

TO: Mayor Robinson and City Council

FROM: Jeffrey L. McCormick, Chief of Police

SUBJECT: Resignation of Trevor Sullivan

DATE: August 27, 2015

BACKGROUND

On August 20, Trevor Sullivan advised me he had accepted the position offer from the Goodhue County Sheriff's Office. I have not received his formal letter of resignation yet. His last day will be September 6, 2013.

STAFF RECOMMENDATION

I recommend that the City Council accept the resignation of Trevor Sullivan effective September 6, 2015.

REQUESTED COUNCIL ACTION

Motion and approval to accept the resignation of Trevor Sullivan effective September 6, 2015.