

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: Mike Althoff, Director of Public Works

SUBJECT: Public Works Maintenance II Hire

DATE: May 7, 2019

BACKGROUND

Staff and Public Works Commission members have conducted interviews for the Maintenance II position. Personnel committee has reviewed the results, and recommends hiring Daniel Johnson at Pay Grade 8, Step 9, pending the successful completion of all pre-employment checks. Daniel has asked to be placed on the vacation accrual to be lateral where he's currently at with the city of Red Wing; Personnel Committee has recommended he be placed on the 10-14 year service line to reflect that. Daniel comes with 16 years of experience in public works and waste water operations.

STAFF RECOMMENDATION

Staff recommends approving the hire of Daniel Johnson for the Maintenance II position at Pay Grade 8, Step 9 with his the added vacation accrual effective after the completion of all pre-employment checks.

REQUESTED COUNCIL ACTION

I respectfully request a motion hiring Daniel Johnson for the Maintenance II position at Pay Grade 8, Step 9 effective after the completion of all pre-employment checks.