

The Cannon Falls City Council met in a regular session on Wednesday, March 2, 2016, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Jay Sjoblom, Morris Mattson, Rodney Holst, Cathy Gallups, and Merlyce Johnson. Council Member Lynne Berg was absent. Also present were Ron Johnson, City Administrator; Lanell Endres, Assistant City Administrator; Greg Anderson, City Engineer; and Jeffrey McCormick, Police Chief.

Call to Order Mayor Robinson called the City Council Meeting to order at 6:30 p.m.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Johnson, seconded by Council Member Holst and unanimously carried, to approve the Agenda as submitted.

Public Input There was no public input.

Police Lieutenant Badge/Rank Pinning Police Chief McCormick introduced Officer Joe Berg, who has been promoted to the rank of Lieutenant. Mayor Robinson administered the oath of office. Chief McCormick described the duties of a police officer and conducted the badge-pinning ceremony. Lieutenant Berg was congratulated by the Mayor and Council Members. Mayor Robinson expressed appreciation to the Cannon Falls Police Department for everything they do for the community.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending February 26, 2016
- B. Meeting Minutes for February 9, 2016, City Council Meeting
- C. Meeting Minutes for February 16, 2016, City Council Meeting
- D. Appointment of Timothy Dehmer to Library Board
- E. Final Stretch Dualathon Event
- ~~F. Resolution 2187, Supporting Local Government Aid Increase~~  
Pulled by Council Member Gallups

A motion was made by Council Member Johnson, seconded by Council Member Holst and unanimously carried, to approve the Consent Agenda, minus Item F.

Close Funds & Interfund Transfers Assistant City Administrator Endres provided background information regarding the request for approval to close funds and make interfund transfers. She described preparations for the annual financial audit, including fund review. The process of closing an old bond fund and transferring these funds into a refunding bond fund was reviewed. Rationale for transferring bond assessments into the West Side I project fund was provided. Rationale for transferring excess funds from the East Side I project fund into the West Side I project fund was

also provided. Council authorization was being requested to close funds and initiate interfund transfers as described, effective as of December 31, 2015.

A motion was made by Council Member Johnson, seconded by Council Member Holst and unanimously carried, to approve the closing of funds and authorizing the interfund transfers as requested.

Resolution 2187,  
Supporting Local  
Government Aid  
Increase

Council Member Gallups requested more information. City Administrator Johnson provided background information, describing local government aid (LGA) as a primary source of revenue for the City's general fund. The League of Minnesota Cities and the Coalition of Greater Minnesota Cities are both encouraging cities to adopt resolutions to encourage the Minnesota Legislature to support increases in LGA funding levels. Administrator Johnson reported that an increase of approximately \$23,000 in LGA would help to offset a 1% tax levy increase. Mayor Robinson commented that other cities are adopting similar resolutions.

A motion was made by Council Member Johnson, seconded by Council Member Holst and unanimously carried, to adopt Resolution 2187.

Staff Reports

City Engineer Anderson provided an update with regard to planning for the West Side II street improvement project. A pre-bid meeting was scheduled to be held on March 8 with interested contractors, with the bid opening on March 17. The bids would be tabulated and a recommendation provided to the City Council during the April 5 City Council meeting.

Chief McCormick discussed an event scheduled on March 4 from 10:30 to 11:00 a.m. hosted by the Hi-Quality Bakery called "Cops, Coffee, and Conversation." This would provide an opportunity to engage citizens with members of the Cannon Falls Police Department. It is planned for similar events to be held on a monthly basis for the next few months. Administrator Johnson commented with regard to promotion of this event by Ken Haggerty on Twitter.

Administrator Johnson reported that he would provide a project planning and funding request update during the March 15 City Council meeting. He commented with regard to Governor Mark Dayton's recommendation to allocate funding toward water quality issues.

Assistant Administrator Endres reported that the financial auditors would be coming to City Hall the following week. She stated that the auditors sometimes reach out to Council Members and/or the Mayor.

Mayor and Council Mayor Robinson reported with regard to a recent meeting with Representative Tim Kelly, during which projects and funding requests were discussed. He added that health insurance costs were also discussed during this meeting.

Adjournment The meeting adjourned at 6:48 p.m.

Adopted by the City Council of the City of Cannon Falls on the 15<sup>th</sup> day of March, 2016.

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Lyman M. Robinson, Mayor

ATTEST:

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Ronald S. Johnson, City Administrator