

**TO: MAYOR AND CITY COUNCIL**  
**FROM: LANELL ENDRES, INTERIM CITY ADMIN/FINANCE DIRECTOR**  
**SUBJECT: HIRING PUBLIC WORKS DIRECTOR**  
**MEETING DATE: JUNE 19, 2018**

**BACKGROUND**

Interviews were recently held for the Public Works Director position. The Personnel Committee and staff recommend the hiring of Mike Althoff as the new Public Works Director pending the completion of a successful background check. Mr. Althoff would start work on August 6, 2018, due to previous commitments. He will start at Pay Grade 17, Step 1 and will earn three weeks of vacation.

**STAFF RECOMMENDATION**

Staff recommends approving the hire of Mike Althoff as Public Works Director.

**REQUESTED COUNCIL ACTION**

I respectfully request a motion to hire Mike Althoff as Public Works Director pending the completion of a successful background check.

Attachment(s):

None