

TO: Honorable Mayor and City Council

FROM: Tim Malchow, Ambulance Director

SUBJECT: Hire Unscheduled Part Time Employee

DATE: August 16, 2016

BACKGROUND

The Cannon Falls Ambulance Service is dependent on unscheduled part time employees to staff our ambulance service. With an increase in call volume we need to continue to add personnel to meet the demands of our community. We are seeing our first out ambulance busy with an emergency when additional emergency calls come in requiring a second or third ambulance to respond.

Our current personnel who live in town are often the ones to respond to the second or third ambulance calls. These individuals already put in many hours in addition to responding to backup ambulance calls. To prevent burnout and turnover we are going to add additional unscheduled part time employees.

Mark Riemann is an EMT who just purchased a home in town. He has previous EMS and fire experience and states he is able to meet the requirements of the position.

REQUESTED COUNCIL ACTION

Request a motion to approve the hiring of Mark Riemann for unscheduled part time for the ambulance service, contingent on successful background and physical exam.