

The Cannon Falls City Council met in a regular session on Tuesday, May 7, 2019, at 6:30 p.m. in the City Council Chambers. Present were Mayor John Althoff and Council Members Morris Mattson, Bill Duncan, Derek Lundell, Mary Jill Bringgold, Matt Montgomery, and Steve Gesme. Also present were Dave Maroney, City Administrator; Lanell Endres, Finance Director/Assistant City Administrator; Mike Althoff, Fire Chief/Public Works Director; and Joe Berg, Police Lieutenant.

Call to Order Mayor Althoff called the City Council meeting to order at 6:30 p.m.

Roll Call All members were present.

Pledge of Allegiance Mayor Althoff led in the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Duncan, seconded by Council Member Mattson and unanimously carried, to approve the Agenda.

Public Hearing
Resolution 2421,
Certifying Unpaid
Utility Charges to be
Collected with Taxes

Finance Director/Assistant City Administrator Endres provided background information. She stated that the Public Hearing provided an opportunity for those with unpaid utility charges to speak to the City Council. She noted that there would be an opportunity to pay unpaid bills prior to the charges being certified to be collected with property taxes as an assessment.

Mayor Althoff opened the Public Hearing for this item at 6:32 p.m. No one came forward to speak during the Public Hearing. Mayor Althoff closed the Public Hearing at 6:33 p.m.

A motion was made by Council Member Bringgold, seconded by Council Member Duncan and unanimously carried, to adopt Resolution 2421, certifying unpaid utility charges to be collected with taxes.

Public Hearing
Resolution 2422,
Vacating Platted
Street and Alleyway in
the City of Cannon
Falls

City Administrator Maroney provided background information regarding a joint request to vacate a platted street and alleyway in the City of Cannon Falls by adjacent property owners. He reviewed the area that would be addressed by the adoption of Resolution 2422. Administrator Maroney recommended delaying the vacation of Colville Street, in order to double check the legal description. He also stated that he would like to discuss with the property owners the possibility of retaining an easement across the requested vacated portion of Colville Street.

Mayor Althoff opened the Public hearing for this item at 6:34 p.m. No one came forward to speak during the Public Hearing. Mayor Althoff closed the Public Hearing at 6:35 p.m.

A motion was made by Council Member Duncan, seconded by Council Member Montgomery, to adopt modified Resolution 2422, vacating the alleyway in the City of Cannon Falls, but not Colville Street. A vote was taken. Council Members Lundell, Bringgold, Mattson, Duncan and Montgomery voted aye; Council Member Gesme abstained, stating that he was an affected property owner.

2018 Audit
Presentation

Finance Director/Assistant Administrator Endres introduced Brad Falteysek and Kendra Perpich from Abdo, Eick & Meyers. Mr. Falteysek summarized the 2018 audit results. He reviewed the audit process, revenue and expenses, fund balances, and recommendations. He also provided comparisons of the City of Cannon Falls with other cities of similar size and other cities in Goodhue County.

Council Member Bringgold inquired regarding EDA information, and Mr. Falteysek clarified information in this regard.

Council Member Mattson referenced past Council discussions about potentially decreasing water and sewer rates. He asked whether the audit results indicate that this should not be done. Mr. Falteysek noted that water and sewer revenue is currently just covering operating expenses and debt service payments. It was stated that a rate study was updated every three years. Mr. Falteysek recommended reviewing the results of these projections prior to making any changes. Council Member Duncan commented that one of the goals of the Council was to try to lower water and rates. He stated this may have to be accomplished by other means.

There were no further questions with regard to the 2018 audit results.

