

To: HONORABLE MAYOR AND CITY COUNCIL.

FROM: Dave Maroney, City Administrator.

SUBJECT: *Approve Contract with CEDA – Project #4.*

DATE: June 27, 2019.

BACKGROUND.

To continue moving forward with a number of projects, I am seeking authorization to engage Community and Economic Development Associates (CEDA) to assist. The contract for Project #4 proposes CEDA assistance relating to the ongoing administration of the \$75,000 Blandin Broadband Communities Grant Program. Currently, the Economic Development Authority and the Blandin Steering Committee have approved four (4) projects funded in part with Blandin dollars. Time to be incurred by CEDA staff to provide assistance with these four projects and others yet defined is difficult to estimate. Therefore, CEDA proposes to provide services on an hourly rate basis (\$62 per hour) at least until the actual scope-of-services becomes better defined and a not-to-exceed amount can be more reasonably projected.

“Administrative” costs incurred to complete the Blandin projects may be financed by a combination of Blandin grant dollars and funds already budgeted but not yet allocated from the Economic Development Department fund.

REQUESTED COUNCIL ACTION.

The City Council is asked to approve the *Contract for Professional Services* with CEDA for Project #4 – Blandin Broadband Communities Grant Program.