

The Cannon Falls City Council met in a regular session on Tuesday, December 17, 2013, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Bill Duncan, Jay Sjoblom, Morris Mattson, LeRoy McCusker, and Merlyce Johnson. Also present were Aaron Reeves, City Administrator; Lanell Endres, Assistant City Administrator; Dave Maroney, Community Development Director; Greg Anderson, City Engineer; Brenda Voshalike, Ambulance Director; and Jeffrey McCormick, Police Chief. Council Member Rodney Holst was absent.

Call to Order Mayor Robinson called the City Council Meeting to order at 6:30 p.m.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Amended Agenda Council Member Johnson moved, seconded by Council Member Duncan to approve the Amended Agenda as presented. All members present voted aye. The motion was declared passed.

Public Input No one present wished to speak.

Public Hearing:  
Introduction and First  
Reading of Ordinance  
333, Annexing Land  
Located in the Town  
of Cannon Falls,  
Permitting Annexation  
by Ordinance

Community Development Director Maroney reported that the purpose of the public hearing was to consider a petition request for annexation by the property owners, Kevin and Andrea DeGarmo. Mr. Maroney provided background information regarding the property. He stated a 5.56 acre parcel was being requested for annexation located on the northwest quadrant of the westerly roundabout. He noted that utility access was available on the east side of the site and the Cannon Falls Township board had reviewed the request and had expressed no opposition. According to information provided by Goodhue County, the property tax revenue lost to the Township over a 5-year period was estimated to be approximately \$50.

Council Member McCusker inquired about the reason for the annexation request and the time frame. Mr. Maroney replied that annexation is the first step in the process of an eventual development project. Mr. DeGarmo stated that he owned several parcels in the vicinity, which was originally a 26-acre parcel, and planned to request continuing annexation in the future. He added that stubbed utility access was available prior to construction of the roundabout and frontage road on the north end of the property and planned to re-establish utility access.

Mayor Robinson opened the public hearing. No one came forward to speak. Mayor Robinson closed the public hearing.

Council Member Duncan moved, seconded by Council Member Johnson to approve the First Reading of Ordinance 333. All members present voted aye. The motion was declared passed.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending December 13, 2013
- B. Meeting Minutes for December 3, 2013, City Council Meeting
- C. Resolution 2051, Approving Variance for Molenaar Trust Property
- D. Resolution 2052, Conveyance of Tax-Forfeited Property (Former Sandstone Ridge Lots)
- ~~E. OpenGov.com Agreement~~
- F. 2014 Sewer Access Charge and Water Access Charge
- G. Resolution 2053, Approving the Reappointment of Assessments Upon Land
- ~~H. Alley Improvement Study~~
- I. Application for Payment No. 2 for TH 19 Utility Crossing
- J. Application for Payment No. 7 for the Eastside Improvement Project
- K. Hire Part-Time Police Officer

Council Member Johnson moved, seconded by Council Member Duncan to approve the Consent Agenda minus Items E. and H. All members present voted aye. The motion was declared passed.

OpenGov.com  
Agreement

Council Member McCusker inquired about the value of this service and expressed concern about potentially rising costs over time. He recommended putting these funds toward other priorities, such as the Historical Society. City Administrator Reeves explained the rationale for website enhancements, which would allow the public to access City information via a user-friendly format. Council Member Duncan asked about the number of inquiries for budget data and other information. Council Member McCusker commented with regard to possible problems with data security and whether website enhancements could be performed internally. Council Member Duncan agreed, especially in light of the fact that citizens have not been routinely requesting access to more information, such as budget data.

Council Member Duncan moved, seconded by Council Member McCusker to deny the proposed agreement with OpenGov.com. All members present voted aye. The motion was declared passed.

Alley Improvement  
Study

Council Member McCusker asked about the parameters of the alley improvement study that is being proposed. City Administrator Reeves replied that, if the study documents alleys that needed to be addressed, these would be prioritized and incorporated into future street improvement projects or may be considered as a stand-alone project.

Council Member Johnson moved, seconded by Council Member Duncan to approve the Alley Improvement Study. All members present voted aye. The motion was declared passed.

City Administrator  
Resignation and  
Authorization to  
Advertise

Mayor Robinson reported that Aaron Reeves has accepted a position as City Clerk for the City of Rochester. He expressed appreciation to Administrator Reeves for his six years of service to the City. Mr. Reeves will assist with the transition to a new administrator. Council Member Duncan added that Administrator Reeves provided significant assistance in leading Cannon Falls in the right direction. Council Member McCusker echoed this praise and suggested that the Personnel Committee consider internal as well as external candidates.

Council Member Duncan moved, seconded by Council Member Johnson to regrettably accept the resignation of Aaron Reeves and authorize posting and advertisement of the position. All members present voted aye. The motion was declared passed.

## Staff Reports

Police Chief McCormick provided a reminder about snow removal procedures and parking restrictions. He reminded the public to plan for designated drivers during the holiday season.

Administrator Reeves thanked the Mayor and Council for their support and thanked City staff for their efforts. He reiterated his plan to provide assistance during the transition period to a new City Administrator.

Mayor and Council  
Reports

Council Member Johnson thanked Administrator Reeves for everything he has done for the City of Cannon Falls.

Council Member McCusker expressed appreciation to all City employees for their efforts and wished everyone Happy Holidays.

Mayor Robinson also expressed appreciation to City staff for their dedication and looks forward to a great year ahead.

Adjournment            The meeting adjourned at 6:58 p.m.

Adopted by the City Council of the City of Cannon Falls on the 7<sup>th</sup> day of January, 2014.

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Lyman M. Robinson, Mayor

ATTEST:

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Aaron S. Reeves, City Administrator