TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Ron Johnson, City Administrator

SUBJECT: Resolution Adopting 2016 Preliminary Tax Levy and Budget

and Setting Public Meeting Date

DATE: September 15, 2015

BACKGROUND

Each year the Council is required to adopt a preliminary levy and budget for the following year and provide that information to Goodhue County. The City is also required to allow public comment regarding the proposed final levy and budget at a designated meeting at which time the final budget and property tax levy may be adopted. The final levy must be adopted by December 27, 2015.

Staff has prepared a proposed preliminary budget which was reviewed by the Council during two work sessions. After a few changes to the proposed budget, the preliminary levy increase is 6.5%. There will be additional discussion and review of the 2016 levy and budget prior to the adoption in December.

STAFF RECOMMENDATION

Adopt the resolution setting the 2016 proposed property tax levy and budget. The resolution includes setting the date for the public input on the levy/budget for the final adoption. The proposed date is December 1st.

REQUESTED COUNCIL ACTION

I respectfully request a motion to adopt the resolution adopting the 2016 preliminary property tax levy and budget and setting the meeting date for public input.

Attachment(s): 2016 Budget Summary

Resolution

Additional Budget Information

2016 BUDGET SUMMARY

General Fund

Expenditures - \$3,120,275 Revenues without Taxes - \$1,672,738 Use of General Fund Reserves - \$25,000

Levy -\$1,422,537

Library

Expenditures - \$442,625 Revenues without Taxes - \$119,850

Levy -\$322,775

Fire Department

Expenditures - \$248,044 Revenues without Taxes - \$132,121

Levy -\$115,923

Planning & Economic Development

Expenditures – \$138,825

Revenues without Taxes – \$0

Levy - \$138,825

2011A G.O. Improvement Bond

Expenditures - \$230,625 Revenues without Taxes - \$127,225

Levy - \$89,000

2012A Capital Improvement Bond

Expenditures - \$73,625

Revenues without Taxes - \$75,000

Levy - \$4,750

Falls

2012B G.O. Ref. Bond

Expenditures - \$515,525 Revenues without Taxes - \$230,900

Levy - \$208,000

2013A East Side I Bond

Expenditures - \$203,550 Revenues with Taxes - \$131,025

Levy - \$90,300

2016 LEVY DETAIL

General Levy - \$2,000,060 Bond Levy - \$ 392,050

Total 2015 Levy - \$2,392,110 2014 Levy - \$2,246,709

Increase - \$ 145,401 - 6.5%

CITY OF CANNON FALLS GOODHUE COUNTY, MINNESOTA

RESOLUTION NUMBER 2148

A RESOLUTION ADOPTING THE PRELIMINARY TAX LEVY AND BUDGET COLLECTIBLE IN 2016 AND SETTING A PUBLIC MEETING DATE

WHEREAS, the City Staff has prepared a preliminary budget for City Council review, and

WHEREAS, the City Council and City Staff reviewed this preliminary budget and respective levy at a City Council workshop, and

WHEREAS, the City Council and City Staff will continue to review and refine the preliminary budget, and

WHEREAS, the City Council recognizes that the preliminary levy must be certified to Goodhue County no later than September 30th of each year; and

WHEREAS, the City Council further recognizes that once the preliminary levy is certified it may not be increased, but may be decreased; and

WHEREAS, the City Council will hold a public meeting as required by the Charter and other laws to consider the final levy and budget.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANNON FALLS, COUNTY OF GOODHUE, MINNESOTA:

 That the preliminary budget is approved and the following sums of money may be levied for collection in 2016 upon the taxable property in the City of Cannon Falls, for the following purposes:

 General Levy
 \$2,000,060

 Bond Levy
 \$ 392,050

 Total Levy
 \$2,392,110

2. That the Council will hold a public meeting to consider and adopt the final budget and levy on Tuesday, December 1, 2015 at 6:30 p.m. The public will be allowed to speak at this meeting before the final budget and levy is adopted.

Adopted by the Council this 15 th day of September, 2015.									
ВУ	/: Lyman M. Robinson, Mayor								
ATTEST: Ronald S. Johnson, City Administrator									

3. That the City Administrator by hereby instructed to transmit a certified copy of this resolution to the County Auditor of Goodhue County, Minnesota.

