

The Cannon Falls City Council met in a regular session on Tuesday, June 5, 2018, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Morris Mattson, Bill Duncan, Ken Carpenter, and John Althoff; Council Member Cedar Abadie was absent. Also present were Lanell Endres, Interim City Administrator; Samantha Meyer, Zoning Assistant; Greg Anderson, City Engineer; Nicole Miller, Library Director; and Jeffrey McCormick, Police Chief.

Call to Order                    Mayor Robinson called the City Council Meeting to order at 6:30 p.m.

Roll Call                        Roll call was conducted. Council Member Abadie was absent.

Pledge of Allegiance        Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Agenda        A motion was made by Council Member Carpenter to approve the Agenda. Council Member Duncan requested the removal of Item C from Council Business. The motion to approve the Agenda as amended by seconded by Council Member Duncan. A vote was taken, and the motion carried unanimously.

Public Input                    Babe O’Gorman, Cannon Falls, asked whether the City Council had formally declared a vacancy on the City Council. Mayor Robinson indicated that a City Council applicant would be discussed during the June 19 City Council meeting.

Mr. O’Gorman commented that the June 5 Public Works Commission meeting was cancelled. He indicated that he had concerns with regard to the Engineering Department. He suggested that the Public Works Commission schedule a special meeting, so that he could discuss his concerns. Mayor Robinson indicated that he would discuss this suggestion with Council Member Abadie.

Kyle Paulson, President of the Cannon Falls Area Chamber of Commerce, reported that the North Star Grand Prix Bike Race had been cancelled due to construction work in Minneapolis and the loss of a \$100,000 sponsorship.

Ms. Paulson discussed the Chamber Fun Fest that would be held from 5:00 to 8:00 p.m. on Thursday, June 14. She reported that there were now 159 Chamber members, including 17 new members.

Mayor Robinson commented that Channel 9 would be covering the Cannon Falls Bears game on June 14.

Ms. Paulson added that a reporter would be in town on the afternoon of June 14 to cover human interest stories about Cannon Falls.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending June 1, 2018
- B. Meeting Minutes for May 15, 2018, City Council Meeting
- C. Resolution 2355, Accepting Donation of \$100 from the VFW to the Ambulance Department
- D. Resolution 2356, Withdrawing the Designation of a Community Festival
- ~~E. Resolution 2357, Requesting Conveyance of Land from MnDOT~~  
*This item was pulled by Council Member Carpenter*
- F. Resolution 2358, Approving Preliminary Plat for O’Gorman Addition
- G. Resolution 2359, Approving Variance and Conditional Use Permits for O’Gorman Addition
- ~~H. Resolution 2360, Authorizing Preparation of an Encroachment Agreement~~  
*This item was pulled by Council Member Althoff*

A motion was made by Council Member Duncan, seconded by Council Member Althoff and unanimously carried, to approve the Consent Agenda, minus Items E and H.

Historical Society  
Request

Steve Dabelow, 129 South Elm Street, Cannon Falls, indicated that he was representing the Cannon Falls Historical Society. He referenced past discussion with regard to the potential purchase of an adjacent property. He reported that the family that owns this property has purchased another property in Cannon Falls, with a need to close on this property. He indicated that all of the funds would not be raised prior to the closing date. He provided an update with regard to progress toward fundraising goals. He requested that the City Council consider purchasing the O’Brien property, so that the family can move forward with their plans.

Council Member Althoff stated his opinion that adequate funds could be raised from various sources. He discussed the opportunity to purchase the adjacent property.

A motion was made by Council Member Althoff to purchase the property for \$186,000, with an agreement that the Historical Society will reimburse the City for this expense.

Mr. Dabelow referenced conversations he has had with Community Development Director Maroney with regard to possible options. He noted that the Historical Society could contribute some of the funding toward the property purchase, as a good faith gesture.

The motion was seconded by Council Member Duncan. Council

Member Duncan asked Interim City Administrator Endres whether this purchase could be financed by the City. Interim Administrator Endres indicated that there would be a way to accomplish this.

Council Member Duncan expressed support for the property purchase. He expressed concerns about the City contributing funds toward the property purchase, as the City will be helping to maintain the property. Mr. Dabelow discussed potential grant opportunities. He noted that the O'Brien property purchase proceeded more quickly than anticipated. Mayor Robinson and Mr. Dabelow provided additional background information regarding the proposed property purchase and how this property would be utilized.

