

**TO: MAYOR AND CITY COUNCIL**

**FROM: LANELL ENDRES, INTERIM CITY ADMIN/FINANCE DIRECTOR**

**SUBJECT: SET BUDGET WORK SESSION**

**MEETING DATE: OCTOBER 16, 2018**

### **BACKGROUND**

The City Council adopted the 2019 preliminary budget at the September 18 council meeting and the final budget will be adopted on December 4, 2018. At the time the preliminary budget was adopted, it was stated that additional work sessions would be held prior to the adoption in December.

### **STAFF RECOMMENDATION**

Staff is recommending the Council conduct a budget work session immediately following the November 13 regular Council meeting and set a second budget work session (if needed) to be held immediately following the November 20 regular Council meeting. As a reminder, the Council will not be meeting on November 6 due to the General Election and moved the regular meeting to November 13.

### **REQUESTED COUNCIL ACTION**

Staff respectfully requests approval of a motion to conduct a budget work session immediately following the November 13 regular meeting and set a second budget work session, if needed, to be held immediately following the November 20 regular City Council meeting.