

The Cannon Falls City Council met in a regular session on Tuesday, November 18, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Bill Duncan, Jay Sjoblom, Morris Mattson, Rodney Holst, and LeRoy McCusker; Council Member Merlyce Johnson was absent. Also present were Ron Johnson, City Administrator; Lanell Endres, Assistant City Administrator; Justin Padgett, Library Director; Greg Anderson, City Engineer; Tom Bergeson, Public Works Director; Mike Guthrie, Interim Ambulance Director; and Jeffrey McCormick, Police Chief.

Call to Order Mayor Robinson called the City Council Meeting to order at 6:30 p.m.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Duncan, seconded by Council Member Holst and unanimously carried, to approve the Agenda as submitted.

Public Input No one came forward to speak for public input.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending November 14, 2014
- B. Approve Pay Request #1 for Second Street SW Street Project
- C. Approve Pay Request #2 for Second Street SW Water Main Project
- ~~D. Approve Financing Plan for Various Projects~~ Pulled by Council Member McCusker

A motion was made by Council Member Duncan, seconded by Council Member Holst and unanimously carried, to approve the Consent Agenda, minus Item D.

Council Business:

Approve Financing Plan for Various Projects

Council Member McCusker inquired with regard to a proposed \$62,000 allocation from the water fund reserve, asking about the current fund balance. City Administrator Johnson replied that the water fund was in better shape than the sewer fund. Council Member McCusker asked whether rates would need to be raised in order to replenish the fund. Administrator Johnson replied that a meeting was scheduled with representatives from the City's financial management advisors, Ehlers & Associates, during which utility fund balances and rates would be discussed.

Council Member McCusker inquired with regard to Mayo Clinic's contribution toward street improvements. Assistant Administrator Endres provided clarification, stating that Mayo Clinic had signed an assessment agreement and their contribution would be assessed along with property taxes beginning in 2015. The agreement included

payment options.

Council Member McCusker inquired with regard to the assessment notification process. Council Member Duncan provided clarification with regard to the assessment agreement process, whereby property owners agree in advance to Special Assessments. Administrator Johnson provided additional information.

Council Member Duncan provided further clarification of the water main project stating that project funding was approved to be allocated from the water fund reserves, and funding sources were also discussed with the City's financial advisors.

Mayor Robinson inquired with regard to fund balances once these allocations have been made. Assistant Administrator Endres replied that the general fund balance would be approximately 50% of the amount that was in the general fund reserves as of December 31, 2013, or roughly \$500,000.

A motion was made by Council Member Duncan, seconded by Council Member Holst and unanimously carried, to approve the proposed project financing plan as presented.

Staff Reports

Public Works Director Bergeson provided an update with regard to the skating rink.

Library Director Padgett reported that the water leak problem had been at least temporarily resolved. He highlighted upcoming Library events, including story time with Mayor Robinson on Saturday, November 29, in conjunction with the Deck the Falls celebration, and a planned Arts Challenge during 2015. Winning artwork would be permanently displayed at the Library.

Police Chief McCormick reported on recent training sessions in conjunction with County, State, and Federal agency representatives, during which Byllseby Dam emergency preparedness exercises were conducted. He state these sessions also help to build connections and relationships between agencies.

Chief McCormick issued a reminder with regard to Deck the Falls activities and potential traffic delays in the area of the parade route.

Administrator Johnson introduced Interim Ambulance Director Mike Guthrie and provided an update with regard to the hiring process for the Ambulance Director position.

Mayor and Council  
Reports

Council Member McCusker reported on his attendance at a recent Southern Minnesota Initiative Foundation meeting, during which communities petitioned for project funding. He recommended attendance at next year's event and submission of project funding petitions. He also commented with regard to snowplowing and lighting concerns.

Adjournment

The meeting adjourned at 6:54 p.m.

Adopted by the City Council of the City of Cannon Falls on the 2<sup>nd</sup> day of December, 2014.

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Lyman M. Robinson, Mayor

ATTEST:

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Ronald S. Johnson, City Administrator