

**TO: Honorable Mayor and City Council**  
**FROM: Tim Malchow, Ambulance Director**  
**SUBJECT: Hire Unscheduled Part Time Employee**  
**DATE: September 19, 2017**

**BACKGROUND**

The Cannon Falls Ambulance Service is dependent on unscheduled part time employees to staff our ambulance service. With an increase in call volume we need to continue to add personnel to meet the demands of our community.

Over the past several months we have been trying to increase staffing to accommodate the growing demands of our service area. Last time we brought two individuals for council approval only one accepted the job offer. To compound the staffing problem we have many unscheduled part time employees who have full time jobs and family obligations making adding extra time for the ambulance hard.

We are asking for your consideration for the following individuals for unscheduled part time.

Michael Haege is an EMT. Michael would like to get more experience in the medical field and would like to attend physician assistant training sometime in the future.

Gabrielle Jordahl is an EMT. She is recently certified and is a student at the University of Minnesota – Rochester campus. She is looking for experience in the medical field and feels like Cannon Falls offers this for her.

Christopher Thompson is an EMT who lives in Cannon Falls. He took his EMT training here in Cannon Falls and wants to give back to our community.

**REQUESTED COUNCIL ACTION**

Request a motion to approve the hiring of Haege, Jordahl, and Thompson for unscheduled part time for the ambulance service, contingent on successful background and physical exam.