

To: HONORABLE MAYOR AND CITY COUNCIL.

FROM: Dave Maroney, City Administrator.

SUBJECT: *City Administrator Position.*

DATE: January 31, 2020.

BACKGROUND.

Prior to the regular meeting of the City Council on February 4th, a work session has been scheduled at 5:00 p.m. in the Conference Room. The Agenda for the work session accompanies this Memorandum.

As we discussed at the January 28th work session, the City Council has several approaches available for selecting the next City Administrator. Next Tuesday afternoon time has been scheduled for you to meet a qualified, experienced and interested candidate that has agreed to interview for the position. The work session/interview is “noticed” as a public meeting but the City Council is not required to provide opportunity for public input. If a citizen chooses to attend and has a question for the candidate, I am sure that he will be willing to address any questions following completion of the interview.

REQUESTED COUNCIL ACTION.

The “Council Business” item of the Agenda for the regular meeting provides opportunity for further consideration relating to the City Administrator position. Most likely, the outcome of the work session will guide this discussion along with any related action to be determined by the City Council. In advance of the work session but reflecting input received on January 28th, it seems that one of two paths might be pursued: (a) Staff could be instructed to begin negotiations for a contract with the candidate interviewed for the position; or (b) Staff could be instructed to post notice for the position, receive and review applications and thereafter schedule interviews if appropriate. The City Council is respectfully requested to provide direction reflecting your preference.



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CITY COUNCIL WORK SESSION AGENDA
Tuesday, February 4, 2020
5:00 p.m.

Meeting will be Held in the Conference Room in City Hall

1. Call to Order.
2. City Administrator Candidate Interview.
3. Adjourn.

Posted: January 31, 2020