

The Cannon Falls City Council met in a regular session on Tuesday, March 6, 2018, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Cedar Abadie, Ken Carpenter, John Althoff, LeRoy McCusker, and Bill Duncan; Council Member Morris Mattson was absent. Also present were Lanell Endres, Interim City Administrator; Tim Malchow, EMS Chief; Nicole Miller, Library Director; Greg Anderson, City Engineer; Wes Anway, Interim Public Works Director; and Jeffrey McCormick, Police Chief.

Call to Order Mayor Robinson called the City Council meeting to order at 6:30 p.m.

Roll Call Roll call was conducted. Council Member Morris Mattson was absent.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Amended Agenda Mayor Robinson requested discussion of Resolution 2334 and Resolution 2335 prior to Public Input. A motion was made by Council Member Abadie, seconded by Council Member Carpenter and unanimously carried, to approve the Amended Agenda.

Resolution 2334, Declaring a Vacancy on the City Council Mayor Robinson reported that Mike Dalton had resigned from the City Council. He noted that the Charter required the City Council to adopt a resolution declaring a vacancy.

A motion was made by Council Member Carpenter, seconded by Council Member Althoff and unanimously carried, to adopt Resolution 2334, declaring a vacancy on the City Council.

Resolution 2335, Appointing Council Member to Fill Vacancy Mayor Robinson reported that a Council Member would be appointed to fill the vacancy of former Council Member Dalton. He noted that this Council seat would be up for election in November of 2018. He indicated that he had reviewed the applications to fill the vacancy and recommended the appointment of Bill Duncan to fill this position.

A motion was made by Council Member Carpenter, seconded by Council Member Abadie, to adopt Resolution 2335, appointing Bill Duncan to fill the vacancy created by the resignation of Mike Dalton. Council Member McCusker reported that Council Member Mattson contacted him to request that this decision be tabled until he returned from vacation. A vote was taken, and the motion to adopt Resolution 2335 carried unanimously.

Interim City Administrator Endres administered the Oath of Office for newly appointed Council Member Duncan.

## Public Input

Adam Peters, 700 West State Street, Cannon Falls, commented regarding the process to fill a Council vacancy, stating that he did not see any notices about the vacancy published in the newspaper. He noted that he was pleased that this was an election year. He expressed appreciation to Council Member McCusker for his passion.

Presentations:  
Recognition of Police  
Commissioner  
Tom Morgan

Police Chief McCormick presented Tom Morgan with a Cannon Falls Police Department Citizen Recognition Award, in appreciation for 15 years of service on the Cannon Falls Police Commission and the impact he has had on those serving the community. Mr. Morgan expressed appreciation to the City Council for the support that had been provided to the Police Commission. He described the community of Cannon Falls as a treasure. Mayor Robinson and Council Member McCusker thanked Mr. Morgan for the knowledge, input, and guidance he had shared.

Cannon Falls  
Chamber of  
Commerce

Kyle Paulson, President of the Cannon Falls Area Chamber of Commerce, discussed her new role. She reviewed the calendar of events, including Chamber Fun Fests, which would be held on the second Thursday of the month, from May through September, with a potential October festival to be held on a Saturday. She discussed a change in location for the North Star Bicycle Festival bike race in June. She expressed appreciation to Mayor Robinson for his assistance with the Chamber breakfast on February 22 and discussed upcoming breakfast speakers. She reviewed the new format for the Chamber newsletter. President Paulson expressed appreciation to the Chamber's Gold-level sponsors. Mayor Robinson welcomed President Paulson and indicated that he looked forward to the City and local businesses working together. .

## Third Street Bridge

Goodhue County Engineer Greg Isakson provided background information regarding proposed improvements to the historic Third Street bridge. He discussed the project and funding sources. He reported that the project was scheduled for completion in 2020. He noted that a grant from the Historical Society was approved toward design services. He reported that SRF Consulting had been contracted to provide design services, noting that this firm had significant expertise in rehabilitating old bridges.

When asked whether the existing planks will remain, Mr. Isakson indicated that the current planks would be replaced with a lightweight concrete deck, noting that the original bridge had a concrete deck. Council Member McCusker spoke in support of the concrete deck.

Jamison Beisswenger, Principal with SRF, introduced himself as the

lead bridge engineer on the project. He provided additional historic background information. He reported that the bridge was the oldest surviving Pennsylvania through-truss bridge in Minnesota. He added that the bridge was a rare example of the work of a pioneering bridge engineer and an important bridge builder. He noted that the bridge was listed on the National Register of Historic Places in 1989.

Mr. Beisswenger reviewed a requirement for the repairs to be designed in accordance with the Secretary of the Interior's standard for the treatment of historic properties. He referenced rehabilitation standards, which provide guidance on preserving the bridge's historic character while upgrading its engineering features to provide a structurally-sound, long-lived, and low-maintenance structure. He reported that the project design team included a bridge historian from Gemini Research. He noted that this multidisciplinary approach would help ensure that, after the repairs, the bridge would continue to convey its historic characteristics.

