

**TO:** Honorable Mayor and City Council  
**FROM:** Tim Malchow, EMS Chief  
**SUBJECT:** Hire Unscheduled Part-Time Employee  
**DATE:** January 7, 2020

**BACKGROUND**

The Cannon Falls Ambulance Service is dependent on unscheduled part-time employees to staff our ambulance service. Every year we are continuing to see an increase in our call volume and we need to continue to add personnel to meet the demands of our community.

There is a nationwide shortage of emergency medical technicians and paramedics. We are fortunate to have people who want to volunteer their time for our service.

We have ongoing advertising for unscheduled part-time employees. We have interviewed another person and are bringing them forward for approval by the city council.

Michael Cincotta is an EMT who is willing to work for our service. He would appreciate the opportunity to work for the Cannon Falls Ambulance Service.

**REQUESTED COUNCIL ACTION**

Request a motion to approve the hiring of Michael Cincotta for unscheduled part-time for the ambulance service, contingent on the successful background check and physical exam.