

TO: Honorable Mayor and City Council
FROM: City Administrator Ron Johnson
SUBJECT: Set Initial Budget Workshop- Tentative
DATE: July 17, 2015

BACKGROUND

Each September, cities must adopt a proposed levy and budget for the following year. It has been the practice of the Cannon Falls City Council to conduct a budget workshop following a regular Council meeting in August.

This provides an opportunity to discuss the budget/levy prior to adopting the proposed levy/budget at the first meeting in September.

At the meeting in September, the proposed levy/budget are to be adopted and a date set for the final levy/budget meeting in December.

Staff is currently compiling the information received from department heads and intends to be ready for a workshop following the August 4 regular meeting. A suggested alternate date would be August 18.

REQUESTED COUNCIL ACTION

Set a budget workshop meeting immediately following the August 4, 2015 regular City Council meeting.

Attachment(s): N/A