

**TO: MAYOR AND CITY COUNCIL**  
**FROM: LANELL ENDRES, INTERIM CITY ADMIN/FINANCE DIRECTOR**  
**SUBJECT: DESIGNATION OF OFFICIAL NEWSPAPER FOR 2019**  
**DATE: JANUARY 2, 2019**

**BACKGROUND**

The City of Cannon Falls Charter and Minn. Statute 412.031;331A02 require that the City designate a newspaper of general circulation as its official newspaper at the first meeting of each new year. All required notices will be published in this newspaper.

The Beacon of Cannon Falls meets all requirements as a provider of this service and has provided this service to the City in the past.

**STAFF RECOMMENDATION**

Staff recommends the City Council designate The Beacon of Cannon Falls as its official publication newspaper.

**REQUESTED COUNCIL ACTION**

I respectfully request a motion to designate The Beacon of Cannon Falls as the official newspaper for the City of Cannon Falls' publishing requirements for 2019.