

TO: Honorable Mayor and City Council
FROM: Tim Malchow, EMS Chief
SUBJECT: Hire Unscheduled Part-Time Employee
DATE: December 4, 2018

BACKGROUND

The Cannon Falls Ambulance Service is dependent on unscheduled part-time employees to staff our ambulance service. Every year we are continuing to see an increase in our call volume and we need to continue to add personnel to meet the demands of our community.

There is a nationwide shortage of emergency medical technicians and paramedics. We are hoping to have an emergency medical technician class in 2019 to help increase qualified people living in our community to respond to medical emergencies.

We have been advertising for months for unscheduled part-time employees. We have just recently had a few people applied and we have interviewed them and are bringing them forward for approval by the city council for consideration.

Arabelle Reed is an EMT who has experience working on an ambulance service. Miss Reed has done several ride alongs with our service and is very interesting in having a position with our service. Miss Reed would like to continue her education sometime in the future and become a paramedic.

Alyssa Robinson is an EMT with no experience working on an ambulance. Miss Robinson wants an opportunity to work for an ambulance service and gain experience in emergency medical services.

Courtney Sells is an EMT and has some minimal experience. Miss Sells works within an emergency department and wants to gain some experience in the ambulance. Miss Sells is looking at getting her generals completed so she can start applying for admission into a paramedic school.

REQUESTED COUNCIL ACTION

Request a motion to approve the hiring of Arabelle Reed, Alyssa Robinson, and Courtney Sells for unscheduled part-time for the ambulance service, contingent on successful background and physical exam.