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# MEMORANDUM

TO: Ron Johnson - City Administrator

FROM: Greg Anderson, PE - City Engineer

DATE: November 14, 2017

RE: 2018 Street Improvement Project - Eastside II  
SEH No. CANN0 142856 14.00

At their work session on November 7, 2017 the City Council discussed moving ahead with the Eastside II Street Project. The first step in the 429 Special Assessment process is to order the feasibility report. Attached to this memo is the resolution ordering the feasibility report for the Eastside II Street Project.

Below is a draft schedule that would allow for an early spring bid opening and construction to start in early May.

<u>Item</u>	<u>Date</u>
Council Orders Report .....	November 21, 2017
Council Accepts Feasibility Report and Orders Improvement Hearing.....	December 19, 2017
Improvement Hearing.....	January 16, 2018
Council Orders Improvements .....	January 16, 2018
Preparation of Plans and Specifications .....	January – March, 2018
Council Approves Plans and Orders Ad for Bid.....	March 6, 2018
Advertisement for Bids .....	March – April, 2018
Bid Opening .....	mid-April, 2018
Award Project .....	April 17, 2018
Project Construction.....	May – October, 2018
Assessment Hearing.....	October 2, 2018

Per the above schedule, I will present the report to the Council at the December 19, 2017 meeting and would recommend calling for the Improvement Hearing at the January 15, 2018 council meeting.

ah  
attachment

c: Tom Bergeson, Public Works Director  
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**CITY OF CANNON FALLS  
GOODHUE COUNTY, MINNESOTA**

**RESOLUTION NUMBER 2310**

**A RESOLUTION ORDERING FEASIBILITY REPORT FOR THE EASTSIDE II  
STREET IMPROVEMENT PROJECT**

**WHEREAS**, it is proposed to improve Minnesota Street East between the center line of 2nd Street North and its east terminus; 1st Street North between the center line of Minnesota Street East and its north terminus; Cedar Street North between the center line of Minnesota Street East and its south terminus; Oak Street North between the center line of State Street East and its north terminus; Vine Street North between the center line of Minnesota Street East and the center line of State Street East; Grove Street North between the center line of Minnesota Street East and its east terminus; Almond Street East between the center line of Water Street East and the center line of State Street East; and Mill Street East between the center line of Oak Street East and its east terminus by the construction of streets, sidewalks, storm sewers, sanitary sewers, water mains and service lines and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CANNON FALLS, MINNESOTA:**

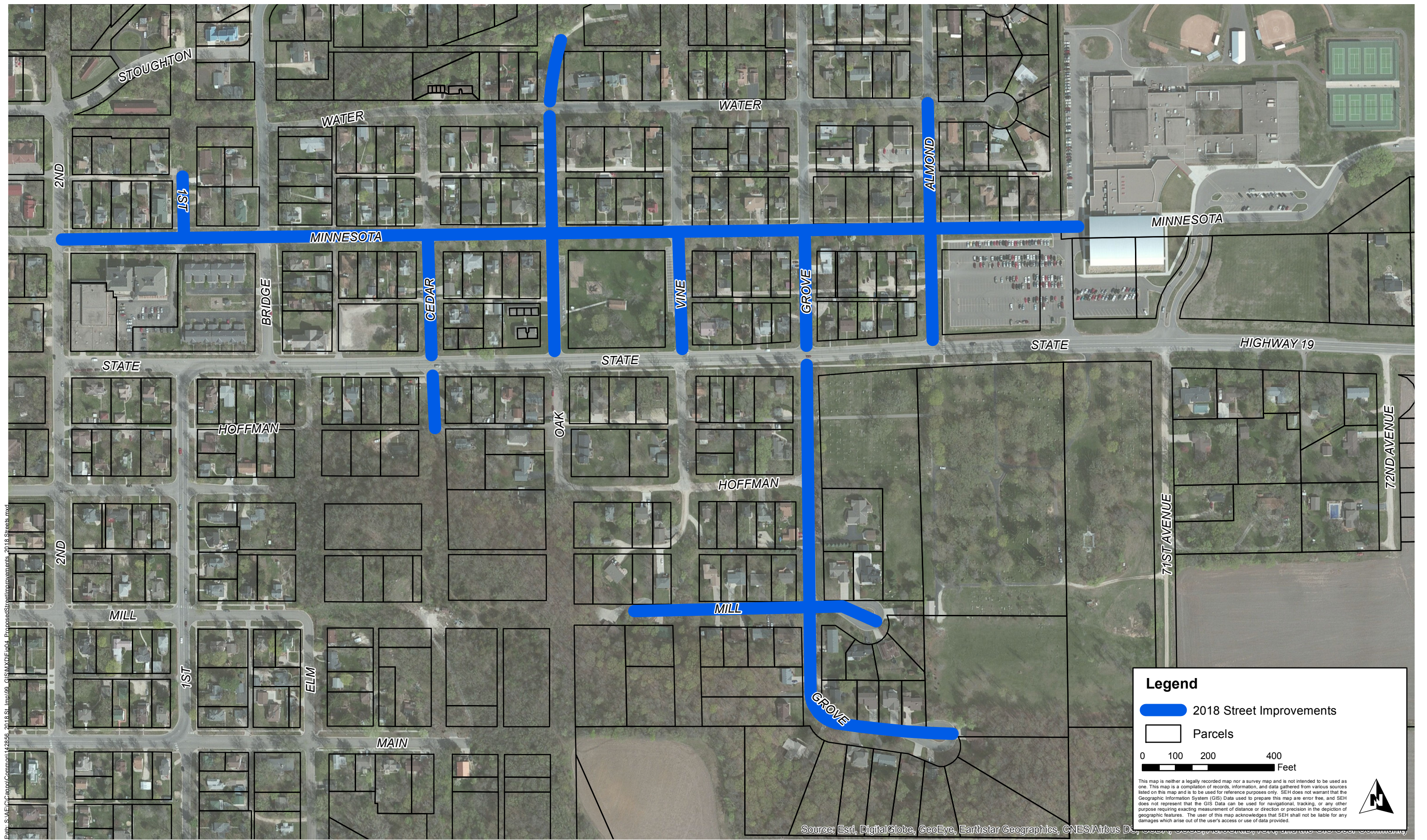
That the proposed improvement, called Eastside II Street Improvement Project be referred to Short Elliott Hendrickson Inc. for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

**ADOPTED** by the Council this 21<sup>st</sup> day of November, 2017.

CITY OF CANNON FALLS

By: \_\_\_\_\_  
Lyman M. Robinson, Mayor

ATTEST: \_\_\_\_\_  
Ronald S. Johnson, City Administrator



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## 2018 STREET IMPROVEMENTS Cannon Falls, Minnesota

**FIGURE 4**  
Proposed Street Improvements