

TO: Honorable Mayor and City Council

FROM: City Administrator Ron Johnson

SUBJECT: City Administrator Annual Performance Review

DATE: May 11, 2016

BACKGROUND

I was appointed as City Administrator effective March 10, 2014. My second annual performance review was recently conducted through performance review forms from Mayor Robinson and City Council members. Mayor Robinson compiled the results of the reviews. A five-point ranking scale in 10 different areas of performance resulted in an average of 4.755 utilizing the following 5 point scale for performance standards: 5= Excellent; 4= Above average; 3= Average; 2= Below average; 1= Poor.

The Personnel Committee recently discussed the results of the review. The administrator's employment agreement includes a section under compensation as follows: "Such salary shall be reviewed and adjusted annually on the anniversary date of the effective date of this Agreement, at the discretion of the City." Upon review of the results, the Committee recommends a salary increase of 2.0% retroactive to March 10, 2016.

REQUESTED COUNCIL ACTION

Approve a motion accepting the Personnel Committee's recommendation to increase City Administrator Johnson's salary by 2.0% effective March 10, 2016.

Attachment(s): N/A