

The Cannon Falls City Council met in a regular session on Tuesday, November 21, 2017, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Morris Mattson, Cedar Abadie, Mike Dalton, Ken Carpenter, John Althoff, and LeRoy McCusker. Also present were Ron Johnson, City Administrator; Lanell Endres, Finance Director/Assistant City Administrator; Tom Bergeson, Public Works Director; Nicole Miller, Library Director; Tim Malchow, EMS Chief; Todd Anderson, Fire Chief; Samantha Meyer, Zoning Assistant; and Jeffrey McCormick, Police Chief.

Call to Order Mayor Robinson called the City Council Meeting to order at 6:30 p.m.

Roll Call All members were present.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Carpenter, seconded by Council Member Abadie and unanimously carried, to approve the Agenda as submitted.

Public Input No one came forward to speak regarding items not listed on the Agenda.

Library Foundation Presentation On behalf of the Library Foundation, Library Director Miller reported that the Library Foundation has paid a total of \$857,707.98 for the building of the Library. Director Miller presented the final payment in the form of a presentation check in the amount of \$8,707.98. She referenced an anticipated bequest of \$50,000.

Director Miller expressed appreciation to the Foundation and the people of Cannon Falls for their donations toward the new Library.

Public Hearing: Introduction and First Reading of Ordinance 356, Annexing Certain Property Abutting the City of Cannon Falls Zoning Assistant Meyer provided background information regarding the request for annexation from Ann Simon. She described the location and size of the property to be annexed. She reported that the property purchaser, Ryan Kranz, was proposing to use the property as a storage facility for recreational vehicles and possibly a location for his business, Fish-In Electric. Zoning Assistant Meyer reported that, after annexation, the property would be proposed to be rezoned to B-2 or Highway Commercial District.

Mayor Robinson opened the Public Hearing at 6:34 p.m. No one came forward to speak. Mayor Robinson closed the Public Hearing at 6:35 p.m.

A motion was made by Council Member Carpenter, seconded by Council Member Dalton, to approve the introduction and first reading

of Ordinance 356, annexing the property.

Council Member Dalton noted that in the past a property owner in the area conducted illegal burning activities and possibly buried some material. He asked whether this was the same parcel and whether excavation would be needed.

Council Member McCusker asked whether the City sewer and water utilities extend past Frontier Ag and toward the medical center. Zoning Assistant Meyer indicated that City water and sewer lines stop at the property line. Council Member McCusker asked whether the property would be required to hook up to City utilities following annexation. Ms. Meyer clarified that this property would be required to hook up to City sewer and water.

Council Member McCusker asked whether the property could be split in the future. Zoning Assistant Meyer indicated that the property owner could request rezoning in order to split the parcel into residential lots.

Council Member McCusker asked about the advantages of the annexation. Zoning Assistant Meyer indicated that this would allow the property to be hooked up to City sewer and water utilities.

A vote was taken, and the motion to approve the introduction and first reading of Ordinance 356 carried unanimously.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending November 17, 2017
- B. Meeting Minutes for November 7, 2017, City Council Meeting
- C. Meeting Minutes for November 7, 2017, City Council Work Session
Assistant City Administrator Endres reviewed a correction that was made to the City Council Work Session minutes from what was originally sent out.
- D. Resolution 2308, Accepting Donation of \$1,500 from Invenergy to the Fire Department
- E. Sunday Taproom On-Sale and Off-Sale License for Tilion Brewing Company, LLC
- F. On-Sale Wine / Strong Beer License and Sunday Liquor License for GrandStay Hotel
- G. Raise Fire Department Pension
- H. Approve Funeral Leave and Sick Leave Policy Amendments
- I. Law Enforcement Labor Services (LELS)
 - 1. Approve Memorandum of Agreement for LELS.

