

**TO:** Honorable Mayor and City Council

**FROM:** Michael Guthrie, Interim Director  
Cannon Falls Ambulance

**SUBJECT:** Approve Panasonic CF-19 Toughbooks Purchase for Ambulance Service

**DATE:** December 5, 2014

**BACKGROUND**

The Cannon Falls Ambulance Service maintains its ambulance patient care reports via an electronic documentation system called Image Trend. This allows the service to “sync” certain elements of our data to the State EMS Regulatory Board, which is a requirement for ambulance services. Before we obtained our current Panasonic Toughbook Computers, through the aid of a donation made to the ambulance service in January 2007, staff members wrote reports by hand and then the data would later be inputted into the EMSRB data base a second time, by hand, by EMS supervisory staff.

The current Panasonic Toughbook Computers are eight years old and are showing their age. The computers are used by multiple persons to write patient care reports on a daily basis. They are carried in and out of ambulances, residences, hospitals, other structures, and exposed to harsh environments and inclement weather. The screens have become etched over the years from the frequent “marking” and “sliding” of drop boxes and report fields. The computers are slow and in today’s technical times, quite outdated. The cost to replace two of the Toughbooks with new Panasonic CF 19 Toughbooks is \$6,450.00. (The third Panasonic Toughbook is slated to be replaced at time of purchase of a new ambulance).

**STAFF RECOMMENDATION**

Recommend approval of the purchase of two (2) new Panasonic CF-19 Toughbooks in the amount of \$6,450.00, for on-going electronic patient care report documentation needs at this time.

The third Panasonic CF-19 Toughbook should also be replaced and it is recommended that be an inclusion in a new ambulance purchase in 2015- no action requested at this time.

**REQUESTED COUNCIL ACTION**

Approve purchase of two (2) new Panasonic CF-19 Toughbooks in the amount of \$6,450.00 for the ambulance service.