

The Cannon Falls City Council met in a regular session on Tuesday, January 7, 2020, at 6:30 p.m. in the City Council Chambers. Present were Mayor John Althoff and Council Members Morris Mattson, Bill Duncan, Derek Lundell, Matt Montgomery, and Steve Gesme. Council Member Mary Jill Bringgold was absent. Also present were Dave Maroney, City Administrator; Lanell Endres, Finance Director; and Joe Berg, Police Lieutenant.

- Call to Order Mayor Althoff called the City Council meeting to order at 6:30 p.m.
- Roll Call Roll call was conducted. Mayor Althoff and Council Members Lundell, Mattson, Duncan, Montgomery, and Gesme were present. Council Member Bringgold was absent.
- Pledge of Allegiance Mayor Althoff led in the recitation of the Pledge of Allegiance.
- Approval of Agenda A motion was made by Council Member Gesme, seconded by Council Member Duncan and unanimously carried, to approve the Agenda.
- Public Hearing:  
Resolution 2455,  
Vacating Certain  
Rights-of-Way and  
Easements in  
Sandstone Ridge
- City Administrator Maroney referenced past discussions regarding this item and noted that a Public Hearing is required to complete the process. He reviewed the Public Hearing notification process.
- Mayor Althoff opened the Public Hearing at 6:32 p.m. No one came forward to speak during the Public Hearing. The Public Hearing was closed at 6:33 p.m.
- A motion was made by Council Member Duncan, seconded by Council Member Mattson and unanimously carried, to approve Resolution 2455, vacating certain rights-of-way and easements in Sandstone Ridge.
- Consent Agenda
- A. Just and Correct Claims – Accounting Period Ending December 31, 2019
  - B. Just and Correct Claims – Accounting Period Ending January 2, 2020
  - C. Meeting Minutes for December 17, 2019, City Council Meeting
  - ~~D. Approve 2020 Appointments~~  
*This item was pulled by Council Member Montgomery*
  - E. Approve COLA for Non-Union City Employees
  - F. Resolution 2456 – Designating the Depositories for City Funds for Fiscal Year 2020
  - G. Designation of Official Newspaper for 2020
  - H. Statutory Tort Limits
  - I. Deputy Registrar Appointment – Cassie Zimmer
  - J. Hire unscheduled Part-Time Employee for Ambulance Department

- K. Resolution 2457 – Accepting a Monetary Donation from Strike Tool for \$100 to the Fire Department
- L. Resolution 2458 – Accepting a Monetary Donation from Invenergy Cannon Falls LLC for \$1,500 to the Fire Department

A motion was made by Council Member Duncan, seconded by Council Member Montgomery and unanimously carried, to approve the Consent Agenda, minus item D.

Council Business:

Approve Agreement  
for State Building  
Code Administration  
for 2020

Administrator Maroney provided background information and noted that the City is satisfied with the assistance received from Goodhue County. He noted that staff recommends continuation of this agreement in 2020.

A motion was made by Council Member Gesme, seconded by Council Member Duncan and unanimously carried, to approve an agreement for State Building Code administration for 2020.

Election of Mayor Pro  
Tem

Mayor Althoff noted that the current Mayor Pro Tem is Council Member Mattson and recommended that Council Member Mattson continue to be the Mayor Pro Tem for 2020. He noted that, in checking the Bylaws, a Mayor Pro Tem is elected during Council elections every other year.

Administrator Maroney clarified that, unless there is a vacancy, the current Mayor Pro Tem, Council Member Mattson, would continue until the first meeting of the City Council in the year following a general election.

Approve 2020  
Appointments

Council Member Montgomery indicated that he pulled this item in order to discuss information that had been highlighted on the report.

Mayor Althoff provided an explanation that he and Administrator Maroney had highlighted this information in order to bring attention to the Council Members that some of the committees have not been established by ordinance pursuant to the Charter. He commented that perhaps it is time to clean up some of these appointments. He suggested that this be discussed during the work session on January 14.

Council Member Montgomery asked whether there were any appointments that Mayor Althoff felt were unnecessary.

