

The Cannon Falls City Council met in a regular session on Tuesday, December 4, 2018, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Morris Mattson, Cedar Abadie, Bill Duncan, Ken Carpenter, John Althoff, and Derek Lundell. Also present were Lanell Endres, Interim City Administrator; Dave Maroney, Community Development Director; Jeffrey McCormick, Police Chief; Mike Althoff, Fire Chief/Public Works Director; and Nicole Miller, Library Director.

Call to Order Mayor Robinson called the City Council meeting to order at 6:30 p.m.

Roll Call All members were present.

Pledge of Allegiance Mayor Robinson led in the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Duncan, seconded by Council Member Carpenter and unanimously carried, to approve the Agenda as submitted.

Public Input No one came forward to speak regarding items not listed on the Agenda.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending November 29, 2018
- B. Meeting Minutes for November 13, 2018, City Council Meeting
- C. Meeting Minutes for November 20, 2018, City Council Meeting
- D. Resolution 2399, Designating Polling Places for 2019
- E. Hire Unscheduled Part-time EMT Employees
- ~~F. Introduction and First Reading of Ordinance 362, Amending Chapter 94 of the Cannon Falls City Code Concerning Dog Regulation and Licenses~~  
*This item was pulled by Council Member Duncan.*
- G. Introduction and First Reading of Ordinance 363, Amending Chapter 96 of the Cannon Falls City Code Concerning Parks

A motion was made by Council Member Althoff, seconded by Council Member Carpenter and unanimously carried, to approve the Consent Agenda, minus item F.

Council Business:

Resolution 2400,  
Adopting 2019 Tax  
Levy and Budget

Interim City Administrator Endres stated that this was the meeting that was designated by the Council back in September, when the preliminary budget was adopted, to hold a public meeting to allow an opportunity for public input regarding the proposed 2019 budget and levy, as required by State law.

Interim Administrator Endres clarified that property valuations would not be discussed during this meeting. She noted that a separate

meeting is scheduled by Goodhue County for this purpose in the spring. She commented that the discussion will involve the 2019 proposed City budget and tax levy.

Interim Administrator Endres provided background information and reviewed the budget planning process. She stated that during the last budget workshop the Council directed staff to bring forward the 2019 budget and tax levy that is being proposed at this time.

Interim Administrator Endres stated that a City levy of \$2,982,745 is being proposed for 2019 for the General Fund and levy-impacted funds, including the Library Fund, the Fire Department Fund, and the Community Development/EDA Fund. She reviewed debt obligations and the bond levy, which will help fund the 2018 East Side II street improvement project and the purchase of a Fire Department vehicle.

At this point Mayor Robinson opened the meeting for public input. No one came forward to speak regarding the 2019 tax levy and budget.

A motion was made by Council Member Carpenter, seconded by Council Member Duncan and unanimously carried, to approve Resolution 2400, adopting the 2019 tax levy and budget.

Introduction and First  
Reading of Ordinance  
362, Amending  
Chapter 94 of the  
Cannon Falls City  
Code Concerning Dog  
Regulation and  
Licenses

Council Member Duncan stated that he talked with Police Chief McCormick earlier regarding this issue. He referenced a proposed change in the number of dogs permitted from two to three. He stated his opinion that a limit of two dogs should be sufficient within the City limits.

Chief McCormick provided background information and rationale for the proposed changes. He referenced public input that was provided by a citizen during a past Council meeting. He noted that the Police Commission discussed potential revisions to the City Code and provided a recommendation that the number of dogs be increased to three for a single-family residence and kept at two for multi-dwelling structures. He noted that the Police Commission also discussed dog licensing. He noted that the Police Commission recommends abolishing the licensing requirement, adding that other communities are doing this. He added that the Police Commission does recommend requiring rabies vaccinations and dog tags on collars. He reviewed the proposed changes, as documented in Ordinance 362.

Chief McCormick stated that, depending upon Council direction, the changes would be forwarded to the Planning Commission for review,

to make sure that the zoning language is consistent with the ordinance language.

Council Member Abadie asked about research that was conducted regarding the number of dogs allowed by other communities. Chief McCormick provided additional information in this regard, stating that the rules vary from city to city. Council Member Althoff stated his recollection that the majority of communities contacted allowed up to three dogs.

Chief McCormick stated he had received a concern from a resident that not all residents are responsible dog owners. He encouraged that resident to reach out to Council Members. Council Members Abadie and Duncan stated that they had been contacted.