Mr. Beisswenger reviewed some of the significant features of the bridge, including its truss configuration, an ornamental railing, and the overhang brackets that support the railing. He discussed the construction limits for the project.

Mr. Beisswenger discussed project challenges in terms of safety, load-carrying capacity, and general operation. He discussed the use of a lightweight concrete deck, armoring of the bridge abutments, and replacement of stringer supports and overhang brackets.

Mr. Beisswenger discussed planned improvements that would aid long-term maintenance of the bridge, including new paint, repair of a south abutment wingwall crack, new bearings, removal of a deck joint at the south end of the bridge, new insulation of the water main, and replacement of the ornamental railing end posts and approach railings.

Mr. Beisswenger reviewed the anticipated construction time frame and funding. He indicated that public input was encouraged with regard to the project.

Council Member McCusker asked about the gas main. Mr. Beisswenger indicated that the gas company would be removing the main from the bridge.

Council Member McCusker inquired regarding the width of the walkway. Mr. Beisswenger indicated that the walkway would stay the

same width. He added that the length of the ramps would be extended to create a more gradual transition.

Council Member McCusker suggested widening the southern approach to the bridge. Mr. Beisswenger discussed drainage issues and provided additional information in this regard.

Mayor Robinson spoke in support of the project. Council Members expressed appreciation for the presentation. There was no one present who wished to comment on the project. It was stated that public input regarding the project could be directed to Mr. Isakson, Mr. Beisswenger, or Interim City Administrator Endres.

Consent Agenda

~~A. Just and Correct Claims — Accounting Period Ending February 28, 2018~~

*This item was pulled by Council Member Althoff*

B. Meeting Minutes from February 20, 2018, City Council Meeting

~~C. Hire 2018 Pool Manager~~

*This item was pulled by Council Member McCusker*

D. Resolution 2333, Accepting Donation of \$255.00 from Wayne Bell to the Police Department

E. Summer / Fall Event Street Closures

~~F. Internal Promotion to Fill Police Officer Position~~

*This item was pulled by Council Member Althoff.*

~~G. Authorization to Purchase a Grill for Ambulance Department~~

*This item was pulled by Council Member McCusker.*

~~H. Introduction and First Reading of Ordinance 358, Amending Chapter 52 of the Cannon Falls City Code, Water Service, Concerning Nonessential Water Usage~~

*This item was pulled by Council Member McCusker.*

~~I. Call for Public Hearing — Abatement for Winery~~

*This item was pulled by Council Member McCusker.*

J. Resolution 2334, Declaring a Vacancy on the City Council

*This item was pulled from the Consent Agenda by Mayor Robinson and discussed earlier in the meeting.*

K. Resolution 2335, Appointing Council Member to Fill Vacancy

*This item was pulled from the Consent Agenda by Mayor Robinson and discussed earlier in the meeting.*

A motion was made by Council Member Carpenter, seconded by Council Member Althoff, to approve the Consent Agenda.

Council Member McCusker requested the removal of Items C, G, H, and I from the Consent Agenda. Council Member Althoff requested the removal of Items A and F from the Consent Agenda. A vote was taken, and the motion to approve the Consent Agenda, minus Items

A, C, F, G, H, I, J, and K, carried unanimously.

Personnel Committee  
Recommendation  
Regarding Interim  
City Administrator  
Endres

Mayor Robinson reported that Lanell Endres has stepped into the role of Interim City Administrator. He noted that the Personnel Committee has recommended compensation changes in this regard. The Committee recommended an increase of \$7.00 per hour and granting an additional 40 hours of vacation for 2018.

A motion was made by Council Member McCusker, seconded by Council Member Althoff, to approve this recommendation. Council Member Abadie requested clarification, which was provided.

Council Member Duncan requested an update with regard to filling the City Administrator position. Mayor Robinson indicated that the Personnel Committee would be meeting the following week to review job descriptions and finalize a recommendation with regard to next steps. Council Member Abadie asked about filling the vacancy on the Personnel Committee. Mayor Robinson indicated that he would appoint a new member to the Personnel Committee within the next week. He indicated a plan to post the City Administrator position by early April, adding that the hiring process would probably take at least four or five months.

A vote was taken, and the motion to approve the Personnel Committee recommendation regarding increasing the salary carried unanimously.

Hire 2018 Pool  
Manager

Council Member McCusker expressed concerns about the compensation that has been offered for the pool manager. He suggested that the wage be increased to \$15 per hour, based on the responsibilities of the position. Interim Administrator Endres reported that the wage was based on what was paid to last year's manager, plus a 2.5% COLA increase that other City employees received.

