

TO: MAYOR AND CITY COUNCIL

FROM: LANELL ENDRES, ASSISTANT CITY ADMINISTRATOR

SUBJECT: CHANGE MEETING DATE FOR FIRST MEETING IN NOVEMBER

DATE: OCTOBER 6, 2015

BACKGROUND

The Cannon Falls School District is holding a special referendum on November 3, 2015 which is the same date as our regularly scheduled meeting. State statute prohibits meetings of government bodies between 6:00 p.m. and 8:00 p.m. on the day that an election is held (Minn. Stat. § 204C.03, subd. 1). The suggested date to reschedule the meeting is Thursday, November 5, 2015.

STAFF RECOMMENDATION/ REQUESTED COUNCIL ACTION

Staff recommends and respectfully requests a motion to change the City Council meeting date from November 3, 2015 to November 5, 2015 at 6:30 p.m.