed.

Resolution 2045,
Authorizing 2014 City
License Renewals

Council Member McCusker suggested a requirement for posting taxicab information at all establishments with liquor licenses and discussion of a potential cab ride coupon system. He recommended that this issue be discussed by the Police Commission. Mayor Robinson stated that these items will be added to the agenda for the next Police Commission meeting.

Following discussion, Council Member Johnson moved, seconded by Council Member Duncan to approve Resolution 2045. All members present voted aye. The motion was declared passed.

Staff Reports

Police Chief McCormick reported on active and safe Halloween activities. Council Member Duncan passed along a citizen suggestion for improved law enforcement assistance regarding the Trick or Treat Trot, and Chief McCormick stated that adjustments will be made for next year. Chief McCormick stated that the Cannon Falls Police Department had been selected to be one of seven pilot locations to assist with the conversion of the DVS System from an internet-based system to a secure criminal justice information network. He reported that the next Police Commission meeting was scheduled for December 3rd.

Mayor and Council
Reports

Council Member McCusker welcomed the two new police officers. He also asked about the status of the Eastside street improvement project. Mr. Reeves replied that the project was nearing completion.

Council Member Sjoblom commented on the Eastside project, indicating some needed minor sod adjustments.

Mayor Robinson noted he received a thank you note from the teachers for speaking to the third grade classes. He reminded the public that snow ordinances were currently in effect.

Adjournment The meeting adjourned at 7:00 p.m.

Adopted by the City Council of the City of Cannon Falls on the 19th day of November, 2013.

Lyman M. Robinson, Mayor

ATTEST:

Aaron S. Reeves, City Administrator