

TO: MAYOR AND CITY COUNCIL

FROM: LANELL ENDRES, INTERIM CITY ADMIN/FINANCE DIRECTOR

SUBJECT: NOVEMBER 6, 2018 MEETING DATE CHANGE

MEETING DATE: SEPTEMBER 4, 2018

BACKGROUND

The regularly scheduled meeting that would normally be held on Tuesday, November 6, 2018 conflicts with the General Election. State law prohibits us from holding a meeting that evening. Also, the City Council is required to canvass the election returns and declare the results within three to ten days after the General Election.

Staff is requesting the date be set now so that we can plan accordingly for the process to adopt the assessments for the Eastside II project.

STAFF RECOMMENDATION

I am recommending the Council change the meeting date to Tuesday, November 13, 2018, at 6:30 p.m.

REQUESTED COUNCIL ACTION

I am respectfully requesting a motion to change the November 6, 2018 meeting date to November 13, 2018.