Council Member Duncan asked how the requirements related to collars and tags would be enforced. Chief McCormick reviewed the current license enforcement procedure. He stated that the Police Department would try to track down the owners of stray dogs with tags. He noted that, if a dog is impounded and is later picked up by the owner, information will be forwarded to the Police Department. He stated that Police Officers would have discretion in terms of issuing citations, based on the circumstances.

Council Member Duncan asked what would happen if a dog does not have any tags. Chief McCormick stated that a dog owner will be required to obtain a tag in order to get a dog out of Impound.

Council Member Abadie asked what information will be required for the tag. Chief McCormick stated that State statutes require that an address needs to be put on the tag along with name and phone number.

Council Member Duncan reiterated that he pulled this item because he personally believes that two dogs is sufficient, noting that the decision is up to the Council. Chief McCormick again stated that the Police Commission made a recommendation to allow up to three dogs. He referenced discussion of allowing three dogs as a conditional use, adding that the Police Commission was comfortable keeping the process simple.

Council Member Abadie complimented Chief McCormick on the work he has put into this issue. Council Member Carpenter stated that the Park Board worked with Chief McCormick and the City Attorney to make sure that the rules would mesh with the ordinance language.

A motion was made by Council Member Carpenter, seconded by Council Member Abadie, to approve the first reading of Ordinance 362. Council Members Lundell, Carpenter, Mattson, Althoff, and Abadie voted aye; Council Member Duncan voted nay. Five ayes, one nay; motion carried.

Reports:  
Staff

Community Development Director Maroney reported on the fifth annual FEAST! local food celebration in Rochester on November 30 and December 1. He commented that four businesses from Cannon Falls were in attendance. Director Maroney reported that a first-ever winter farmers market will be held on Saturday, December 8, at Artisan Plaza.

Public Works Director Althoff thanked everyone for the great Deck the Falls event, noting that participation was excellent.

Mayor Robinson expressed his thanks to Director Althoff for the good job of cleaning of streets after the first snowfall. Director Althoff stated that there were some difficulties in cleaning the streets, due to the amount of water content in the snow and traffic in the City. He added that there were a few complaints and stated that sunshine and salt will help remedy the situation.

Council Member Althoff requested clarification of the date of the next Public Works Commission meeting. It was noted that this meeting will be held on December 11.

Library Director Miller discussed upcoming events and activities at the Library.

Chief McCormick stated that everything went very smoothly with Deck the Falls in regard to the Police Department. He also discussed TRIAD on Wednesday, December 12, at 10:00 a.m., with the topic being "Hacks, Scams, and More." He discussed the next Coffee, Cops, and Conversation event on December 6 at Hi-Quality Bakery.

Interim Administrator Endres reiterated the error on the Agenda regarding the date of the next Public Works Commission meeting.

Mayor and Council

Council Member Abadie stated that she has received a lot of compliments on the snowflakes and wreaths decorating the City.

Council Member Abadie stated that the top of Park Street is a minimum maintenance road and requested a definition of a “minimum maintenance road.”

Director Althoff provided additional information, stating that this removes liability from the Public Works Department for the condition of the road. He noted that minimum maintenance roads are not a priority in terms of plowing and maintenance.

Chief McCormick referenced past discussion that these roads would be closed during the winter. He stated that the designation of a minimum maintenance road essentially relieves the City of any liability.

Council Member Abadie stated that she was questioning whether the designation changed because the top of Park Street was plowed this year. Director Althoff commented that these roads would be gated off if it is felt that they are unsafe.

Council Member Althoff stated there was no Planning Commission meeting in November. He commented that Chamber President Kyle Paulson and her staff did a great job on the Deck the Falls.

Council Member Althoff inquired as to whether any payments have been received from the Historical Society for the house that was purchased next door. Interim Administrator Endres stated the City may have received something in the past but nothing recently. Council Member Althoff stated that he received a call from Cannon Falls Historical Society Member Steve Dabelow, who indicated that payments will be forthcoming as a result of planned fundraisers.

Council Member Mattson commented that the Downtown decorations look great and inquired about maintenance. Director Althoff discussed some current issues in this regard.

Mayor Robinson reported the Personnel Committee is still working on Dave Maroney’s contract. He indicated that the final contract should be available for Council review and approval on December 18.

Mayor Robinson thanked the students in attendance and encouraged students to attend future Council meetings.

Adjournment

The meeting adjourned at 7:02 p.m.

Adopted by the City Council of the City of Cannon Falls on the 18<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Lyman M. Robinson, Mayor

ATTEST:

\_\_\_\_\_  
Lanell Endres, Interim City Administrator