

TO: Honorable Mayor and City Council

FROM: City Administrator Ron Johnson

SUBJECT: Confirm Appointment of Samantha Meyer for Joint Planning and Zoning Assistant Position with Goodhue County

DATE: March 17, 2017

BACKGROUND

At an earlier Council meeting, an agreement with Goodhue County was approved regarding a half-time planning department employee to allow the Director of Economic Development and Planning to focus primarily on economic development activities.

As agreed, Goodhue County staff and Administrator Johnson conducted the recruitment and selection process and are recommending the hiring of Ms. Samantha Meyer.

Ms. Meyer has a BS Degree in Urban and Regional Studies and is currently completing her M.A. in Urban Planning at MN State University, Mankato. Through her graduate team work at Mankato State, she worked on the City of Blue Earth Comprehensive Plan, and more recently, is serving as Community Development Intern with the City of Waseca, MN.

Ms. Meyer will work with Planning Commission items, zoning ordinance update, comprehensive plan update and other miscellaneous planning activities, and will conduct permit technician duties with Goodhue County in their Land Use Department. As per the agreement with Goodhue County, Samantha will be considered an employee of Goodhue County

Samantha's first day of work will be April 3.

REQUESTED COUNCIL ACTION

Confirm the appointment of Samantha Meyer as Joint Planning and Zoning Assistant with Goodhue County.

Attachment(s):