A motion was made by Council Member McCusker to approve the hiring of a 2018 pool manager, at a wage of \$15 per hour. The motion was seconded by Council Member Carpenter. Council Member Abadie asked about the budgeting of this position. Interim Administrator Endres indicated that a specific dollar amount was not budgeted. She reiterated how the proposed wage was determined. Council Member Abadie asked whether the wage increase would come from. Interim Administrator Endres noted that any pool expenses exceeding the budget may come out of the general fund reserves.

Council Member Abadie asked about budget funding toward a new pool. Interim Administrator Endres indicated that there had not been a budget allocation specifically for a new pool. She noted that this had been discussed and included in the CIP but that no funding had been allocated.

Council Member Abadie asked about the budget impact of a wage increase for the pool manager position. Interim Administrator Endres stated her opinion that this expense could probably be absorbed. She added that the pool had never been much a revenue generator for the City, but that the City has felt obligated to provide a pool for educational and recreational purposes.

A vote was taken, and the motion carried unanimously.

Authorization to  
Purchase a Grill for  
Ambulance  
Department

Council Member McCusker expressed support for the grill purchase for the ambulance department, stating that this should not have required Council action.

A motion was made by Council Member McCusker, seconded by Council Member Duncan and unanimously carried, to approve the purchase.

Introduction and First  
Reading of Ordinance  
358, Amending  
Chapter 52 of the  
Cannon Falls City  
Code, Water Service,  
Concerning  
Nonessential Water  
Usage

Council Member McCusker expressed concerns about the proposed ordinance concerning the nonessential water useage, adding that this evidently was a State requirement.

A motion was made by Council Member McCusker, seconded by Council Member Carpenter and unanimously carried, to approve the introduction and first reading of Ordinance 358.

Call for Public  
Hearing – Abatement  
for Winery

Council Member McCusker commented that the issue regarding the winery should have been further discussed and debated. Council Member Abadie clarified that the purpose of the Public Hearing on April 17 would be to provide an opportunity for further discussion and public input.

A motion was made by Council Member Abadie, seconded by Council Member Carpenter, to schedule the Public Hearing to consider the application for tax abatement for the Cannon River Winery to be held on April 17, 2018 at 6:30. A vote was taken, and the motion carried by a vote of 4:1, with Council Member McCusker dissenting.

Just and Correct  
Claims – Accounting  
Period Ending  
February 28, 2018

Council Member Althoff inquired with regard to a \$24,000 expense for the Third Street Bridge consulting group. Interim Administrator Endres clarified that the Minnesota Historical Society grant funds would cover this expense.

A motion was made by Council Member Duncan, seconded by Council Member Carpenter and unanimously carried, to approve the just and correct claims for the accounting period ending February 28, 2018.

Internal Promotion to  
Fill Police Officer  
Position

Council Member Althoff commended Chief McCormick for promoting from within. Chief McCormick provided additional information in this regard.

A motion was made by Council Member Carpenter, seconded by Council Member Duncan and unanimously carried, to approve the promotion of Thomas Rambolt to a full-time police officer contingent upon the successful completion of all required steps of the selection process and authorizing him to work between 33 and 40 hours a week on average from the date of hire until May 14, 2018, at which time he would work the standard full-time schedule.

Staff Reports

Library Director Miller discussed Library events and activities. She noted that information was posted on the Library's website and Facebook page. She reported that program attendance and Library visits were significantly increased during 2017.

Mayor Robinson indicated that Representative Barb Haley had requested information with regard to the sewer bridge project. City Engineer Anderson provided an update in this regard.

Mayor Robinson expressed appreciation to the Public Works Department for street cleaning during the recent snowfall.

Chief McCormick discussed snowmobile use on City bridges and sidewalks. He reported that complaints had been received in this regard. He noted that this was allowed under the current City ordinances, unless the Council takes action to prohibit this. He suggested further discussion of this topic in the future.

Mayor and Council  
Reports

Council Member Duncan expressed appreciation for the opportunity to again serve on the City Council.

Council Member Abadie discussed the volume and variety of Library programs.

Council Member McCusker reported that the vacancy on the Library Board had been filled. Council Member McCusker expressed appreciation to the EDA for their assistance with the new car dealership on the north end of the City. Council Member McCusker suggested that the Personnel Committee consider promoting from within for the Public Works Department Director position and City Administrator position. Council Member McCusker expressed concerns about the sound volume during City Council meetings.

Mayor Robinson reported that a citizen recently spotted two coyotes on a trail cam. He noted that further sightings should be reported to him or the Police Department.

Adjournment                      The meeting adjourned at 7:40 p.m.

Adopted by the City Council of the City of Cannon Falls on the 20<sup>th</sup> day of March, 2018.

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Lyman M. Robinson, Mayor

ATTEST:

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Lanell Endres, Interim City Administrator