

MEMO

TO: Mayor and City Council

FROM: Mike Althoff, Public Works Director

SUBJECT: Park Installation Bid

MEETING DATE: June 18, 2019

BACKGROUND

The Park board and Public Works Commission have recommended the installation of existing park equipment we purchased 6 years ago. The installation would be done on a donated piece of land from Mayo Clinic Health Systems. It's located at the southeast corner of Mill and Dow Streets, the old hospital parking lot. Attached are bids to add a swing set to what we have already purchased and use Minnesota Playground to assist in the installation of the footing and equipment. We have a Park improvement fund that I would like to use to cover the expense of installation. There are daycares and young families in this area that would benefit greatly from this installation. What I have been told is Mayo donated this land to have a park placed on it. This installation will have more costs associated to it, edging around the equipment. I would also like to get bids on sidewalks leading to the equipment and install an ADA accessible picnic table and portable restroom area.

REQUESTED COMMISSION ACTION

Motion and approval to accept MN/WI Playground installation Bid and Swing set addition.

Attachment(s):

Swing Set Quote

Consult Quote

City of Cannon Falls - Swings 2019

City of Cannon Falls
Attn: Mike Althoff
918 River Road
Cannon Falls, MN 55009
Phone: 507-263-4626
Fax: 507-263-3075
publicworks@cannonfallsmn.gov

Ship To Zip: 55009

Quantity	Part #	Description	Unit Price	Amount
1	12583	GameTime - Ada Primetime Swing Frame, 3 1/2" Od	\$1,215.00	\$1,215.00
1	12584	GameTime - Ada Primetime Swing Aab, 3 1/2" Od	\$752.00	\$752.00
2	8910	GameTime - Belt Seat 3 1/2"Od(8910)	\$246.00	\$492.00
2	8696	GameTime - Encl Seat 3 1/2"(8696)	\$307.00	\$614.00
			SubTotal:	\$3,073.00
			Freight:	\$1,005.45
			Total Amount:	\$4,078.45

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, Minnesota Wisconsin Playground (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MPW will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Freight charges: Prepaid & added

03/04/2019

City of Cannon Falls - Swings 2019

Order Information:

Bill To: _____

Ship To: _____

Company: _____

Project Name: _____

Attn: _____

Attn: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Contact: _____

Contact: _____

Tel: _____

Tel: _____

Fax: _____

Fax: _____

Acceptance of quotation:

Accepted By (printed): _____

P.O. No: _____

Signature: _____

Date: _____

Title: _____

Phone: _____

Facsimile: _____

Purchase Amount: **\$4,078.45**

Cannon Falls - Consult (Kiva) 2019

City of Cannon Falls
Attn: Mike Althoff
918 River Road
Cannon Falls, MN 55009
Phone: 507-263-4626
Fax: 507-263-3075
publicworks@cannonfallsmn.gov

Ship To Zip: 55099

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	GameTime - GameTime - Lump Sum - Consult - <i>Note: City must provide 15 volunteers, concrete (amount to be provided), border, surfacing and excavation if required.</i> <i>Option: Additional consultant \$750.00 Initial here:_____</i>	\$3,675.00	\$3,675.00
1	INSTALL	GameTime - GameTime - Lump Sum - Layout and drill holes for playground (Kiva) - <i>Note: if the city choses to drill the holes, you must follow our plan. That plan will be supplied closer to the installation date.</i>	\$2,100.00	\$2,100.00
			SubTotal:	\$5,775.00
			Total Amount:	\$5,775.00

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Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Cannon Falls - Consult (Kiva) 2019

Project Scope:

Please note, installation is based on site conditions that have been conveyed to our organization by the owner/owner's representative and ideal conditions existing for a timely completion of your project as quoted. Unless addressed prior to the installation quote being issued or specifically mentioned herein, any issues that arise that impede the progress/completion of your project as quoted will result in additional charges.

~ INCLUSIONS ~

- ~ One mobilization
- ~ Public utility locates only
- ~ Supply of equipment as outlined on quote # _____
- ~ Marking and digging of footings holes to accept direct embedment supports as needed
- ~ Unpacking of play equipment
- ~ Assembly of play equipment
- ~ Concrete for footings as needed
- ~ Pouring of concrete for footings
- ~ Engineered wood fiber (EWF) surfacing
- ~ Spreading of EWF
- ~ Standard insurance offerings
- ~ Standard warranty offerings
- ~ Standard industry accepted labor wages- EXCLUSIONS -
- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Backfill and compaction of backfill after removal of existing items (for footing holes as an example) that leave voids in area (marking and digging of new footing holes based on workable site)
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Disposal of packing material (can be deposited in owner/owner's representative onsite dumpster or stockpiled for removal by others)
- Border to help contain safety surfacing
- Removal of temporary braces, caution/construction tape, etc. (Can be removed and disposed of after concrete has cured.)
- Bonding of any type
- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages
- Restroom facilities, see below for specifics

Please provide access to restrooms whether within a building or portable style. Should use of site facilities not be available, additional charges will be required to bring on site temporary/portable restrooms. These temporary facilities will be removed once your project has been completed.

Should weekend work be necessary or non-standard hours be worked, please provide a site contact and the best telephone number to reach this person in case an urgent matter arises requiring immediate attention.

(Name) _____

(Cell) _____

(Other Telephone Number) _____

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



Cannon Falls - Consult (Kiva) 2019

Acceptance of quotation:

Accepted By (printed): _____

P.O. No: _____

Signature: _____

Date: _____

Title: _____

Phone: _____

Facsimile: _____

Purchase Amount: **\$5,775.00**