



Building a Better World  
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March 27, 2017

RE: City of Cannon Falls  
Alexander Court  
SEH No. CANNO 140030

Mr. Ron Johnson, City Administrator  
City of Cannon Falls  
918 River Road  
Cannon Falls, MN 55009

On March 23, 2017 at 10:00 a.m., nine (9) bids were received for the above-referenced project. The bids ranged from a high of \$266,077.30 to a low of \$207,780.60. The low bid was submitted by Rochester Sand & Gravel.

	<b>Contractor</b>	<b>Total Bid</b>
1	Rochester Sand & Gravel	\$207,780.60
2	J.B. Holland Construction, Inc.	\$216,742.50
3	Northwest Asphalt, Inc.	\$230,874.05
4	Heselton Construction, LLC	\$236,793.26 **
5	Fitzgerald Excavating	\$241,643.75 **
6	S.M. Hentges & Sons, Inc.	\$245,099.25
7	Valley Paving Inc.	\$248,564.45 **
8	RAW Construction LLC	\$249,114.80
9	Alcon Construction Co.	\$266,077.30
	Engineer's Estimate	\$241,269.50

*\*\* Denotes corrected figure*

The low bid received was submitted by Rochester Sand & Gravel, of Rochester, MN in the amount of \$207,780.60.

In reliance on our experience with Rochester Sand & Gravel and/or materials and information provided by the contractor, we have determined that they have a sufficient understanding of the project and equipment to perform the construction for which it bid. SEH makes no representation or warranty as to the actual financial viability of the contractor or its ability to complete its work.

Accordingly, we recommend the project be awarded to Rochester Sand & Gravel in the amount of \$207,780.60, contingent upon the City's receipt of all permits and easements if all permits and easements have not been obtained at the time of award.

Sincerely,

Greg Anderson, PE  
City Engineer

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Building a Better World  
for All of Us®

April 12, 2017

RE: City of Cannon Falls, Minnesota  
Alexander Court Project  
SEH No. CANNO 140030

Mr. Dave Maroney  
Community Development Director  
City of Cannon Falls  
918 river Road  
Cannon Falls, MN 55009-1447

Dear Mr. Maroney:

Thank you for the opportunity to submit this proposal for providing engineering services related to the street and utility improvements in Alexander Court Project. This letter serves as our understanding of the project scope and schedule. Our scope of work includes the construction observation, construction administration and field staking services.

#### PROJECT BACKGROUND

This project was designed and bid over the past winter and spring. The low bidder is Rochester Sand & Gravel. It is anticipated that the contract will be awarded to Rochester Sand & Gravel by the City Council at their regular meeting on Tuesday, April 18. The project will include the construction of a street and storm sewer that will become Alexander Court. Construction is anticipated to begin the week of May 8<sup>th</sup>.

The work program for providing engineering services is generally described as follows:

#### SCOPE OF WORK

1. Provide construction administration and construction staking as needed during the construction of the improvements.
2. Coordinate a pre-construction meeting with the city, contractor, developer and private utilities, tentatively scheduled for May 2<sup>nd</sup>.
3. Provide daily on-site construction observation services during the construction of the improvements. The construction schedule is currently estimated to take approximately 6 weeks. We have estimated the on-site observation time at 100 hours. The on-site observation will be billed on an hourly basis and may be impacted by forces beyond our control, such as the weather, contractor's schedule and how efficiently he prosecutes his work. We will provide the City updates on the project's progress and how the observation budget estimate is tracking.
4. Coordinate material testing services with an outside consultant. The City will be invoiced for these services as part of our services.
5. Prepare "as-built", construction drawings of the improvements in hard copy and electronic AutoCAD format.

Mr. Dave Maroney  
April 12, 2017  
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#### SCHEDULE

As stated above construction is anticipated to begin the week of May 8<sup>th</sup>. A pre-construction conference is scheduled for Tuesday, May 2<sup>nd</sup>.

If there are delays in the Project that are beyond our control, the City agrees to grant additional time to complete the services.

#### COMPENSATION

SEH proposes to complete the above tasks for a fee of \$16,000 and be compensated on an hourly basis. Compensation will be based on the hourly cost of personnel plus reimbursable expenses, including reproductions, mileage and equipment.

Thank you again for the opportunity to continue working with the city of Cannon Falls.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Greg F. Anderson, PE  
City Engineer

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Approved this \_\_\_\_ day of \_\_\_\_\_, 2017

**City of Cannon Falls, Minnesota**

By: \_\_\_\_\_