A motion was made by Council Member Bringgold, seconded by Council Member Mattson and unanimously carried, to accept the 2018 Annual Financial Report as presented.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending April 30, 2019
- B. Meeting Minutes for April 16, 2019, City Council Meeting
- C. Approve Time Extension for Preliminary Plat (O’Gorman Addition)
- D. Approve Time Extension for Joint Powers Agreement with the Minnesota DNR
- E. Disposal of Miscellaneous Public Works Equipment
- F. Resolution 2423, Accepting Grant of \$500 for Farmers Market Food Aggregation Program

- G. Approve Hiring of Daniel Johnson for Maintenance II Position for Public Works
- H. Resolution 2424, Accepting Donation of \$150 from Seig McClure to Police Department
- I. Resolution 2425, Accepting Donation of \$652.39 from Jim and Mary Bassett to the Library
- J. Approve Data Practice Policies

A motion was made by Council Member Duncan, seconded by Council Member Lundell and unanimously carried, to approve the Consent Agenda

Proclamation for
National Police Week
2019

Police Lieutenant Berg provided background information and statistics on the mortality rate of police officers and the activities planned to memorialize these fallen officers.

Mayor Althoff read a National Police Week 2019 Proclamation, and Lieutenant Berg thanked the Mayor.

A motion was made by Council Member Duncan, seconded by Council Member Bringgold and unanimously carried, to adopt the proclamation declaring May 12-18, 2019, as Police Week in Cannon Falls.

Staff Reports

Fire Chief Althoff thanked the community on behalf of the Fire Department for the huge turnout and great success of the pancake feed.

Public Works Director Althoff provided a progress report regarding work that has been completed and work that was currently underway by the Public Works Department.

Lieutenant Berg reported that there was a good turnout at a recent Coffee, Cops, and Conversation event. He stated that the Police Department would have a booth at Fun Fest on Thursdays. He discussed an upcoming TRIAD event.

Administrator Maroney reported that Blaise Holden, Vice President of Operations at Sustane, has accepted an invitation to attend the Council meeting to address odor issues occurring in the industrial park.

Mayor and Council
Reports

Council Member Gesme stated that the Cable Commission met on May 1 and summarized what was discussed.

Council Member Montgomery provided a summary of what was discussed at a recent Park Board meeting, during which goals were set for the year. He noted that the Park Board discussed the condition of the concession stand at Archie Swenson Fields.

Council Member Montgomery discussed a Minnesota Bike Alliance meeting held earlier in the day.

Mayor Althoff reiterated that Blaise Holden from Sustane would be in attendance at the next Council meeting. He invited members of the public to attend this meeting and learn what was being done to address recent concerns that have been raised.

Mayor Althoff also stated that a representative from the Census Bureau would provide a short presentation regarding its outreach campaign during the next Council meeting.

Mayor Althoff commented that he also attended the Minnesota Bike Alliance meeting and felt it was a very informative meeting.

Administrator Maroney provided information from a recent Personnel Committee meeting. He provided an update on the shared position with Goodhue County involving Samantha Pierret. He stated that she would be available to the City of Cannon Falls for a limited amount of time through the end of the year. He stated that from July through December Ms. Pierret would be available for 15 to 20 hours per month to continue her work with the Planning Commission at a rate payable Goodhue County of \$30 per hour.

Public Input

Mayor Althoff reviewed the public input procedure.

Kyle Paulson, President of the Cannon Falls Area Chamber of Commerce, discussed the season's first Fun Fest event on Thursday.

Ms. Paulson also commented that the flower baskets should be coming the third week of May and requested that donations be sent to the Chamber of Commerce.

Babe O'Gorman, Cannon Falls, expressed concerns about City ordinances, data practices, and other policies. He indicated that the Council did not appear to be following the rules established by the City Charter. He requested that this topic be placed on a future Council meeting agenda for discussion.

Adjournment

A motion was made by Council Member Duncan, seconded by Council Member Lundell and carried unanimously, to adjourn the meeting. The meeting adjourned at 7:23 p.m.

Adopted by the City Council of the City of Cannon Falls on the 21st day of May, 2019.

John O. Althoff, Mayor

ATTEST:

David Maroney, City Administrator