

TO: Honorable Mayor and City Council
FROM: Tim Malchow, Ambulance Director
SUBJECT: Hire Unscheduled Part Time Employees
DATE: August 18, 2015

BACKGROUND

The Cannon Falls Ambulance Service is dependent on unscheduled part time employees to staff our ambulance service. Unscheduled part time employees receive only \$3.00 an hour while on call and when an ambulance call comes in, they receive a wage depending on their level of certification. EMTs receive \$12.00 an hour and paramedics receive \$15.00 an hour.

We have had individuals resign their positions and have two people on a leave of absence creating difficulties in filling the schedule. To compound our staffing problem we have seen a 37% increase in calls this year.

We extended interviews to everyone who applied. After the first round of interviews we invited two people back for a second interview. Both individuals we feel will be a good fit to our organization.

Nicholas Swanson is from Red Wing and is certified as an EMT. Mr. Swanson is currently attending paramedic classes. He has not worked on an ambulance service before but has first aid experience. He is a paid on-call employee of the Red Wing Fire Department. Mr. Swanson states he is able to meet all the requirements of the position.

Brian Liebeg is from Hampton and is certified as a paramedic. Mr. Liebeg received his paramedic training at Inver Hills Community College. Mr. Liebeg has first aid experience through volunteering with Inver Hills Community College. He has not worked for an ambulance service before and states he is able to meet all requirements of the position.

REQUESTED COUNCIL ACTION

Request a motion to approve the hiring of Nicholas Swanson and Brian Liebeg for unscheduled part time for the ambulance service after successful background check and physical exam.