

The Cannon Falls City Council met in a regular session on Tuesday, February 16, 2016, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Jay Sjoblom, Morris Mattson, Rodney Holst, Cathy Gallups, Merlyce Johnson, and Lynne Berg. Also present were Ron Johnson, City Administrator; Lanell Endres, Assistant City Administrator; Dave Maroney, Community Development Director; and Jeffrey McCormick, Police Chief.

Call to Order Mayor Robinson called the City Council Meeting to order at 6:30 p.m.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Johnson, seconded by Council Member Holst and unanimously carried, to approve the amended Agenda as submitted.

Public Input John Hobert, Chairman of the Shepherd's Center of the Cannon Valley, discussed the pickleball program, a physical activity available at the Cannon Community Center. The program is open to anyone age 55 and over. He reported that there is a Men's League, a Women's League, and a Mixed Couple's League in addition to those who wish to play solely for physical activity. He discussed the possibility of organizing pickleball activities outdoors during the summer. He shared some photos depicting what the courts would look like along with diagrams showing the size of the courts. Council Member Berg inquired whether the courts would be raised or padded surfaces. Mr. Hobert indicated that the court depicted in the photo was constructed in a parking lot in Charles City, Iowa, adding that the surface is similar to that of a tennis court. Mayor Robinson inquired whether an area near the pool could be used for this purpose. Council Member Johnson discussed that this area is used as a skate park. Council Member Gallups commented that she has participated in this activity, which is inexpensive, fun, and provides a good workout.

Public Hearings:
Resolution 2185,
Vacating Part of
Ohio Street Community Development Director Maroney provided background information regarding a request that had been made by the property owner at 404 Ohio Street for the City Council to consider the vacation of the north 15 feet of Ohio Street. An existing home has for some time encroached within the public right-of-way. Director Maroney indicated that, in order to rectify this, the City had several choices:

- Consider a vacation of the street.
- Agree to some type of encroachment agreement.
- Require removal of the structure.

Director Maroney added that a conditional use permit was approved for a new garage on this property last fall. He indicated that in the past the north 10 feet of Ohio Street has been vacated by the City, as another home was also located within the public right-of-way.

Director Maroney reported that the scheduled Public Hearing pertained to property located at 404 Ohio Street and referred to the location of this property on a map. A repeat survey was not deemed to be necessary.

He indicated that a 15-foot vacation of the north 80 feet of Ohio Street would put this structure on private property outside of the public right-of-way. He added that the City would continue to retain a maintenance and utility easement over the property. He stated that if the encroachment agreement option was chosen, the City would retain ownership of the right-of-way but the property owner would be allowed to have the existing structure within the right-of-way. He indicated that the property owner would like to sell this property, necessitating resolution of this issue.

Mayor Robinson reviewed the Public Hearing procedure and opened the Public Hearing at 6:42 p.m. No one came forward to speak. Mayor Robinson closed the Public Hearing at 6:42 p.m.

A motion was made by Council Member Berg, seconded by Council Member Sjoblom and unanimously carried, to adopt Resolution 2185, vacating 15 feet of Ohio Street.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending February 11, 2016
- B. Meeting Minutes for February 9, 2016, City Council Work Session
- C. Resolution 2184, Recognizing the Cannon Falls School Board
- ~~D. Approve Buy Fund Policy for the Police Department~~ Pulled by Council Member Gallups
- E. Resolution 2186, Relating to Federal Recreational Trail Program
- F. Approve Purchase of Lucas 2 Chest Compression System

A motion was made by Council Member Johnson, seconded by Council Member Holst and unanimously carried, to approve the Consent Agenda, minus Item D.

Approve Buy Fund
Policy for the Police
Department

Police Chief McCormick provided background information on the proposed Buy Fund Policy, stating that this fund would be expensed under the Police Department operating budget. He explained the need for this policy to provide guidance from both an accountability

standpoint and an operational standpoint. He described the purpose of a buy fund, stating that it creates an audit trail both internally and through the City Finance Department. Mayor Robinson inquired whether these expenses have been audited in the past. Assistant Administrator Endres indicated that these types of expenses have not been audited in the past but that funds have been set aside on the balance sheet and replenished as needed. She spoke in support of establishing this policy.

A motion was made by Council Member Johnson, seconded by Council Member Holst and unanimously carried, to approve a buy fund policy for the Police Department.

Staff Reports	Chief McCormick reviewed correspondence received from the Minnesota Peace Officer Standards and Training Board regarding a compliance audit that was conducted on January 25. All policies and training materials were found to be in compliance.
Mayor and Council Reports	Council Members inquired regarding the status of the contract with Mediacom. Administrator Johnson indicated that Mediacom has responded back to the City's requests and will provide an update to the Council.
Adjournment	The meeting adjourned at 6:51 p.m.

Adopted by the City Council of the City of Cannon Falls on the 2nd day of March, 2016.

Lyman M. Robinson, Mayor

ATTEST:

Ronald S. Johnson, City Administrator