

The Cannon Falls City Council met in a regular session on Tuesday, August 15, 2017, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Morris Mattson, Cedar Abadie, Mike Dalton, John Althoff, and LeRoy McCusker; Council Member Ken Carpenter was absent. Also present were Ron Johnson, City Administrator; Lanell Endres, Assistant City Administrator; Dave Maroney, Community Development Director; Tim Malchow, EMS Chief; Tom Bergeson, Public Works Director; Nicole Miller, Library Director; Greg Anderson, City Engineer; Todd Anderson, Fire Chief; Samantha Meyer, Zoning Assistant; Joe Berg, Police Lieutenant; and Jeffrey McCormick, Police Chief.

Call to Order Mayor Robinson called the City Council meeting to order at 6:30 p.m.

Roll Call Roll call was conducted. Council Member Ken Carpenter was absent.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Amended Agenda A motion was made by Council Member Dalton, seconded by Council Member Althoff and unanimously carried, to approve the Amended Agenda.

Public Input There was no public input with regard to items not listed on the Agenda.

Consent Agenda ~~A. Just and Correct Claims—Accounting Period Ending August 10, 2017~~
This item was pulled by Council Member Althoff.
B. Meeting Minutes for August 1, 2017, City Council Meeting
C. Approve 1 to 4 Day Temporary On-Sale Liquor License for the Cannon Valley Fair Board

A motion was made by Council Member Dalton, seconded by Council Member Abadie and unanimously carried, to approve the Consent Agenda, minus Item A.

Resolution 2291,
Authorizing
SEMMCHRA to Move
Forward the
Sandstone Ridge
Development Plan

City Administrator Johnson provided background information regarding the redevelopment of the Sandstone Ridge area. He referenced a recent ad hoc committee meeting that was held for discussion of the Sandstone Ridge redevelopment proposal that was submitted by the Southeast Minnesota Multi-County Housing and Redevelopment Authority. The committee recommended further discussion by the City Council and adoption of Resolution 2291, moving the project forward.

Administrator Johnson discussed the redevelopment plan, with the first phase being a 36-unit multifamily housing project.

Joe Wheeler, SEMMCHRA Executive Director, provided additional information and reviewed the next steps in the process. He reported that if the City Council adopted Resolution 2291, SEMMCHRA would appear before the Goodhue County Board to request that the tax-forfeited property be transferred to SEMMCHRA. He referenced a prior analysis by Stantec. The first phase of the project would involve the east end of the property along County Road 25, with up to 36 units of workforce housing and/or elderly housing planned. A request for proposals would be initiated from for-profit and nonprofit developers. He noted that the proposals would be reviewed with the City Council and recommendations provided with regard to moving the project forward at that point. Director Wheeler commented that this will be a lengthy process. He discussed the possibility of using tax credits. He referenced discussions with Goodhue County representatives and the need for affordable housing in Goodhue County. He commented regarding involvement by the City of Cannon Falls in the process.

Mayor Robinson commented that the property has been sitting idle for years and spoke in support of moving the project forward. Council Member Dalton commented that Resolution 2291 would not bind the City to any financial commitment at this point and would provide SEMMCHRA with an opportunity to further explore the possibility of redeveloping this property.

Council Member McCusker expressed appreciation to SEMMCHRA for their efforts. He stressed the need for affordable housing in Cannon Falls.

A motion was made by Council Member Dalton, seconded by Council Member Mattson and unanimously carried, to adopt Resolution 2291, a resolution authorizing SEMMCHRA to move forward the Sandstone Ridge Development Plan.

Just and Correct
Claims – Accounting
Period Ending August
10, 2017

Council Member Althoff inquired with regard to credit card use by City employees. Assistant Administrator Endres provided additional information in this regard. She stated that most department heads have a City credit card that is utilized for various purposes, including travel expenses. Council Member Abadie asked whether there is a written credit card policy, and Assistant Administrator Endres indicated that there is a policy. Council Member Althoff expressed a preference for utilizing local merchants.

A motion was made by Council Member Abadie, seconded by Council

Member Mattson and unanimously carried, to approve the just and correct claims for the accounting period ending August 10, 2017.

Staff Reports

Community Development Director Maroney provided an update regarding the TED grant application, which will be reviewed by the City Council on September 5. He indicated that he has been working with SRF Consulting and MnDOT with regard to the application process and cost estimates for the project. He added that he has been working with property owners and development groups with regard to economic development and the overpass bridge project proposal.

Public Works Director Bergeson reported that he was in the process of completing the Minnesota Wellhead Report, noting that this has been a long process. He commented that he will soon begin work on a Minnesota DNR water report. He discussed asphalt patching activities.

EMS Chief Malchow provided an update regarding the agreement with HCMC. He noted that two individuals have taken advantage of this opportunity, with positive comments being received. He commented that one of the HCMC instructors has offered to be a volunteer on some scheduled calls.

Zoning Assistant Meyer reported that the Planning Commission approved a Conditional Use Permit application, noting that more information will be provided for Council review in September.

Administrator Johnson reported that \$30,000 payments were received from Mediacom and HBC, as per the franchise agreements. He noted that fiber optic cable was being installed in three City buildings.

Mayor and Council Reports

Council Member Abadie discussed a recent Public Works Commission meeting. She reported that the Cannon Arts Board was pursuing grant funding toward the printing of banners that would hang along Mill Street. She noted that the Cannon Arts Board was requesting an agreement with the City related to installing hardware to allow the banners to be hung on light posts. When asked whether banners would be installed along Fourth Street, Council Member Abadie indicated that there were considerations involved with hanging banners along a State highway. Council Member Abadie commented that the Cannon Arts Board has recommended hanging banners in high visibility areas, such as along the trail.

Council Member Abadie discussed a plan to test the efficacy of placing 18-foot end caps on the angled parking stalls along Mill Street along with signage.

Council Member Althoff discussed a recent Planning Commission meeting, during which a CUP request for a four-plex at 1115 North Fifth Street was recommended for approval. He noted that the project will be reviewed by the City Council in September.

Council Member McCusker discussed a recent Library Board meeting.

Council Member McCusker discussed feedback he received from a City employee. Council Member Dalton and Administrator Johnson reported that a classification and compensation study was in the process of being conducted. Council Member Dalton indicated that the employee's concerns would be addressed following completion of this study. Mayor Robinson noted that this matter would be discussed by the Personnel Committee. Council Member Dalton asked when the compensation study will be completed, and Administrator Johnson indicated that he has received an initial draft.

Mayor Robinson reported regarding a recent visit to Cannon Falls by Congressman Jason Lewis.

Adjournment

A motion was made by Council Member Dalton, seconded by Council Member Abadie and unanimously carried, to adjourn the meeting. The meeting adjourned at 6:56 p.m.

Adopted by the City Council of the City of Cannon Falls on the 5th day of September, 2017.

Lyman M. Robinson, Mayor

ATTEST:

Ronald S. Johnson, City Administrator