

TO: MAYOR AND CITY COUNCIL
FROM: LANELL ENDRES, FINANCE DIRECTOR/ASST CITY ADMINISTRATOR
SUBJECT: ANNUAL FUNDING AGREEMENTS
DATE: MAY 16, 2017

BACKGROUND

The 2017 budget includes funding for various local organizations for services they provide to benefit the residents of the City of Cannon Falls. If the Council approves this request, funding agreements will be mailed to those organizations. Once the agreements have been signed and returned to the City, Mayor Robinson and Administrator Johnson would sign the agreements and payments would be processed. The local organizations and the amounts budgeted are as follows:

Cannon Falls Chamber of Commerce	\$4,500
Cannon Falls Historical Society	\$5,000
Cannon Valley Fair Board	\$5,000
Pet Adoption of Cannon Valley	\$1,000
Shepherd's Center	\$3,500

STAFF RECOMMENDATION/ REQUESTED COUNCIL ACTION

Staff recommends and respectfully requests a motion to authorize Mayor Robinson and Administrator Johnson to sign the Funding Agreements and approve payments to the local organizations as listed.

Attachment:

Sample Funding Agreement Form

FUNDING AGREEMENT

AGREEMENT made this _____ day of _____, 2____, by and between the **CITY OF CANNON FALLS**, a Minnesota municipal corporation ("City"), and _____ ("Recipient").

RECITALS

A. Recipient has requested funds from the City for the following purpose:

_____.

B. Minn. Stat. § _____ authorizes the City to make expenditures for the stated purpose.

NOW, THEREFORE, IN CONSIDERATION OF THEIR MUTUAL COVENANTS THE PARTIES AGREE AS FOLLOWS:

1. PAYMENT. The City hereby grants Recipient \$_____ for the purpose requested to be spent for the benefit of Cannon Falls' residents.

2. USE OF GRANT. Recipient shall use the grant proceeds exclusively for the purposes for which it was requested. If the grant or any part of it is not used for the purpose intended it shall be returned to the City.

3. GENERAL CONDITIONS.

A. Recipient agrees that it will comply with all federal, state, and local statutes and ordinances relating to nondiscrimination.

B. Recipient shall at all times be an independent contractor and shall not be the employee of the City for any purpose.

C. All data created, collected, received, maintained, or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, any other applicable state statute, or any state rules adopted to implement the act, as well as federal regulations on data privacy.

D. All books, records, documents, and accounting procedures and practices of the Recipient and its (sub)contractor(s), if any, relative to this Agreement are subject to examination by the City.

CITY OF CANNON FALLS

BY: _____
Lyman M. Robinson, Mayor

AND _____
Ronald S. Johnson, City Administrator

RECIPIENT:

BY: _____
Its