2. Resolution 2309, Providing for Post-Employment Health Care Savings Plan for LELS.
 3. LELS 2018-2020 Collective Bargaining Agreement.
- J. Approve Cost of Living Adjustment (COLA) for Non-Bargaining Unit Employees
 - K. Introduction and First Reading of Ordinance 355, Amending Chapter 152 of the Cannon Falls City Code, Concerning the Zoning Map and Zoning Classification for a Specific Property

A motion was made by Council Member Dalton, seconded by Council Member Althoff and unanimously carried, to approve the Consent Agenda as submitted.

Resolution 2310,
Ordering Feasibility
Report for Eastside II
Street Improvement
Project

City Administrator Johnson provided background information regarding the process of moving forward with the proposed Eastside II improvement project. He noted that this is the first step in the 429 special assessment process for the street improvement project. He referenced the recent City Council budget workshop, during which 2018 street improvement projects were discussed and guidance was provided to staff. He discussed the tentative project schedule, including bid opening in mid-April. He noted that adoption of Resolution 2310 would authorize SEH to proceed with the feasibility study.

A motion was made by Council Member Abadie, seconded by Council Member Dalton, to adopt Resolution 2310, ordering a feasibility report for the Eastside II street improvement project.

Council Member McCusker expressed concerns about the reluctance to use PVC as opposed to ductile iron. He stated that he has done a lot of research and has been reassured that there would be no leaching or health problems resulting from the use of this material. He suggested that the bid documents request pricing for both PVC and ductile iron, so as to preserve this option. He also recommended that any existing lead pipes be replaced, citing health and liability issues. He encouraged the use of 45-degree curbs.

A vote was taken, and the motion to adopt Resolution 2310 carried unanimously.

Staff Reports

Public Works Director Bergeson reported that the City would be looking into purchasing new Christmas lights in 2018 and encouraged suggestions.

Director Bergeson provided a reminder to allow the snowplows plenty

of room. He also requested that garbage dumpsters be left up on the boulevards and that cars be moved off the streets on days when snowfall is expected. He cautioned against the building of snow forts on the boulevards for safety reasons.

Library Director Miller reported that she would be accepting applications for the Library Assistant position through the end of the week. She commented that the Library Board was seeking one in-town resident member and one rural resident member. Upcoming Library activities were discussed.

Police Chief McCormick discussed Deck the Falls events, including the nighttime parade and tree lighting ceremony. He reviewed the parade route, adding that there would be some disruption of routine traffic.

City Administrator Johnson reported that a 49ers labor union agreement would be discussed during the next Council meeting. He added that the bargaining unit agreements would be effective for the next three years.

Assistant City Administrator Endres referenced discussion during the last Council meeting with regard to unpaid water and sewer charges. A question was raised about the number of industrial or commercial accounts that were on the list. She indicated that she has since researched this question. She reported that four of these were commercial or industrial related accounts, with one account being a commercial and residential combination account, two being commercial accounts, and one being an industrial account. She added that one of the accounts with delinquent charges exceeding \$2,000 was an industrial account and one was a commercial account.

Council Member McCusker asked whether all accounts are treated the same. Assistant City Administrator Endres reported that the certification process is the same for all accounts. She added that shut-off notices have been sent for some of the commercial accounts. She commented that the City attempts to work with delinquent account holders on payment arrangements.

Council Member McCusker expressed concerns about a letter he received relating to an ambulance situation, stating that he made several calls in an attempt to get more information. Mayor Robinson indicated that this matter could not be publicly discussed at this time.

Council Member McCusker expressed concerns about attorney involvement prior to Council discussion. Mayor Robinson indicated that legal procedures needed to be followed.

Council Member McCusker commented that the situation should have been discussed with the individuals involved prior to contacting an attorney. Mayor Robinson reiterated that there are legal considerations.

Adjournment

A motion was made by Council Member Carpenter, seconded by Council Member Mattson and unanimously carried, to adjourn the meeting. The meeting adjourned at 6:53 p.m.

Adopted by the City Council of the City of Cannon Falls on the 5th day of December, 2017.

Lyman M. Robinson, Mayor

ATTEST:

Ronald S. Johnson, City Administrator