

**TO: MAYOR AND CITY COUNCIL**  
**FROM: MIKE ALTHOFF, FIRE CHIEF**  
**SUBJECT: Arena Trailer Sales Donation**  
**MEETING DATE: May 15<sup>th</sup>, 2018**

**BACKGROUND**

I received a donation from Arena Trailer Sales to put towards fire prevention week in October. I purchase materials for the area schools during this time along with participating in presentations at the elementary school and local daycares.

**STAFF RECOMMENDATION**

I recommend accepting Arena Trailer Sales donation towards fire prevention week.

**REQUESTED COUNCIL ACTION**

Approve donation

Attachment(s):

**CITY OF CANNON FALLS  
GOODHUE COUNTY, MINNESOTA**

**RESOLUTION NUMBER 2348**

**RESOLUTION AUTHORIZING ACCEPTANCE OF MONETARY  
DONATION FOR THE FIRE DEPARTMENT**

**WHEREAS**, the Fire Department occasionally has opportunities to purchase equipment or training materials that were not previously budgeted for; and

**WHEREAS**, Arena Trailer Sales has donated to the Fire Department;

**NOW, THEREFORE, BE IT RESOLVED**, Arena Trailer Sales has donated a total of \$50.00 to be used towards the purchase of training materials for fire prevention week for the fire department. The Fire Chief is hereby authorized to execute such agreements as are necessary to implement the acceptance of this donation on behalf of the City of Cannon Falls Fire Department.

**BE IT FURTHER RESOLVED**, that the Fire Chief of the City of Cannon Falls Fire Department is hereby authorized to be the fiscal agent and administer the donation on behalf of the Cannon Falls Fire Department.

**ADOPTED** by the City Council of Cannon Falls this 15<sup>th</sup> day of May, 2018.

**CITY OF CANNON FALLS**

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Lyman M. Robinson  
Mayor

ATTEST: \_\_\_\_\_  
Lanell Endres  
Interim City Administrator