Mayor Robinson reviewed the motion for the City to purchase the property at 212 West Mill Street for \$186,000, with an agreement for this expense to be reimbursed by the Cannon Falls Historical Society. A vote was taken, and the motion carried unanimously.

Service Line Warranty  
Program Letters

Council Member Duncan referenced past discussion regarding the Service Line Warranty program letters. He reported that the item was tabled at a previous meeting, as there were concerns about the wording of the letter. He reviewed the revised letter language and expressed concerns about one statement:

"The City of Cannon Falls has selected Service Line Warranties of America to help eligible homeowners be prepared and have the best possible service in the case of an emergency regarding water and sewer lines."

Council Member Duncan expressed opposition to this statement, noting that it would give the impression that the City was endorsing this product.

A motion was made by Council Member Duncan to table this item in order to request further language revisions. Council Member Althoff noted that he had researched this company and had read some of the online reviews. He expressed concerns about the letter language and a question about the use of local contractors. The motion to table this item was seconded by Council Member Althoff.

Council Members suggested using the word "allowed" in place of "selected" and suggested researching the potential of using local contractors.

A vote was taken, and the motion to table this item carried

unanimously.

Resolution 2360,  
Authorizing  
Preparation of an  
Encroachment  
Agreement

Council Member Althoff referenced a plan to put a fence on City property with the proposed encroachment agreement.

Zoning Assistant Meyer provided background information. She reported that there was a mature tree on the property line. She noted that the applicant was trying to avoid cutting down the tree and would like the tree to be inside the fence line. Council Member Duncan commented that the City-owned land is considered unbuildable.

A motion was made by Council Member Althoff, seconded by Council Member Carpenter and unanimously carried, to adopt Resolution 2360.

Resolution 2357,  
Requesting  
Conveyance of Land  
from MnDOT

Council Member Carpenter indicated that he pulled the request for conveyance of land from the Minnesota Department of Transportation item for discussion purposes. Background information was provided.

A motion was made by Council Member Carpenter, seconded by Council Member Mattson and unanimously carried, to adopt Resolution 2357.

Staff Reports

City Engineer Anderson provided an update regarding the Eastside II street improvement project. He reported that construction was set to begin the week of June 18. He noted that a neighborhood meeting would be scheduled to be held the following week, prior to the beginning of construction.

Library Director Miller discussed the summer reading program and other Library activities.

Police Chief McCormick discussed the Chamber Fun Fest and the Cannon Valley Fair. He discussed proposed changes to the parade route.

Interim Administrator Endres provided an update with regard to the recruitment process for the City Administrator and Public Works Director positions. Interim Administrator Endres reported that approximately 14 applications were received for the Public Works Director position, and 15 applications for the City Administrator position. She reported that an interview panel had been selected to conduct the interview process. She discussed plans for hiring recommendations to be forwarded to the City Council within the next month or so.

Mayor and Council  
Reports

Council Member Althoff provided additional information with regard to the permitting process for the proposed parade route.

Council Member Althoff relayed concerns regarding an odor coming from the Sustane facility. He suggested that a Sustane representative be asked to come before the Council to discuss odor concerns.

Council Member Mattson discussed concerns with regard to the appearance of the boulevards along Minnesota Street. City Engineer Anderson reported that the current project would include a two-year warranty. He added that a more compost-rich topsoil was selected for the current project. He indicated that he would discuss this concern with the contractor.

Mayor Robinson indicated that he had been out of town as a result of a death in his family. He noted that he recently traveled to Washington DC on behalf of Goodhue County, where transportation issues and other topics were discussed.

Mayor Robinson read a letter from Roxanne Flaten, Vice President of Community Resource Bank, who expressed appreciation to Police, Fire, and Ambulance personnel for participating in mock crash programs.

Options with regard to the July 3 City Council meeting were discussed. It was decided to make a decision about this during the June 19 meeting.

Adjournment

The meeting adjourned at 7:04 p.m.

Adopted by the City Council of the City of Cannon Falls on the 19<sup>th</sup> day of June, 2018.

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Lyman M. Robinson, Mayor

ATTEST:

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Lanell Endres, Interim City Administrator