		Budget		Preliminary		Diff		
Budget 2016		2015		2016	20	015 to 2016	%	
General Levy	C	\$ 1,320,624		\$ 1,422,537		101,913	7.7%	
Bond Levy	\$	383,800	\$	392,050	\$ \$	8,250	2.1%	
Non-General Fund Levy	\$	542,285	\$	577,523	\$	35,238	6.5%	
						*		
Total Levy	\$	2,246,709	\$	2,392,110	\$	145,401	6.5%	
Fot Toy Consoity	Φ.	2 000 500						
Est.Tax Capacity	\$	3,629,500						
Est.Tax Capacity Rate		61.901						
General Fund Levy	\$	1,320,624	\$	1,422,537	\$	101,913	7.7%	
LGA	\$	637,000	\$	640,227	\$	3,227	0.5%	
Other General Fd Rev	\$	510,026	\$	493,961	\$	(16,065)	-3.1%	
Invenergy Rev	\$	528,000	\$	538,550	\$	10,550	2.0%	
Total Revenue	\$	2,995,650	\$	3,095,275	\$	99,625	3.3%	
Total Revenue	Φ	2,995,650	Φ	3,095,275	Φ	99,025	3.3%	
Expense Detail	1							
Mayor & Council	\$	28,725	\$	31,125	\$	2,400	8.4%	
Elections	\$	1,000	\$	21,500	\$	20,500	2050.0%	
Administration	\$	473,125	\$	531,600	\$	58,475	12.4%	
Audit	\$	17,700	\$	17,700	\$	-	0.0%	
Financial Consultant	\$	3,300	\$	3,500	\$	200	6.1%	
Legal	\$	66,500	\$	68,000	\$	1,500	2.3%	
Planning & Zoning	\$	2,100	\$	1,850	\$	(250)	-11.9%	
Information Technology (IT)	\$	85,125	\$	38,310	\$	(46,815)	-55.0%	
Government Bldgs	\$	73,150	\$	78,100	\$	4,950	6.8%	
Police	\$	927,325	\$	976,675	\$	49,350	5.3%	
Building Inspection	\$	49,650	\$	32,800	\$	(16,850)	-33.9%	
Engineering	\$	45,000	\$	45,000	\$	(10,000)	0.0%	
Pet Adoption	\$	1,000	\$	1,000	\$	_	0.0%	
Public Works/Parks	\$	857,630	\$	887,475	\$	29,845	3.5%	
CV Trail	\$	162,620	\$	179,665	\$	17,045	10.5%	
Unallocated	\$	93,500	\$	94,500	\$	1,000	1.1%	
CIP Transfers	\$	108,200	\$	111,475	\$	3,275	3.0%	
	_	·						
Total Expenditures Excess or (Deficiency)	\$	2,995,650	\$	3,120,275 (25,000)	\$	124,625 (25,000)	4.2% #DIV/0!	
Non-General Fund Levy is fo			1), Fii	re Department Oper	ations	Fund (232) and	the	
Community & Economic Deve	nopme	nii Funa (235)						

	Budget	Preliminary	Diff	
Budget 2016	2015	2016	2015 to 2016	%
SPECIAL REVENUE FUNDS				
Library Frond 244				
Library Fund-211 Revenue	\$ 425,500	\$ 442,625	\$ 17,125	4.0%
Revenue	φ 423,300	Ψ 442,023	\$ 17,125	4.076
Expenditures	\$ 425,500	\$ 442,625	\$ 17,125	4.0%
·		<u> </u>		
Excess or (Deficiency)	\$ -	\$ -	\$ -	#DIV/0!
Recycling Fund-215				
Revenue	\$ 83,500	\$ 83,500	\$ -	0.0%
	00,000	φ σσ,σσσ	_	0.070
Expenditures	\$ 69,000	\$ 76,250	\$ 7,250	10.5%
Excess or (Deficiency)	\$ 14,500	\$ 7,250	\$ (7,250)	-50.0%
Cable Public Television Fun	⊥ d-220			
Revenue	\$ 33,300	\$ 33,300	\$ -	0.0%
Expenditures	\$ 55,650	\$ 51,100	\$ (4,550)	-8.2%
E (D. f. i)	ф (00.050)	Φ (47.000)	Φ 4.550	00.40/
Excess or (Deficiency)	\$ (22,350)	\$ (17,800)	\$ 4,550	-20.4%
Park Board Fund-225				
Revenue	\$ -	\$ -	\$ -	#DIV/0!
Fun an diture	¢ 00,000	<u></u>	ф (co.ooo)	100.00/
Expenditures	\$ 60,000	\$ -	\$ (60,000)	-100.0%
Excess or (Deficiency)	\$ (60,000)	\$ -	\$ 60,000	-100.0%
Excess of (Beneficially)	ψ (00,000)	Ψ	Ψ 00,000	100.070
Fire Operations Fund-232			A (40.077)	4.4 = 0.4
Revenue	\$ 290,919	\$ 248,044	\$ (42,875)	-14.7%
Expenditures	\$ 290,919	\$ 248,044	\$ (42,875)	-14.7%
	<u> </u>	<u>+</u>	<u>+ (:=,:::)</u>	
Excess or (Deficiency)	\$ -	\$ -		
Economic Development Fd 2	225			
Revenue	\$ 128,275	\$ 138,825	\$ 10,550	8.2%
1.0701100	Ψ 120,210	Ψ 100,020	Ψ 10,000	0.270
Expenditures	\$ 128,275	\$ 138,825	\$ 10,550	8.2%
Excess or (Deficiency)	-	-	\$ -	#DIV/0!
<u> </u>	1	1		

