

TO: Mayor Robinson and City Council

FROM: Jeffrey L. McCormick, Chief of Police

SUBJECT: Police Supervisor Hire

DATE: July 1, 2015

BACKGROUND

I consulted with the City administrator and Mayor regarding delaying the replacement created by the retirement of the Assistant Chief. The decision to delay was to set-aside the wage savings to cover the relocation/installation costs for the generator for the City Hall/Police Department that was donated by Mayo Health Systems Cannon Falls. I am confident that more than enough wage savings have occurred to cover the generator related costs. During this time I have been working on a strategic plan for the Police Department staffing looking at the bigger picture than just the position created by the retirement.

The first phase of that planning process is the hiring of a supervisor to fill the vacancy created by the retirement of the Assistant Chief at the end of February. The Police Commission will be meeting before the Council Meeting and I expect will be bringing their recommendation forward for approval to fill the position and any subsequent open officer position that could occur from a promotion.

The retirement has created an opportunity to look at a restricting of the supervisor position, which will be discussed during the Police Commission Meeting, and the details will be brought to the Council hopefully on July 7th.

STAFF RECOMMENDATION

Recommend approval to post and hire a replacement for the police supervisor position and any subsequent open officer position that could occur from a promotion, as recommended by the Police Commission.

REQUESTED COUNCIL ACTION

Motion and approval to post and hire a replacement for the police supervisor position and any subsequent open officer position that could occur from a promotion, as recommended by the Police Commission.