

**TO: MAYOR AND CITY COUNCIL**

**FROM: SARA PEER, EXECUTIVE ADMINISTRATIVE ASSISTANT**

**SUBJECT: APPROVE 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR  
LICENSE FOR THE CANNON VALLEY FAIR BOARD**

**DATE: AUGUST 15, 2017**

**BACKGROUND**

The City Council has previously approved a list of licenses for certain business and organizations in the City limits of Cannon Falls for 2017. Each business is required to submit proper fees and insurance information before being licensed in the City.

The Cannon Valley Fair Board recently submitted a 1 to 4 day temporary on-sale liquor license application. They are requesting to serve on-sale liquor at the demolition derby on September 9<sup>th</sup>, 2017. The Fair Board has been working with City staff to meet the City requirements including their application and proper insurance information and have paid all fees. The City Council has to approve this before it is submitted to the State for their approval.

**RECOMMENDED COUNCIL ACTION**

I respectfully request a motion approving the 1 to 4 day temporary on-sale liquor licensing for the Cannon Valley Fair Board contingent upon application and insurance requirements being satisfied.