Budget 2016			Budget 2015		Preliminary		Diff	
					2016	2015 to 2016		%
	Revolving Fund							
Revenue		\$	39,750	\$	12,350	\$	(27,400)	-68.9%
Expenditur	es	\$	5,000	\$	5,500	\$	500	10.0%
Excess or	(Deficiency)	\$	34,750	\$	6,850	\$	(27,900)	-80.3%
DEBT SER	RVICE FUNDS							
Public Imr	r Rev Fd-502							
Revenue		\$	3,970	\$	2,200	\$	(1,770)	-44.6%
Expenditur	es	\$	15,000	\$	11,400	\$	(3,600)	-24.0%
Excess or	(Deficiency)	\$	(11,030)	\$	(9,200)	\$	1,830	-16.6%
2006B G.C). PIR Bonds-522	2						
Revenue		\$	1,460,800	\$	-	\$	(1,460,800)	-100.0%
Expenditur	es	\$	1,535,100	\$	-	\$	(1,535,100)	-100.0%
Excess or	(Deficiency)	\$	(74,300)	\$	-	\$	74,300	-100.0%
2011A G.C). Improvement I	Bonds-52	24					
Revenue		\$	217,075	\$	216,225	\$	(850)	-0.4%
Expenditur	es	\$	233,825	\$	230,625	\$	(3,200)	-1.4%
Excess or	Deficiency)	\$	(16,750)	\$	(14,400)	\$	2,350	-14.0%
2012A G.C). Capital Improv	rement B	onds-526					
Revenue		\$	200,000	\$	79,750	\$	(120,250)	-60.1%
Expenditur	es	\$	135,700	\$	73,625	\$	(62,075)	-45.7%
Excess or	(Deficiency)	\$	64,300	\$	6,125	\$	(58,175)	-90.5%
2012B G.C). Refunding Bo	nds-528						
Revenue		\$	349,000	\$	438,900	\$	89,900	25.8%
Expenditur	es	\$	1,716,600	\$	515,525	\$	(1,201,075)	-70.0%
Excess or	(Deficiency)	\$	(1,367,600)	\$	(76,625)	\$	1,290,975	-94.4%

