

The Cannon Falls City Council met in a regular session on Thursday, November 5, 2015, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Jay Sjoblom, Morris Mattson, Cathy Gallups, and Merlyce Johnson. Council Member Rodney Holst was absent. Also present were Ron Johnson, City Administrator; Lanell Endres, Assistant City Administrator; Greg Anderson, City Engineer; Tim Malchow, Ambulance Director; and Jeffrey McCormick, Police Chief.

Call to Order	Mayor Robinson called the City Council Meeting to order at 6:30 p.m.
Pledge of Allegiance	Mayor Robinson led in the recitation of the Pledge of Allegiance.
Approval of Agenda	A motion was made by Council Member Johnson, seconded by Council Member Gallups and unanimously carried, to approve the Agenda as submitted.
Public Input	There was no public input.
Public Hearing: Resolution 2159, Certifying Unpaid Utility Charges to be Collected with Taxes	Assistant Administrator Endres provided background information regarding the proposed assessments for unpaid utility charges. Mayor Robinson reviewed the public hearing procedure and opened the Public Hearing at 6:35 p.m. No one came forward to speak. Mayor Robinson closed the Public Hearing at 6:36 p.m. A motion was made by Council Member Johnson, seconded by Council Member Gallups and unanimously carried, to adopt Resolution 2159, Certifying Unpaid Utility Charges.
Equipment Award from Office of Traffic Safety	Police Chief McCormick introduced Scott McConkey, Law Enforcement Liaison for Southern Minnesota for the Minnesota Office of Traffic Safety. Mr. McConkey described Office of Traffic Safety indicatives and accomplishments. He reported that the Cannon Falls Police Department was being recognized with the Outstanding Agency Award for their enforcement efforts and emphasis on traffic safety. He presented Chief McCormick with laser radar equipment in appreciation of the department's work. A pin was presented to Officer Jake Edwinston, who served as Enforcement Coordinator for the Toward Zero Deaths program. Chief McCormick detailed the enforcement and educational aspects of this initiative.
Fire Department Presentation	The Fire Department presentation was deferred.
Police Department Presentation	<p>Police Chief McCormick provided an overview of the Cannon Falls Police Department.</p> <ul style="list-style-type: none">• Myths and the truth about what the Police Department does.• Department Philosophy and Vision, as set by the Police Chief.• Police Department divisions and responsibilities, including patrol, records staff, administration, and emergency management.

- Police Department programs, including the Police Reserves, TRIAD, Explorer Post, lunch/recess with students, Toward Zero Deaths, and Citizens Academy.

Council Member Gallups inquired with regard to warning sirens, and Chief McCormick described the various siren tones and accompanying voice messages along with emergency management procedures. Mayor Robinson thanked Chief McCormick for providing the presentation and for the work of the Police Department.

Ambulance
Department
Presentation

Ambulance Director Malchow provided an overview of the Cannon Falls Ambulance Department.

- Ambulance call statistics.
- Ambulance personnel and staffing.
- Coverage area.
- Training requirements and cross-training.
- Ambulance Department classes, instruction, demonstrations, drills, and stand-bys.
- Public Safety Building tours.
- Participation in National Night Out, community events, and public speaking opportunities.
- Equipment upgrades.
- Future personnel and equipment needs.
- Strategic planning.

Mayor Robinson thanked Director Malchow for providing the presentation and for the work of the Ambulance Department.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending October 30, 2015
- B. Meeting Minutes for October 20, 2015, City Council Meeting
- C. Resolution 2160, Accepting a Donation for the Fire Department
- D. Resolution 2161, Approving a Cooperative Snow Removal Agreement with MnDOT.
- E. Limited Use Permit with MnDOT.
- F. Healthy Community Grant Application.

A motion was made by Council Member Johnson, seconded by Council Member Gallups and unanimously carried, to approve the Consent Agenda as submitted.

Introduction and First
Reading of Ordinance
343, Amending Title
III of the Cannon Falls
City Code Relating to

Mayor Robinson provided background information with regard to the proposed ordinance regarding salaries of the Council, stating that salaries for the Mayor and City Council have not changed since

Salaries of the Mayor,
Mayor Pro Tem, and
Council Members

January of 1999. The League of Minnesota Cities had provided salary survey data, and City Administrator Johnson reviewed this information and the proposed ordinance language. He added that Ordinance 343, if approved, would be effective as of January 1, 2017.

A motion was made by Council Member Johnson, seconded by Council Member Gallups and unanimously carried, to approve the introduction and first reading of Ordinance 343.

Staff Reports

City Administrator Johnson provided an update with regard to a recent tour of Cannon Falls by members of the Minnesota Senate Capital Investment Committee, during which the Highway 52 overpass project was discussed. Mayor Robinson provided additional information in this regard, adding that the Highway 52 Coalition had recommended funding of this project as a high priority. He also discussed a recent meeting with Transportation Committee representatives.

Administrator Johnson commented with regard to an item that will be placed on the December 15 City Council meeting agenda related to a proposed agreement with Mayo Health System.

Administrator Johnson provided an update regarding labor union negotiations.

Mike Gesme provided an update with regard to renewal of the agreement with Mediacom. The up-front payment issue continued to be a topic of discussion. The Cable Commission, along with guidance from the City Attorney, had offered a proposal to Mediacom requesting that half of the up-front payment be non-recoverable by Mediacom and treated as a grant. Mediacom had not yet responded to this proposal.

Mayor and Council

Mayor Robinson reported that a workshop would be scheduled following the City Council meeting on November 17 for discussion of the 2016 budget. Administrator Johnson commented with regard to health insurance expenses and indicated that the final levy would need to be set in early December. The increase in the tax capacity was discussed.

Adjournment

The meeting adjourned at 7:37 p.m.

Adopted by the City Council of the City of Cannon Falls on the 17th day of November, 2015.

Lyman M. Robinson, Mayor

ATTEST:

Ronald S. Johnson, City Administrator