

TO: MAYOR AND CITY COUNCIL

FROM: LANELL ENDRES, ASSISTANT CITY ADMINISTRATOR

SUBJECT: SET HEARING TO CONSIDER ADDITIONAL ASSESSMENTS

DATE: APRIL 4, 2016

BACKGROUND

It came to our attention that the administrative charge of \$50 per parcel was not included in the assessment amounts for the delinquent utility bills adopted by the City Council at the February public hearing. At the hearing there were 56 parcels on the list but nine have since paid the delinquent amount so the fee would be waived. This results in \$2,350 that should be added to the totals if the City wants to re-hold the public hearing. I did verify with our city attorney that this is an option. We would need to re-send the notices and hold another public hearing. If it is decided to proceed with this, we recommend holding the public hearing in conjunction with the next quarterly hearing which will be held on May 3, 2016.

REQUESTED COUNCIL ACTION

Staff respectfully requests a motion to call for a public hearing to be held at 6:30 on Tuesday, May 3, 2016 to consider additional assessment amounts as discussed.