

The Cannon Falls City Council met in a regular session on Tuesday, July 2, 2019, at 6:30 p.m. in the City Council Chambers. Present were Mayor John Althoff and Council Members Morris Mattson, Bill Duncan, Derek Lundell, Mary Jill Bringgold, Matt Montgomery, and Steve Gesme. Also present were Dave Maroney, City Administrator; Lanell Endres, Assistant City Administrator; and Jeffrey McCormick, Police Chief.

Call to Order	Mayor Althoff called the City Council meeting to order at 6:30 p.m.
Roll Call	All members were present.
Pledge of Allegiance	Mayor Althoff led in the recitation of the Pledge of Allegiance.
Approval of Agenda	<p>Mayor Althoff requested that approval of the City Administrator Agreement be removed from the Consent Agenda and added to the agenda for the next meeting.</p> <p>A motion was made by Council Member Duncan, seconded by Council Member Mattson and unanimously carried, to approve the Agenda with the removal of the City Administrator Agreement.</p>
Consent Agenda	<p>A. Just and Correct Claims – Accounting Period Ending June 30, 2019</p> <p>B. Approve Contract with CEDA for Professional Services, Project #3 for Third Street Bridge Grant Application</p> <p>C. Approve Contract with CEDA for Professional Services, Project #4 for Blandin Broadband Communities Grant Program</p> <p><del>D. Approve City Administrator Agreement</del> <i>This item was removed at the request of Mayor Althoff</i></p> <p>E. Approve Pay Grade, Adjustment for Administrative Assistant/License &amp; Permit Technician</p> <p>F. Hiring of Unscheduled Part-Time Employee</p> <p>A motion was made by Council Member Duncan, seconded by Council Member Mattson and unanimously carried, to approve the Consent Agenda, minus Item D.</p>
Introduction and First Reading of Ordinance No. 366 – Mobile Food Unit (“Food Trucks”)	<p>City Administrator Maroney referenced revisions regarding the mobile food units (“food trucks”) that were made and provisions that were added, as discussed during the previous meeting. He also referenced discussions that had since taken place regarding matters relating to public safety.</p> <p>Administrator Maroney highlighted proposed changes:</p> <ol style="list-style-type: none"><li>1) The annual fee of \$250 would remain but a \$25 fee has been added for a single day license. Administrator Maroney noted that the license would be posted by the vendors.</li></ol>

- 2) There would be a separation in terms of where the food trucks can park relative to existing streets, intersections, and driveways. Administrator Maroney provided a description of what the piece of property west of Tilion Brewing Company would be considered in regard to this provision. Police Chief McCormick commented that he felt this would be problematic because of the intersection of Veterans Lane and Mill Street, as this would fall within the right-of-way component. A discussion took place as to how this could be remedied. Commissioner Bringgold asked if a driveway would be considered the same as an alleyway. Chief McCormick stated that alleys and driveways are both considered access points.
- 3) Regarding locations, it had been determined that licensed food trucks would be allowed in the Downtown area, in the south commercial area, the residential business district, and the two industrial districts. It was noted that the Library parking lot would be excluded.
- 4) It was noted that clarification would be needed as to whether food trucks would be allowed in City parks. Administrator Maroney sought direction from the Council about whether to allow food trucks on the street or within the public right-of-way of the street and not necessarily in the parking lots or in the Park itself? He noted that if the Council decided it would be okay to locate a food truck in a parking lot adjacent to a park, this would need to be clarified.

Council Members asked about John Burch Park and Riverside Park. Chief McCormick commented that the swimming pool operated a concession stand. He suggested adding language allowing or excluding food trucks in and near various City parks, or adding distance restrictions.

Administrator Maroney provided additional information and suggested clarifying the policy relating to City parks. A discussion took place in this regard. Administrator Maroney indicated that language would be drafted for Council review.

- 5) Administrator Maroney stated that the question regarding the 200-foot distance for similar or same food establishments would also need to be clarified. A discussion took place in this regard. A suggestion was made to make the distance 100 feet and take out the language relating to similar and same food establishments. Chief McCormick also suggested adding the word "service" after "food" so it would read "food service establishment."

Administrator Maroney summarized the discussion that occurred during the last two meetings. He noted that clarifications would be worked on, including relating to City parks. He stated that a revised ordinance would be brought back in two weeks for a second reading.

A motion was made by Council Member Bringgold, seconded by Council Member Montgomery, to make the changes as discussed and proceed to the next reading. A vote was taken, and the motion carried unanimously.

Council Committees/  
Commissions Report

Administrator Maroney provided a Personnel Committee report noting one item was removed from the agenda and the other was passed on the consent agenda.

Staff Reports

Chief McCormick discussed the 4th of July parade.

Assistant City Administrator Endres reported that she attended the League of Minnesota Cities Annual Conference in Duluth along with Council Member Montgomery. She discussed the program and encouraged the Council Members to take advantage of these educational opportunities.

Administrator Maroney noted that the Planning Commission would not be meeting in July, as there were no pending discussion items.

Administrator Maroney noted that he was continuing to dialogue with representatives of Sustane in follow-up to the previous Council discussions. Administrator Maroney commented he was working cooperatively with Sustane on several items, including working toward better coordination of handling and responding to complaints. He stated that City staff are trying to learn more about the efforts that Sustane has made in the past. He discussed the importance of open communication. He stated that progress was being made on this issue, adding that he planned to provide a more specific report to the Council in the future.

Mayor and Council  
Reports

Council Member Gesme relayed concerns from an East Side resident about maintenance of the new sod. He indicated that he would contact City Engineer Anderson about these concerns.

Council Member Montgomery discussed a recent Park Board meeting, during which members walked the parks. He stated that the parks were in phenomenal shape. He discussed his attendance at the League of Minnesota Cities Annual Conference.

Mayor Althoff commented that another \$10,000 may be forthcoming from the Historical Society toward the property purchase. He also noted that there would be a budget session after the Council meeting on July 16 to begin that process.

Public Input

Mayor Althoff reviewed the public input procedure.

Babe O’Gorman, Cannon Falls, expressed concerns about the behavior of Council Members, the Mayor, and City staff. He referenced problems with the Library building and issues relating to street improvement projects. He noted that a Police Commission meeting had not been scheduled. He stated that he planned to request information with regard to the Police Chief’s work schedule.

Adjournment

A motion was made by Council Member Montgomery, seconded by Council Member Duncan and unanimously carried, to adjourn the meeting. The meeting adjourned at 7:12 p.m.

Adopted by the City Council of the City of Cannon Falls on the 16<sup>th</sup> day of July, 2019.

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John O. Althoff, Mayor

ATTEST:

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David Maroney, City Administrator