

TO: Honorable Mayor and City Council

FROM: City Administrator Ron Johnson

SUBJECT: City Administrator First Annual Performance Review

DATE: July 30, 2015

BACKGROUND

I was appointed as City Administrator last year effective March 10, 2014. The first year performance review was recently conducted through performance review forms from Mayor Robinson and City Council members and through review forms by department heads. A five-point ranking scale in 10 different areas of performance resulted in a 4.52 ranking by Mayor/Council and 4.15 by department heads- both Above Average on the 5 point scale.

The Personnel Committee discussed the review at their July 16 meeting. The employment agreement included a section under compensation as follows: "Such salary shall be reviewed and adjusted annually on the anniversary date of the effective date of this Agreement, at the discretion of the City." The Committee is recommending a salary increase of 1.5% and an increase in the vehicle allowance of \$150 per month- both retroactive to March 10, 2015.

REQUESTED COUNCIL ACTION

Approve a motion accepting the Personnel Committee's recommendation to increase City Administrator Johnson's salary by 1.5% and monthly vehicle allowance by \$150, both effective March 10, 2015.

Attachment(s): N/A