

TO: Mayor Robinson and City Council

FROM: Jeffrey L. McCormick, Chief of Police

SUBJECT: Donation from Lynn Carpenter in Memory of Richard Carpenter

DATE: August 28, 2014

BACKGROUND

The Police Department received a donation of \$50.00 from Lynn Carpenter in Memory of her husband Richard (Dick) Carpenter. Whenever Dick was in the City Hall complex he would stop at the Police Department to see how the staff was doing and visit. While the donation was not directed to a specific purpose, I am recommending that it be used to purchase a table or lamp for the Victim Interview Room. The purpose of the Victim Interview Room is to make a victim feel as if they are in a living room in a house instead of at a police department. I think this would use fit with the type of welcoming person that Dick was.

STAFF RECOMMENDATION

I respectfully request approval of the resolution and donation to accept the donation.

REQUESTED COUNCIL ACTION

Motion and approval of the resolution to accept the donation from Lynn Carpenter.

**CITY OF CANNON FALLS
GOODHUE COUNTY, MINNESOTA**

RESOLUTION NUMBER 2096

**RESOLUTION AUTHORIZING ACCEPTANCE OF A MONETARY
DONATION FROM LYNN CARPENTER TO THE POLICE DEPARTMENT**

WHEREAS, the Police Department received a donation from Lynn Carpenter in memory of her husband Richard Carpenter; and

WHEREAS, the donations provides an opportunity to purchase equipment or training materials that were not previously budgeted for; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Cannon Falls accepts the donations from Lynn Carpenter, in the amount of \$50.00, to be used towards furniture for the Police Department's Victim Interview Room Police Departments. The Police Chief are hereby authorized to execute such agreements as are necessary to implement the acceptance of this donation.

BE IT FURTHER RESOLVED, that the Police Chief of the Police Department are hereby authorized to be the fiscal agents and administer the donation on behalf of said department.

ADOPTED by the City Council of Cannon Falls this 2rd day of September, 2014.

CITY OF CANNON FALLS

Lyman M. Robinson, Mayor

ATTEST: _____
Ronald S. Johnson, City Administrator