			Budget		Preliminary		Diff	
Budget 2016			2015		2016		015 to 2016	%
	O. Improvement							
Revenue		\$	207,100	\$	221,325	\$	14,225	6.9%
Expenditur	es	\$	170,800	\$	203,550	\$	32,750	19.2%
Excess or	(Deficiency)	\$	36,300	\$	17,775	\$	(18,525)	-51.0%
CAPITAL I	PROJECTS FUN	DS						
2016 Stree	 et Project - West	Side Phas	se II-Fd 404					
Revenue		\$	-	\$	3,600,000	\$	3,600,000	#DIV/0!
Expenditur	es	\$	<u>-</u>	\$	3,600,000	\$	3,600,000	#DIV/0!
Excess or	(Deficiency)	\$	-	\$	-	\$	-	#DIV/0!
Street Car	ital Fd-504							
Revenue		\$	5,150	\$	5,300	\$	150	2.9%
Expenditur	es	\$	<u>-</u>	\$	<u>-</u>	\$	-	#DIV/0!
Excess or	(Deficiency)	\$	5,150	\$	5,300	\$	150	2.9%
P.W. Cap I	Fd-505							
Revenue		\$	52,800	\$	53,900	\$	1,100	2.1%
Expenditur	es	\$	30,000	\$	<u>-</u>	\$	(30,000)	-100.0%
Excess or	(Deficiency)	\$	22,800	\$	53,900	\$	31,100	136.4%
Police Cap	oital Fd-506							
Revenue		\$	25,750	\$	26,550	\$	800	3.1%
Expenditur	es	\$	49,500	\$	25,000	\$	(24,500)	-49.5%
Excess or	(Deficiency)	\$	(23,750)	\$	1,550	\$	25,300	-106.5%
Fire Capita	al Fd-507							
Revenue		\$	17,775	\$	18,300	\$	525	3.0%
Expenditur	es	\$	45,000	\$	45,000	\$	-	0.0%
Excess or	(Deficiency)	\$	(27,225)	\$	(26,700)	\$	525	-1.9%

	Budget		Preliminary		Diff	
Budget 2016	2015		2016		15 to 2016	%
Amb Cap Fd-508						
Revenue	\$ 13,425	\$	13,600	\$	175	1.3%
Expenditures	\$ 85,400	\$	27,000	\$	(58,400)	-68.4%
Excess or (Deficiency)	\$ (71,975)	\$	(13,400)	\$	58,575	-81.4%
Admin Cap Fd-509						
Revenue	\$ 12,300	\$	12,675	\$	375	3.0%
Expenditures	\$ 41,500	\$	6,000	\$	(35,500)	-85.5%
Excess or (Deficiency)	\$ (29,200)	\$	6,675	\$	35,875	-122.9%
Park Cap Fd-510						
Revenue	\$ 6,125	\$	6,300	\$	175	2.9%
Expenditures	\$ 195,000	\$		\$	(195,000)	-100.0%
Excess or (Deficiency)	\$ (188,875)	\$	6,300	\$	195,175	-103.3%
Lib Cap Fd-511						
Revenue	\$ 2,175	\$	2,250	\$	75	3.4%
Expenditures	\$ 3,000	\$	2,000	\$	(1,000)	-33.3%
Excess or (Deficiency)	\$ (825)	\$	250	\$	1,075	-130.3%
ENTERPRISE FUNDS						
Water Fund 601						
Revenue	\$ 653,850	\$	694,700	\$	40,850	6.2%
Expenditures	\$ 1,368,575	\$	1,366,275	\$	(2,300)	-0.2%
Excess or (Deficiency)	\$ (714,725)	\$	(671,575)	\$	43,150	-6.0%
Sewer Fund 602						
Revenue	\$ 1,207,175	\$	1,253,100	\$	45,925	3.8%
Expenditures	\$ 1,965,210	\$	2,039,600	\$	74,390	3.8%
Excess or (Deficiency)	\$ (758,035)	\$	(786,500)	\$	(28,465)	3.8%

			Budget		Preliminary		Diff		
Budget 20	16		2015		2016	2015 to 2016		%	
Storm Wa	ter Fund 603								
Revenue		\$	140,000	\$	142,000	\$	2,000	1.4%	
Expenditur	es	\$	80,050	\$	79,800	\$	(250)	-0.3%	
Excess or	(Deficiency)	\$	59,950	\$	62,200	\$	2,250	3.8%	
Ambulanc	e Fund 652								
Revenue		\$	607,300	\$	700,000	\$	92,700	15.3%	
Expenditur	es	\$	618,675	\$	652,950	\$	34,275	5.5%	
	(Deficiency)	\$	(11,375)	\$	47,050	\$	58,425	-513.6%	
Motor Voh	nicle Fund 655								
Revenues	licie Fulia 655	\$	115,000	\$	115,000	\$	-	0.0%	
Ttovonaco		Ψ	110,000	Ψ	110,000	Ψ		0.070	
Expenditur	es	\$	115,375	\$	120,375	\$	5,000	4.3%	
Excess or	(Deficiency)	\$	(375)	\$	(5,375)	\$	(5,000)	1333.3%	