

**TO:** Mayor and City Council  
**FROM:** Tim Malchow, EMS Chief  
**SUBJECT:** Unscheduled Part-Time Wages  
**DATE:** January 15, 2019

### **BACKGROUND**

The City of Cannon Falls has not addressed the wages for the unscheduled part-time ambulance employees since March 19, 2009. Sadly, we have not looked at their base wages and call time pay for almost ten years.

On Monday, January 14, 2019, the personnel committee will discuss wages for unscheduled part-time ambulance employees. The personnel committee directed the EMS Chief to work with Springsted Incorporated to determine a pay grade for our unscheduled part-time employees.

The personnel committee approved and recommends to the City Council an on-call wage as for ambulance employees as follows:

- \$3.00 an hour for the first 32 hours of call within a four-week period.
- \$6.00 an hour after the 32 hours of call within a four-week period.
- \$9.00 an hour for holidays.

The four week period would coincide with our pay periods. The new on-call wage would start on January 28, 2019, at the beginning of a pay period. The second pay period starts on February 11, 2019, and ends on February 24, 2019. These two pay periods would make up the four weeks. Then on February 25, 2019, the four week period would start over. The four-week rotation for on-call time would continue until the City Council decided to change the pay structure.

### **REQUESTED COUNCIL ACTION**

Request a motion to approve the personnel committee recommendations for ambulance employees on-call wages as outlined above.