Mayor Althoff provided the example of the Hiawatha Transit Advisory Committee and questioned whether this was needed. Council Member Lundell commented that he has been on this committee for a year and did not even know what it was. Mayor Althoff stated that this committee has never met in the time he had been involved with the City Council.

Administrator Maroney provided additional background information and stated that there are a number of committees and boards that need to be revised.

Council Member Montgomery commented that he was surprised to see all the duties attached to the Park Board and expressed agreement that this needs to be cleaned up.

Mayor Althoff encouraged Council Members to think about this matter, and stated it will be discussed during the work session.

A motion was made by Council Member Montgomery, seconded by Council Member Mattson and unanimously carried, to approve the 2020 appointments discussion.

Presentation:  
Recognition of  
Outstanding  
Achievement Award

Mayor Althoff presented an award to Assistant City Administrator Endres for her 38-1/2 years of fine and dedicated service and expressed to her his appreciation.

Reports:  
Council  
Committees/  
Commissions

Kyle Paulson, President of the Cannon Falls Area Chamber of Commerce, congratulated Finance Director Endres on her retirement and expressed appreciation for her assistance on many projects in the past.

Ms. Paulson provided an update regarding several Chamber of Commerce members in terms of changes of hours and one closure. She noted that there were 27 new members in the last year and expressed a desire to continue the Chamber's growth. Council Member Mattson asked Ms. Paulson if she knew the amount of Chamber Dollars that had been issued during the month of December. She stated that this was nearly \$4,500. She noted that there is no expiration date on Chamber Dollars.

Staff

Police Lieutenant Berg provided details regarding the next Triad meeting on January 8. He noted that one of the discussion items will be the safety of realtors while on the job.

Lieutenant Berg also noted that thoughts and prayers are being offered to the Waseca police officer who was recently shot while on a suspicious person call.

Finance Director Endres noted that this will be her last City Council meeting, as she is retiring on January 10, 2020. She expressed appreciation to all the Mayors, Council Members, City Administrators, and City staff with whom she has worked over the years. She noted that she is looking forward to this new chapter in her life, which will include spending more time with her family. Administrator Maroney expressed his appreciation and noted that there will be a reception in her honor following the meeting.

Mayor and Council

Administrator Maroney reported that the application to the Minnesota Historical Society for a \$30,000 grant to assist with financing of the preservation of the Third Street Bridge was not accepted. He commented that there was a lot of competition for this grant. He provided an explanation of how this project will be financed.

Council Member Gesme expressed appreciation to the Public Works Department for the excellent job they are doing with regard to snow removal for the City of Cannon Falls.

Council Member Montgomery expressed appreciation to Finance Director Endres for all her assistance. He noted, regarding Park Board activities, that there is a need for a Pool Commission to be formed, hopefully by spring. He thanked all the students in the audience for their attendance and invited them to ask questions or greet the Council Members and the Mayor.

Council Member Duncan also expressed appreciation to Finance Director Endres for all her help in the last 10-1/2 years while he has been a Councilor and wished her well in her retirement.

Council Member Lundell too expressed appreciation to Finance Director Endres for all her assistance and kind words.

Council Member Mattson also expressed appreciation to Finance Director Endres.

Mayor Althoff again expressed his appreciation to Finance Director Endres. He stated that it has been a joy working with her, and commented that she will be missed.

Mayor Althoff reiterated there will be a work session on Tuesday, January 14, beginning at 6:30 p.m. He extended condolences to Michelle Sandeen on her father's death.

Public Input

Mayor Althoff reviewed the public input procedure.

No one came forward to speak during Public Input.

Mayor Althoff commented that he is working on proclaiming a Paul Bringgold Day to express the community's appreciation for all that he has accomplished for the City of Cannon Falls.

Adjournment

A motion was made by Council Member Lundell, seconded by Council Member Duncan and carried unanimously, to adjourn the meeting. The meeting adjourned at 6:56 p.m.

Adopted by the City Council of the City of Cannon Falls on the 21<sup>st</sup> day of January, 2020.

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John O. Althoff, Mayor

ATTEST:

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David Maroney, City Administrator